

# Alex Murray

*Assistant Kitchen Manager*

## Education

Fond Du Lac Tribal and Community College  
Cloquet, MN  
Associate of Arts  
GPA 4.00

## OBJECTIVE

As an assistant manager, my primary objective is to support the functioning of business operations by helping manage staff, coordinating operations, and ensuring customers only receive exceptional meals.

## Functional Skills

Team Leadership & Training  
Organizational Task Prioritization  
Cost Control  
Inventory Management  
Basic Data Analysis

## References

Available upon request

## Experience

**April 2024 – Present**  
**Assistant Kitchen Manager**  
**Bricks Pub and Grub, Wrenshall MN**

## Communication

- Developed and communicated new kitchen procedures, reducing prep time and improving order accuracy.
- Collaborated with front-of-house staff to improve communication flow, resulting in faster service times and fewer errors.
- Trained new employees regarding company standards and food safety protocols, ensuring consistent quality and compliance.

## Leadership

- Led teams of 5 through high volume shifts
- Delegated responsibilities effectively to maintain a smooth kitchen under pressure
- Mentored new team members to reach company standards quickly