Level 5 DIPLOMA IN HEALTH AND SOCIAL CARE MANAGEMENT
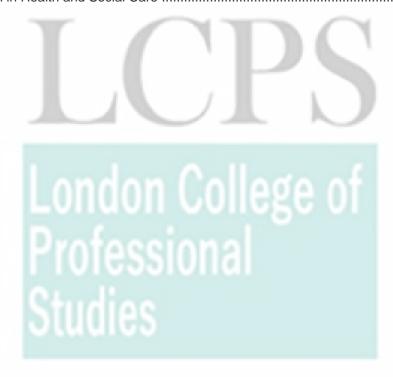
Diploma Qualification Ref. No.: 603/3685/7

Assignment Briefs

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Unit 01: Partnership Working in Health and Social Care

Unit Reference Number	L/617/2660
Unit Title	Partnership Working in Health and Social Care
Unit Level	5
Number of Credits	20
Total Qualification Time	200
Core / Option	Mandatory
SSAs	01.3 Health and social care
Unit Grading Structure	Pass/Fail

Unit Aims

The aim of this unit is to provide learners with the underpinning skills and knowledge required to develop productive partnership working within own and other organisations.

Learning Outcomes and Assessment Criteria

Learning Outcomes- The learner will:	Assessment Criteria- The learner can:
1. Understand the main features and outcomes of partnership working	1.1 Describe key elements of partnership working with: • external organisations • colleagues • the individual • families 1.2 Evaluate the importance of partnership working with: • external organisations • colleagues • the individual • families 1.3 Explain how to overcome barriers to partnership working 1.4 Explain how to deal with conflict that may occur in partnership working
2. Understand how to evaluate partnership working	2.1 Identify the contribution they can make to enhance partnership working 2.2 Evaluate their strengths and weaknesses in relation to partnership working 2.3 Identify ways to improve own practice 2.4 Explain how to review the effectiveness of partnership working in achieving the agreed outcomes

Assignment

Task 1 of 2

Essay
For this task, you are required to write an essay.
The essay must include:
1. A map or diagram of the partnerships involved in service delivery for a selected health / social care provider. This map may take the form of a diagram or written account.

2. A description of key elements of partnership working with:
•   external organisations
•   colleagues
•   the individual
•   families

3. An evaluation of the importance of partnership working with:
•   external organisations
•   colleagues
•   the individual
•   families

4. An explanation of how to overcome barriers to partnership working

5. An explanation of how to deal with conflict that may occur in partnership working

(ACs 1.1, 1.2, 1.3, 1.4)

Indicative word count 4000 words

Task 2 of 2

Reflective account

Your reflective account should include:
1. The contribution you can make to develop and improve partnership working
2. An evaluation of your strengths and weaknesses in relation to partnership working
3. Ways to improve own practice through preparing a development plan using the outcomes of your evaluation in item 2.
4. How to review the effectiveness of partnership working in achieving the agreed outcomes.

(ACs 2.1, 2.2, 2.3, 2.4)

Indicative word count 500 words

All tasks must be completed and submitted

Unit 02: Safeguarding and Protecting Vulnerable Individuals

Unit Reference Number	Y/617/2659
Unit Title	Safeguarding and Protecting Vulnerable Individuals
Unit Level	5
Number of Credits	20
Total Qualification Time	200
Core / Option	Mandatory
SSAs	01.3 Health and social care
Unit Grading Structure	Pass/Fail

Unit Aims

The aim of this unit is to provide learners with a thorough understanding of the legal framework for safeguarding and protecting vulnerable individuals, developing the knowledge and skills required to manage staff and develop staff understanding of this critical area.

