



Agenda - TA meeting

Location: DW PC1 Cubicle 5
Datum: 28th of February 2023
Time: 3:45 PM - 4:30 PM
Attendees: Neel Lodha, Radu Serban, Filip Čajági, Bogdan Paramon, Suruo Zhang, Vasil Chirov

Agenda-items

15:45	Opening by chair
15:45 - 15:50	Check-in – How is everyone doing?
15:50	Announcements
15:50 - 15:55	Approval of the agenda - Does anyone have any additions to the agenda?
15:55 - 16:00	Approval minutes - Did everyone read the minutes from the previous meeting?
16:00 - 16:05	Discussion about backlog draft - What do we want to change/add? - TA feedback
16:05 - 16:10 what?	Timeline discussion - When to start working on the project and with what?
16:10 - 16:15	Discussion about Monday's lecture - Do we understand everything?
16:15 - 16:20	Summary action points – Who, what, when?
16:20 - 16:25	Feedback round - What went well and what can be improved next time?
16:25 - 16:30	Question round - Does anyone have anything to add before the meeting closes?
16:30	Closure