**BRENDA JEMATIA BONARERI**  
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**Objective**

A motivated and detail-oriented professional with experience in project coordination, data analysis, and mentoring. Passionate about closing the gender gap in the tech industry, I am excited to support and guide students through the Girls Who Code Work Prep program. I bring strong communication skills, experience with virtual platforms, and a commitment to fostering an inclusive and supportive learning environment.

**Skills**

* **Project Coordination:** Onboarding, communication, logistics support, virtual session management.
* **Technical Skills:** Python (Pandas, NumPy), SQL, Power BI, Tableau, Excel, Google Sheets.
* **Virtual Platforms:** Zoom, Google Meets, Teams
* **Communication:** Strong verbal and written communication skills, with a proactive and service-minded approach.
* **Problem-Solving:** Able to identify issues and provide solutions in a timely and effective manner.

**Professional Experience**

**Data Analyst**

*May 2024 - Present*

* Conducted data analysis projects in various industries including telecom and finance, using Python, SQL, and Power BI.
* Developed dashboards and data pipelines to support decision-making and optimize operational efficiency.
* Delivered actionable insights through detailed reports and presentations to stakeholders.

**Operations Trainee**

*Kenya Pipeline Company Limited –Feb 2022 - May 2023*

* Managed operational logistics, reducing delivery delays by 20% and improving efficiency through data-driven decisions.
* Coordinated with cross-functional teams to implement improvements in product transfer processes, increasing customer satisfaction by 40%.
* Conducted training and provided logistical support for the team.

**Extracurricular Activities**

**Volunteer Data Analyst**  
*Statistics without Borders*

* Contributed to data-driven projects to support underserved communities.
* Developed workflows and visualizations to address public health challenges.

**Volunteer Organizer**

*Society of Petroleum Engineers – Nov 2020 - Dec 2021*

* Coordinated events and managed communication between teams, ensuring smooth execution of activities.
* Provided logistical support during virtual events, managing participant attendance and engagement.
* Worked collaboratively with a diverse team to ensure the success of each event.

**Wildlife Volunteer**

*Global March & Kenya Wildlife Service – Sept 2017 & Apr 2019*

* Led advocacy campaigns for wildlife conservation, engaging with local communities and stakeholders.
* Managed communication and logistics for awareness events, increasing community participation and support for wildlife issues.

**Education**

**Bachelor of Science in Petroleum Engineering**  
*Kenyatta University* – Graduated: 2022

* Relevant coursework: Statistics, Data Visualization, Programming in Python and C++, Project Management

**Certifications**

* **PMP Certification Training Course: Basics of Project Management**
* **Python for Data Science, AI & Development (IBM)**
* **Excel Basics for Data Analysis**
* **Anaconda Python for Data Science**
* **CSCMP Supply Chain Foundations: Inventory Management**

**Training & Bootcamps**

**Women Techsters Bootcamp**

*Tech4Dev – October 2024*

* Participated as a student in this immersive bootcamp aimed at empowering women in tech.
* Gained hands-on experience in programming, tech tools, and skills development in areas such as Python, web development, and soft skills for the tech industry.
* Worked on collaborative projects that improved problem-solving, coding proficiency, and teamwork in tech.

**Languages**

* English: Fluent
* Swahili: Native
* French: Intermediate