



Capstone Project 2

CMU-SE 451

Meeting

Version 1.1

Date: 22nd May, 2021

Food Care

Submitted by

Huynh Dac Vinh
Tran Quoc Trung
Ton That Minh Huy
Dang Van Duan

Approved by

Proposal Review Panel Representative:

Name

Signature

Date

Capstone Project 2-Mentor:

Name

Signature

Date

Dang Viet Hung

PROJECT INFORMATION

Project acronym	FC		
Project Title	Food Care		
Start Date	01 Mar, 2021	End Date	25 May, 2021
Lead Institution	International School, Duy Tan University		
Project Mentor	Ph.D Hung, Dang Viet		
Scrum master / Project Leader & contact details	Vinh, Huynh Dac Email: dacvinh98@gmail.com Tel: 0347191925		
Partner Organization			
Project Web URL			
Team members	Name	Email	Tel
1	Vinh, Huynh Dac	dacvinh98@gmail.com	0347191925
2	Trung, Tran Quoc	quoctrung.tran210@gmail.com	0935420530
3	Huy, Ton That Minh	tonthatminhh@gmail.com	0935432561
4	Duan, Dang Van	dangvanduan755@gmail.com	0769710126

REVISION HISTORY

Version	Date	Comments	Author	Approval
1.0	02/03/2021	Initial Release	C2SE.18 team	
1.1	22/05/2021	Final	Duan, Dang Van	

Document Approval

The following signatures are required for approval of this document

Mentor	Dang Viet Hung	Date:
Scrum Master	Huynh Dac Vinh	Date:
Product Owner	Tran Quoc Trung	Date:
Team Member	Ton That Minh Huy	Date:
Team Member	Dang Van Duan	Date:

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MEETING

Meeting Information			
Product	Food Care		
Subject	First meeting		
Location	GOOGLE MEET		
Date and Time	Date	Start Time	End Time
	02/03/2020	10:00:00	11:00:00
Attendees	<ul style="list-style-type: none">• Huynh Dac Vinh• Dang Van Duan• Ton That Minh Huy• Tran Quoc Trung		Mentor Dang Viet Hung
Related Documents			
Content			
<ul style="list-style-type: none">• Guidelines for writing proposal• Introduce member			
Result Items			
<ul style="list-style-type: none">• Plan to do DCS project• Plan meeting and how Scrum process work• Divide task for work			

Meeting Information			
Product	Food Care		
Subject	Report to mentor		
Location	GOOGLE MEET		
Date and Time	Date	Start Time	End Time
	05/03/2021	10:00:00	11:00:00
Attendees	<ul style="list-style-type: none"> Huynh Dac Vinh 		Mentor Dang Viet Hung

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	<ul style="list-style-type: none">• Dang Van Duan• Ton That Minh Huy• Tran Quoc Trung	
Related Documents		
Content		
<ul style="list-style-type: none">• Update Proposal document• Team work skill• User Story Document• Project Plan Document• Product Backlog Document• Create User Stories, create Sprint Backlog Document		
Result Items		
<ul style="list-style-type: none">• Completed Proposal• Idea about interface, and database• Divide task for work		
Meeting Information		
Product	Food Care	
Subject	Report to mentor	
Location	GOOGLE MEET	
Date and Time	Date	Start TimeEnd Time
	07/03/2021	10:00:0011:00:00
Attendees	<ul style="list-style-type: none">• Huynh Dac Vinh• Dang Van Duan• Ton That Minh Huy• Tran Quoc Trung	Mentor Dang Viet Hung
Related Documents		
Content		
<ul style="list-style-type: none">• Update User story document		

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<ul style="list-style-type: none"> • Update Plan document • Update Create User Stories
Result Items
<ul style="list-style-type: none"> • Error about few the function • Update the function • Divide task for work

Meeting Information			
Product	Food Care		
Subject	Start Sprint 1		
Location	Library Room, 03 Quang Trung		
Date and Time	Date	Start Time	End Time
	11/03/2021	16:00:00	17:15:00
Attendees	<ul style="list-style-type: none">• Huynh Dac Vinh• Dang Van Duan• Ton That Minh Huy• Tran Quoc Trung		Mentor Dang Viet Hung
Related Documents			
Content			
<ul style="list-style-type: none">• Review User Story, Plan document, User Stories Document.			
Result Items			
<ul style="list-style-type: none">• Start sprint 1• Guide to Product Backlog• Give schedule for work will do			