Learning Outcomes and Assessment Criteria

Learning Outcomes- The learner will:	Assessment Criteria- The learner can:
1. Understand the legal framework, regulations, and policies and procedures that support the safeguarding and protection of vulnerable individuals	1.1 Examine the concepts of: • safeguarding • protection 1.2 Explain the legislative framework for safeguarding vulnerable individuals in health and social care 1.3 Analyse how serious case reviews have influenced safeguarding and protection 1.4 Explain the action to be taken in the event of suspected or actual abuse
2. Understand the management a service which safeguards and protects vulnerable individuals	2.1 Analyse how service provision supports individuals to take risks and make informed choices 2.2 Provide information to others on signs and symptoms of abuse 2.3 Inform others of the measures to be taken to avoid abuse taking place 2.4 Articulate with others practice that maintains the safety and protection of vulnerable individuals
3. Understand the importance of partnership working to protect vulnerable individuals	3.1 Explain the agreed protocols for working in partnership 3.2 Evaluate the importance of working in partnership with others in relation to safeguarding
4. Understand how to review procedures and practice that promote safeguarding of vulnerable individuals	4.1 Asses the importance of the involvement of individuals in the review of systems and procedures in services 4.2 Review a work setting's procedures and practice against current legislation and policy in relation to safeguarding and protecting vulnerable individuals

Assignment

Task 1 of 2

For this task, you are employed as an adviser to a team of Health Care Managers.   You are required to prepare a training resource for practitioners that includes the following:
1. Details of the concepts of:
* safeguarding
* Protection

2. Information about the legislative framework for safeguarding vulnerable individuals in health and social care
3. An analysis of how serious case reviews have influenced safeguarding and protection
Explain the action to be taken in the event of suspected or actual abuse
4. An analysis of how service provision supports individuals to take risks and make informed choices
5. Information on signs and symptoms of abuse
6. Measures to be taken to avoid abuse taking place
7. Practice that maintains the safety and protection of vulnerable individuals (resource)

 (ACs 1.1, 1.2, 1.3, 1.4, 2.1, 2.2, 2.3, 2.4)

Indicative word count 2500 words

Task 2 of 2

Using a health and social care organisation of your choice, for example a care home, carry out an analysis and review of their approaches to partnership working. Your review should include:
1. An explanation of the agreed protocols for working in partnership
2. An evaluation of the importance of working in partnership with others in relation to safeguarding
3. an assessment of the importance of the involvement of individuals in the review of systems and procedures in services
4. A review of a work setting's procedures and practice against current legislation and policy in relation to safeguarding and protecting vulnerable individuals

(ACs 3.1, 3.2, 4.1, 4.2)

Indicative word count 2000 words

All tasks must be completed and submitted

Unit 03: Health Improvement and Promoting Well-being

Unit Reference Number	R/617/2658
Unit Title	Health Improvement and Promoting Well-being
Unit Level	5
Number of Credits	20
Total Qualification Time	200
Core / Option	Mandatory
SSAs	01.3 Health and social care
Unit Grading Structure	Pass/Fail

Unit Aims

The aim of this unit is to develop learners' understanding of approaches to health education and design, enabling learners to be able to plan and implement their own health promotion initiative.

Learning Outcomes and Assessment Criteria

Learning Outcomes- The learner will:	Assessment Criteria- The learner can:

1. Understand approaches to health education	1.1 Evaluate the concept of health and ill health
	1.2 Compare and contrast models of health
	1.3 Analyse factors affecting health and well being
	1.4 Analyse the connection between diet, exercise and health
	1.5 Evaluate the role of media in influencing attitudes to health
	1.6 Explain the terms:
	    • health education
	    • health protection
	    • disease prevention
	1.7 Explain approaches to health promotion

2. Understand models of behaviour change	2.1 Evaluate the effectiveness of different models of behaviour change in relation to health and well being
3. Be able to plan a health promotion initiative.	3.1 Define the rationale of a health promotion project 3.2 Seek approval/permission to carry out the project 3.3 Design materials for the project 3.4 Carry out a health promotion project 3.5 Evaluate the effectiveness and impact of the project

Assignment

Task 1 of 1

Provide a comprehensive report on approaches used for health improvement and the promotion of well-being.

Your report should:

1. Evaluate the concept of health and ill health
2. Compare and contrast models of health
3. Analyse factors affecting health and well being
4. Analyse the connection between diet, exercise and health
5. Evaluate the role of media in influencing attitudes to health
6. Explain the terms:
    - health education
    - health protection
    - disease prevention
7. Explain approaches to health promotion
8. Evaluate the effectiveness of different models of behaviour change in relation to health and well being.

