**Enterprise Content Services - Group Assignment**

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# Abstract

In this assignment, we have created a content management solution for a proverbial company whereby we try to offer solutions to make communication easier, to give employees much needed resources for self-sufficiency within the company (storage etc.), as well as tools to share these resources within the company. We also aim to offer content to keep users informed about new policies and other relevant information.

# Introduction

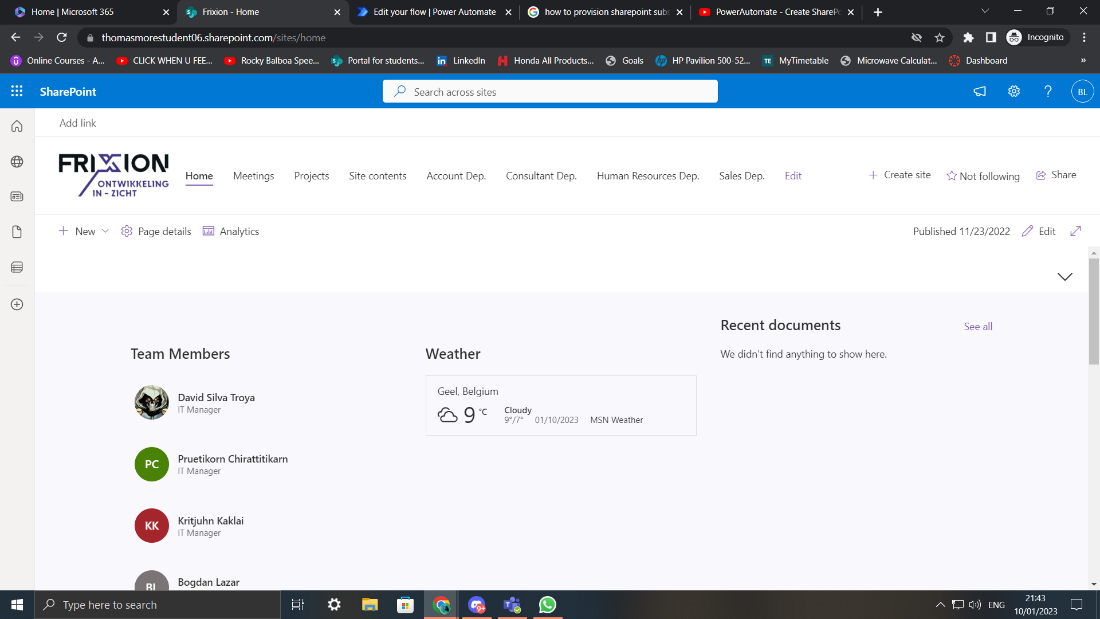
In this company, the personnel needed the ability to communicate, to manage work, stay up to date with relevant company info, and be self-sufficient. We undertook several ways to make this all happen with the access to the tenant we were granted.