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Meeting Information			
Product	Food Care		
Subject	Release Sprint 1		
Location	Library Room, 03 Quang Trung		
Date and Time	Date	Start Time	End Time
	25/03/2021	16:00:00	17:00:00
Attendees	<ul style="list-style-type: none">• Huynh Dac Vinh• Dang Van Duan• Ton That Minh Huy• Tran Quoc Trung		Mentor Dang Viet Hung
Related Documents			
Content			
<ul style="list-style-type: none">• Release Sprint 1• Review Product Backlog, write Sprint Backlog• Review User Story, Test case for sprint 1			
Result Items			
<ul style="list-style-type: none">• Demo authentication• Completed Sprint 1			

Meeting Information	
Product	Food Care
Subject	Start Sprint 2
Location	Library Room, 03 Quang Trung

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Date and Time	Date	Start Time	End Time
	05/04/2021	15:00:00	16:15:00
Attendees	<ul style="list-style-type: none">• Huynh Dac Vinh• Dang Van Duan• Ton That Minh Huy• Tran Quoc Trung	Mentor Dang Viet Hung	
Related Documents			
Content			
<ul style="list-style-type: none">• Review Plan document			
Result Items			
<ul style="list-style-type: none">• Start sprint 2• Update Plan document• Give schedule for work will do			

Meeting Information			
Product	Food Care		
Subject	Release Sprint 2		
Location	Library Room, 03 Quang Trung		
Date and Time	Date	Start Time	End Time
	29/04/2021	16:00:00	17:15:00
Attendees	<ul style="list-style-type: none"> Huynh Dac Vinh Dang Van Duan Ton That Minh Huy Tran Quoc Trung 		Mentor Dang Viet Hung

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Related Documents	
Content	
<ul style="list-style-type: none"> • Release Sprint 2 • Review Product Backlog, write Sprint Backlog • Review User Story, Test case for sprint 2 	
Result Items	
<ul style="list-style-type: none"> • Demo of the functionalities • Plan to work overtime finish task sprint 2 • Divide task for work 	

Meeting Information			
Product	Food Care		
Subject	Start Sprint 3		
Location	Library Room, 03 Quang Trung		
Date and Time	Date	Start Time	End Time
	06/05/2021	16:00:00	17:00:00
Attendees	<ul style="list-style-type: none">• Huynh Dac Vinh• Dang Van Duan• Ton That Minh Huy• Tran Quoc Trung		Mentor Dang Viet Hung
Related Documents			
Content			
<ul style="list-style-type: none">• Review document• Release Sprint 2			
Result Items			
<ul style="list-style-type: none">• Start sprint 3			

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- Update document
- Give schedule for work will do

Meeting Information			
Product	Food Care		
Subject	Release Sprint 3		
Location	Library Room, 03 Quang Trung		
Date and Time	Date	Start Time	End Time
	20/05/2021	16:00:00	17:15:00
Attendees	<ul style="list-style-type: none">• Huynh Dac Vinh• Dang Van Duan• Ton That Minh Huy• Tran Quoc Trung		Mentor Dang Viet Hung
Related Documents			
Content			
<ul style="list-style-type: none">• Release Sprint 3• Review Product Backlog, write Sprint Backlog• Review User Story, Test case for sprint 3			
Result Items			
<ul style="list-style-type: none">• Demo of the functionalities• Plan to work overtime finish task sprint 3• Divide task for work			

Meeting Information

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Product	Food Care		
Subject	Release product		
Location	Library Room, 03 Quang Trung		
Date and Time	Date	Start Time	End Time
	24/05/2021	15:30:00	16:30:00
Attendees	<ul style="list-style-type: none">• Huynh Dac Vinh• Dang Van Duan• Ton That Minh Huy• Tran Quoc Trung	Mentor Dang Viet Hung	
Related Documents			
Content			
<ul style="list-style-type: none">• Release Product• Review all documents			
Result Items			
<ul style="list-style-type: none">• Demo web• Plan to fix bugs• Divide task for work			

Meeting Information			
Product	Food Care		
Subject	Release Product		
Location	Library Room, 03 Quang Trung		
Date and Time	Date	Start Time	End Time
	27/05/2021	15:00:00	16:15:00
Attendees	<ul style="list-style-type: none"> • Huynh Dac Vinh • Dang Van Duan • Ton That Minh Huy • Tran Quoc Trung 		Mentor Dang Viet Hung

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Related Documents		
Content		
<ul style="list-style-type: none">• Release Web• Review all documents		
Result Items		
<ul style="list-style-type: none">• Demo Web		