
Minutes 7th of April 2015

Tutor meeting

Wednesday, 08 April 2015

2IO70

Brief overview of what was discussed and the decisions that were made

Group 16

Rolf Verschuuren

Version 1

Minutes 07-04-2015

President: Stefan

Secretary: Rolf

Attendance: Everyone

Review of the minutes

- Don't include trivial stuff, minutes are about important things.
- Minutes should be about reflecting the conclusions of the meeting.

Peer Assessment

Not all on time, some not handed in even now. We will go into this when the last assessment has been sent.

Self Reflection

Three last week, Stefan, Maarten and Dat, they are all right.

Rolf needs to make sure it complies to the handout. Need to include the SMART solutions.

Tudor and Wigger did not send it.

Always use OASE.

Have to be handed in on 08-04-2015 at the latest.

Final Report

Table of Contents was not correct. Fix the levels. SLRs are missing,

Preface is missing. Explain the structure of the document. Merging the preface and introduction is possible. Mention here that the validation is scattered through the document, and that this is explained in the validation. Mention that the code is in the Appendix. Make sure the reader can easily read the doc.

Machine Design

- The term "machine" is not defined (just the plasticware?)
- High level validation: the validation of the whole thing
- How does the machine relate to the priorities, speed not included.

Validation and Testing

- Use-cases, they need to be validated. Run them and report on your findings.

List of outputs and inputs.

- We consider our PP2 part of plasticware, elaborate on this.
 - Write down what is part of the plasticware and what is part of the software.

- Display is an output

Process part

- Include the amount of hours spent on each task
- Include the amount of hours spent by each person
- Compare these to the work plan
- Group reflection needs to be added
- Verify that everyone did all roles, include a table of the roles

Remarks

People do things too late, beware for next DBLs.

Feedback for members

- Stefan worked really hard.
- Wigger makes a sport of doing things too late, but was heavily involved in the technical aspects.
- Maarten, Tudor and Dat could show a bit more initiative.
- Rolf managed while this could have been done with the group.

Action Points

- Include deadlines.
- Include actors.