

Bogdan Zafiescu

📍 Bucharest, Romania
☎ +40 730 662 070
✉ bogdanzafiescu@outlook.com
🌐 Bogdan's Website



] SUMMARY

Detail-oriented IT Support Specialist with strong expertise in Windows 10/11 Pro desktop support, software deployment, troubleshooting, system imaging, backups, user management, and local network administration. Hands-on hardware and peripherals experience. Also comfortable with Linux (NDG Linux Essentials certified, daily personal use on home systems). Skilled in WordPress, front-end web development (HTML/CSS/JS), and basic Java. Pursuing Cisco CCST Networking, multilingual, excellent problem-solving.

] TECHNICAL SKILLS

- Operating Systems: Windows 10/11 Pro, Linux (CLI)
- Hardware: PC hardware assembly, upgrades, and maintenance
- Networking: Subnetting, TCP/IP, DNS, DHCP, routers, HTTP, FTP, SMTP, SSH; CLI tools (ipconfig, ping, arp, tracert, nslookup); Cisco Packet Tracer
- Programming: Java, HTML, CSS, JavaScript, basic Bash
- IT Tasks: Backup management, system imaging, software troubleshooting

] WORK EXPERIENCE

IT Support & Digital Operations Specialist — Casa Schiller Jan 2025 – Present

- Maintain desktop computers and peripherals (printers, scanners, etc.)
- Perform regular system checks and manage user accounts
- Install and configure software applications and operating systems
- Monitor and upgrade hardware components
- Configure and maintain local networks and shared resources
- Create and test system clones and file backups
- Administer WordPress website and code occasionally (HTML/CSS/JS)
- Update website content, optimize for mobile, and maintain backups
- Design posters, banners, and visual assets
- Manage YouTube channel and upload content
- Administer email accounts, troubleshoot issues, and configure clients
- Set up and maintain AV equipment for meetings and events
- Maintain inventory for IT assets

Career Break with Occasional Freelance Tech Projects Apr 2022 – Dec 2024

- Explored IT and programming through self-study and informal projects
- Engaged in media-related tech activities (details available upon request)

Quality Control Technician — Syncreon Feb 2020 – Mar 2022

- Conducted visual and functional inspections for Apple products
- Tested software and hardware to Apple standards
- Documented and reported issues

Test Technician (Fixed Wireless Access) — Intrarom Jan 2019 – Jan 2020

- Configured and tested wireless network equipment
- Verified functionality and reported defects
- Collaborated with engineers to resolve issues

] EDUCATION & CERTIFICATIONS

- Cisco Networking Academy - CCST Networking (In Progress - Completed Courses: Network Basics & Networking Devices and Initial Configuration)
- Cisco Networking Academy - NDG Linux Essentials (2024)
- Cisco Networking Academy - Getting Started with Cisco Packet Tracer (2024)
- Cisco Networking Academy - NDG Linux Unhatched (2021)
- Bitacademy - Frontend Web Development - Module 2 JavaScript (2022)
- Bitacademy - FrontEnd Web Development - Module 1 HTML & CSS (2021)
- Bitacademy - Java Programming Fundamentals (2019)

] LANGUAGES

- Romanian: Native
- English: C1 Listening/Reading, B2 Speaking/Writing
- Italian: Conversational

] FUTURE PLANS

- Earn Cisco Certified Network Associate (CCNA) certification
- Advance toward Cisco Certified Network Professional (CCNP) certification
- Expand Linux Knowledge & master linux command-line
- Expand scripting automation skills with Linux Bash and PowerShell
- Learn Python