(ACs 1.1, 1.2, 1.3, 1.4, 1.5, 1.6, 1.7, 2.1)

Indicative word count 3000 words

Task 2 of 2

For this task you are asked to prepare a campaign report and support materials relating to a health promotion initiative of your choosing.

You are required to:
1. Define the rationale of a health promotion project
2. Seek approval/permission to carry out the project
3. Design materials for the project
4. Carry out a health promotion project
5. Evaluate the effectiveness and impact of the project

(ACs 3.1, 3.2, 3.3, 3.4, 3.5)

Indicative word count 1000 words

All tasks must be completed and submitted

Unit 04: Leading Teams in Health and Social Care

Unit Reference Number	L/617/2657
Unit Title	Leading Teams in Health and Social Care
Unit Level	5
Number of Credits	20
Total Qualification Time	200
Core / Option	Mandatory
SSAs	01.3 Health and social care
Unit Grading Structure	Pass/Fail

Unit Aims

The aim of this module is for the learner to show that they can lead and supervise a team and develop their performance in the health and social care setting.

Learning Outcomes and Assessment Criteria

Learning Outcomes- The learner will:	Assessment Criteria- The learner can:
1. Understand the characteristics of effective team work	1.1 Describe theories of team development 1.2 Suggest strategies to overcome common team work challenges 1.3 Evaluate the impact of leadership styles on a team 1.4 Assess the importance of accountability and trust in a team 1.5 Compare and contrast methods of managing conflict within a team
2. Understand how to agree performance objectives with the team	2.1 Explain the links between individual, team and organisational objectives 2.2 Explain factors which influence forward planning in the team 2.3 Explain how to identify areas of individual and team responsibility in achieving objectives 2.4 Explain how to identify and agree aims and objectives to promote a shared vision within own team
3. Be able to manage team performance	3.1 Monitor progress in achieving team objectives 3.2 Provide feedback when underperformance is identified

Assignment

Task 1 of 2

Undertake a case study of one health and social care organisation.

For that organisation:

1. Describe theories of team development utilised
2. Suggest strategies to overcome common team work challenges
3. Evaluate the impact of leadership styles on team
4. Assess the importance of accountability and trust in a team
5. Compare and contrast methods of managing conflict within a team

(ACs 1.1, 1.2, 1.3)

Indicative 2500 word count (+/-10%) excluding bibliography and appendices

Task 2 of 2

Use evidence gathered from the workplace, from own experience or through research carried out to prepare a report. Your report should:
1. Explain the links between individual, team and organisational objectives
2. Explain factors which influence forward planning in the team
3. Explain how to identify areas of individual and team responsibility in achieving objectives
4. Explain how to identify and agree aims and objectives to promote a shared vision within own team
5. Explain how you monitor progress in achieving team objectives
6. Provide evidence of feedback given when underperformance is identified

(ACs 2.1, 2.2, 2.3, 2.4, 3.1, 3.2)

Indicative word count 2000 words, excluding bibliography and appendices

All tasks must be completed and submitted

Unit 05: Providing Professional Supervision for Staff

Unit Reference Number	J/617/2656
Unit Title	Providing professional supervision for staff.
Unit Level	5
Number of Credits	20
Total Qualification Time	200
Core / Option	Mandatory
SSAs	01.3 Health and social care
Unit Grading Structure	Pass/Fail

Unit Aims

The aim of this unit is to develop learners' ability to provide professional supervision to staff and support them to enhance skills and performance.