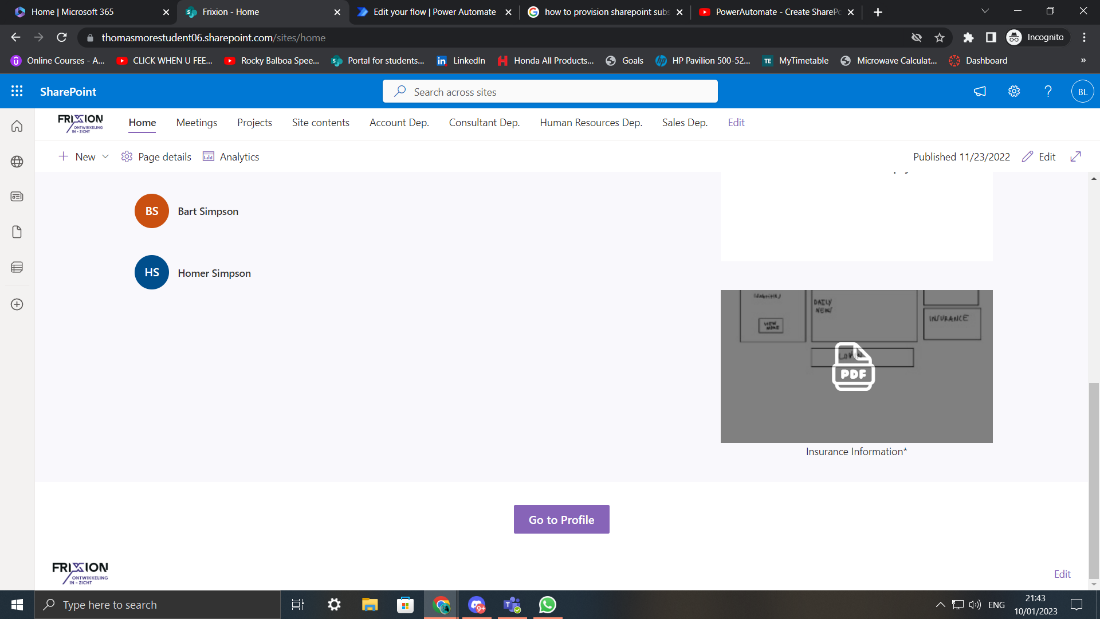
# How we did it

**App Demo**

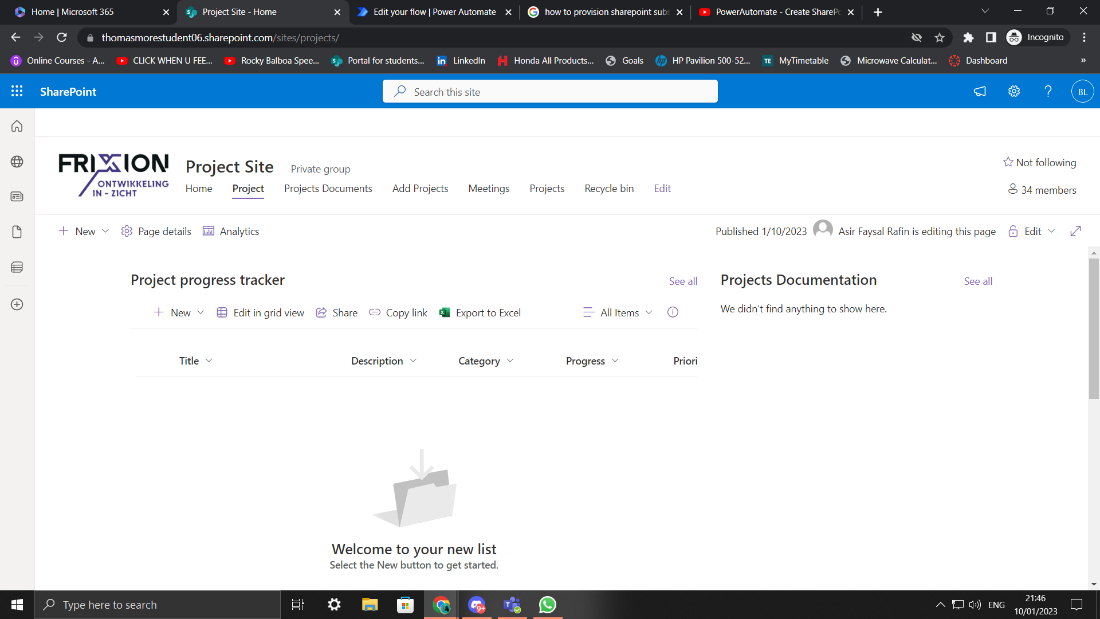
We separated app into 7 sites to avoid clustering user interface and group the process regarding to the sites. There are Home site, Meeting site, Project site, Sales Department Site, Human Resource Department site, Accounting Department site, and Consultant Department site. Each site has automatic processes that are used for employee in that department, and every user can access to every site.

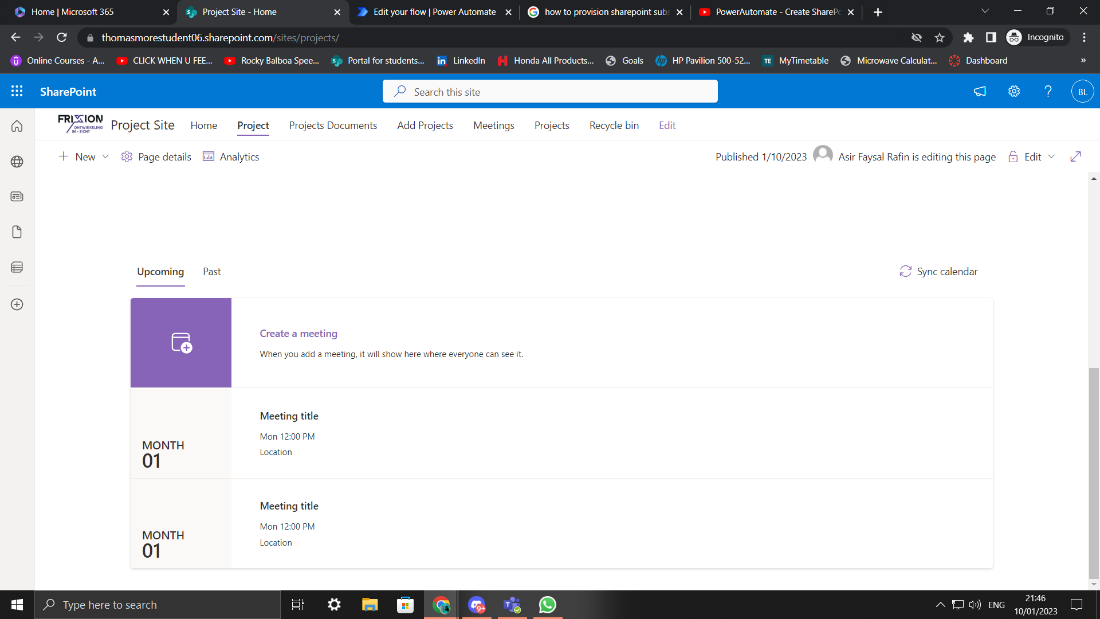
* Home site: This is a place where the user will always land when entering the company’s SP infrastructure. This is where the user can get up to date on company-related and other news, contact anyone within the company.





