Agenda - TA meeting

Location: DW PC1 Cubicle 5
Datum: 28th of March 2023
Time: 3:45 PM - 4:30 PM
Attendees: Neel Lodha, Radu Serban, Filip Čajági (Minute taker), Bogdan Paramon
(Chair), Suruo Zhang, Vasil Chirov

Agenda-items

15:45   **Opening by chair**

15:45 - 15:50   **Check-in –** How is everyone doing?

15:50   **Announcements**

15:50 - 15:55   **Approval of the agenda -** Does anyone have any additions to the
agenda?

15:55 - 16:00   **Approval minutes -** Did everyone read the minutes from the previous
meeting?

16:00 - 16:10   **Distribution of the tasks** - Agree on division of tasks for
advanced   features.

16:10 - 16:15   **Summary action points** – Discuss on how to handle branches
for future MRs.

16:15 - 16:20   **Discussion on client/admin view** – Clear details regarding
client and admin view

16:20 - 16:25   **Feedback round -** What went well and what can be improved next
time?

16:25 - 16:30   **Question round -** Does anyone have anything to add before the
meeting closes?

16:30   **Closure**

Minutes

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Agenda items

Opening by Chairperson
No minutes.

Announcements
No major announcements

Approval of the agenda
The agenda was approved

Approve minutes of prior meeting
The minutes were approved

[Agenda item 1] - [Division of tasks for advanced features].

- Discussed in prior meeting - see Summary of action points

[Agenda item 2] - [Discussion on how to handle branches for future MRs].

- Keep MRs small
- Merge feature branches after implementing partial features, so that they can be easily reviewed
- Create new feature branches from the feature branches after making the MR

[Agenda item 3] - [Discussion on client/admin view].

- Ask user if they are an admin or regular user upon connecting to server
- Open either admin login with password protection, or user login with no passwords - users are identified by their username
- Create users in the server database and store their username and the boards they are connected to

Summary of action points

Give an overview of the division of tasks. What is expected from whom and when? Make an action list.

Action items	Who is responsible	Deadline
Product pitch (draft)	Everyone	31st March
Teamwork self reflection (draft)	Everyone	31st March
Admin view and multiboard	Radu and Filip	7th April
Customization	Vasil	7th April
Card details	Bogdan	7th April
Tagging system	Neel	7th April
Keyboard shortcuts	Mark	7th April
Board password protection	Radu	7th April
Testing for existing features	Radu	7th April
Websockets for existing features	Filip	31st March

Feedback and questions
- *Implement long polling somewhere*
- *Use template and latex for heuristic evaluation report*
- *Add pictures (before and after) to heuristic evaluation report*
- *Add time estimates to issues on gitlab*
- *Implement @Service classes to improve technology feedback*

Closing
No minutes