Learning Outcomes and Assessment Criteria

Learning Outcomes- The learner will:	Assessment Criteria- The learner can:
1. Understand professional supervision in health and social care environments	1.1 Evaluate theories and models that underpin the practice of professional supervision 1.2 Explain the legal and regulatory codes of practice that relate to professional supervision 1.3 Explain how evidence-based practice informs professional supervision
2. Understand how to agree the framework for a professional supervision process	2.1 Explain how to overcome power-imbalance in professional supervision 2.2 Explain how to agree the boundaries and parameters for carrying out supervision with the supervisee
3. Understand how to provide professional supervision	3.1 Describe how to provide constructive feedback to the supervisee 3.2 Explain how to review and agree performance targets
4. Understand how to reflect on own practice in professional supervision	4.1 Explain how to use tools to gather feedback on own professional supervision practice 4.2 Describe how to reflect on feedback to identify changes to be made to own practice

Assignment

Task 1 of 2

Report
Examine the concept of professional supervision in practice.
Instructions:
> 1. Evaluate theories and models that underpin the practice of professional supervision
> 2. Explain the legal and regulatory codes of practice that relate to professional supervision
> 3. Explain how evidence-based practice informs professional supervision

(ACs 1.1, 1.2, 1.3)

Indicative word count 3000 words excluding bibliography and appendices

Task 2 of 2
Essay

With reference to a health and social care organisation of your choice, explore their approach to and use of professional supervision.

Your essay should:
1. Explain how to overcome power-imbalance in professional supervision
2. Explain how to agree the boundaries and parameters for carrying out supervision with the supervisee
3. Describe how to provide constructive feedback to the supervisee
4. Explain how to review and agree performance targets
5. Explain how to use tools to gather feedback on own professional supervision practice
6. Describe how to reflect on feedback to identify changes to be made to own practice

(ACs 2.1, 2.2, 3.1, 3.2, 4.1, 4.2)

Indicative word count 1500 words excluding bibliography and appendices

All tasks must be completed and submitted

Unit 06: Research in Health and Social Care

Unit Reference Number	F/617/2655
Unit Title	Research in Health and Social Care
Unit Level	5
Number of Credits	20
Total Qualification Time	200
Core / Option	Mandatory
SSAs	01.3 Health and social care
Unit Grading Structure	Pass/Fail

Unit Aims

The aim of this unit is to introduce learners to the research process, the methods and types of research whilst they are conducting a small scale study.

Learning Outcomes and Assessment Criteria

Learning Outcomes- The learner will:	Assessment Criteria- The learner can:
1. Understand approaches to research in health and social care	1.1 Critically evaluate different types of research methodology 1.2 Describe methods of gathering data 1.3 Describe tools to analyse and present data 1.4 Explain how to assess the validity and reliability of data in research
2. Be able to plan a research project relevant to a health and social care setting	2.1 Identify an area for a research topic 2.2 Construct aims and objectives for the research topic 2.3 Apply ethical considerations relevant to the chosen topic of research 2.4 Conduct a literature review of the chosen area
3. Be able to carry out a research project relevant to a health and social care setting	3.1. Develop relevant research questions 3.2. Select appropriate research methods 3.3. Carry out the research 3.4. Collate research data
4. Be able to analyse the data gathered and interpret findings of a research project	4.1 Analyse the data and present findings 4.2 Relate research findings to their original literature review 4.3 Formulate recommendations related to the chosen research topic

Assignment

Task 1 of 2

Research proposal

Develop an extended research project specification relating to an aspect of health and social care management in which you:
1. Design an appropriate research proposal
2. Construct aims and objectives for the research topic
3. Apply ethical considerations relevant to the chosen topic of research
4. Conduct a literature review of the chosen area
5. Develop relevant research questions
6. Select appropriate research methods
7. Carry out the research
8. Collate research data
9. Analyse the data and present findings
10. Relate research findings to their original literature review
11. Formulate recommendations related to the chosen research topic

(ACs 2.1, 2.2, 2.3, 2.4, 3.1, 3.2, 3.3, 3.4, 4.1, 4.2, 4.3)

Indicative word count 4000 words excluding bibliography and appendices

Task 2 of 2

Research appraisal to be presented to peers/manager
Undertake a review of the research methods used for Task 1.

The review should:

1. Critically evaluate different types of research methodology
2. Describe the methods used to gather data
3. Describe the tools used to analyse and present data
4. Explain how the validity and reliability of data in research was assessed.

(ACs 1.1,1.2,1.3,1.4)

Indicative word count 500 words excluding bibliography and appendices

All tasks must be completed and submitted