* Meeting site: This site is for meeting. Composed of calendar, reminder, creating meeting and email and enabled to see the active user. Moreover, they can record the past meeting site.
* Project site: This is the place for organising the company’s projects. Every project has to do with a specific client the company is collaborating with. When a project is created, an even more specific place is created automatically to manage specifics about each project.





* Sales Department site
* Human Resource Department site: This site is composed of process about human management. It has 2 automatic processes for travel or leave request, and application for new employee. After filling out the forms, the system will automatically create approval request to the higher-ups immediately.
* Accounting Department site
* Consultant Department site: This site is about the consultant on topics in each department, and it collects information on the consulting documents library in each branch, as well as listings from Projects and department consulting. Similarly, they have a form that should fill out to reserve scheduling after getting the approval; you can discover it in the department consultation lists. Also included are relevant learning resources. And send an email straight to the contact.

# User List:

This is a list of users to try the site.

Name: Fred McGrew

Mail: [fred.mcgrew@thomasmorestudent06.onmicrosoft.com](mailto:fred.mcgrew@thomasmorestudent06.onmicrosoft.com)

Password: **FMCaccount5!**

Name: Bryan Tims

Mail: [bryan.tims@thomasmorestudent06.onmicrosoft.com](mailto:bryan.tims@thomasmorestudent06.onmicrosoft.com)

Password: BRTaccount3!

Name: Diana Swan

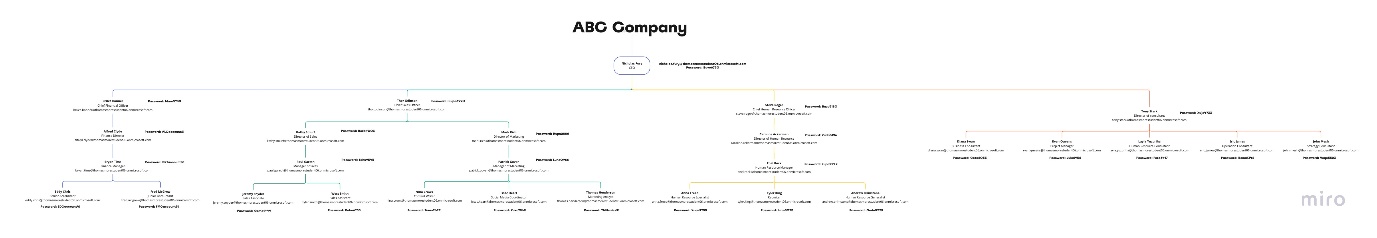
Mail: [diana.swan@thomasmorestudent06.onmicrosoft.com](mailto:diana.swan@thomasmorestudent06.onmicrosoft.com)

Password: DNSconsult2!

Name: Thomas Henderson

Mail: [thomas.henderson@thomasmorestudent06.onmicrosoft.com](mailto:thomas.henderson@thomasmorestudent06.onmicrosoft.com)

Password: **TMHsales9!**



Problems we faced

* It was difficult to replicate the wireframe we created initially.
* Over thinking about each of site should be doing specific tasks and they have a lot of stuffs contain in each site.

# Conclusion

This was an interesting experience. We could have been less overambitious with our projection of the final product. We learned more about the intricacies of Microsoft SharePoint and other things related to 365. It’s not the goal that matters, but the journey.

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