

Bongadu Abbas Mbiyzenyuy

[bongaduabbas@gmail.com](mailto:bongaduabbas@gmail.com) | [LinkedIn](#) | [Github](#) | [YouTube](#)

## 1: Project: EHNAC Recertification

Role: Project Coordinator and Compliance Specialist

Duration: September 2024 – February 2025

### Project Overview:

Led and coordinated the EHNAC (Electronic Healthcare Network Accreditation Commission) recertification process to ensure compliance with industry standards and maintain organizational accreditation. The project involved responding to stringent criteria, gathering and organizing evidence, and collaborating with cross-functional teams to meet accreditation requirements.

### Key Responsibilities:

- **Criteria Response:** Analyzed and responded to EHNAC's detailed criteria questions, ensuring accurate and comprehensive answers aligned with organizational policies and procedures.
- **Evidence Collection:** Collaborated with multiple teams (e.g., IT, Security, Compliance, and Operations) to gather required evidence and documentation for assessment.
- **Stakeholder Coordination:** Scheduled and facilitated meetings with cross-functional teams to ensure timely collection of evidence and address any gaps or questions.
- **Communication:** Acted as the primary point of contact for team members, addressing their questions and providing guidance on EHNAC requirements.
- **Documentation and Organization:** Organized and uploaded all evidence and responses into the EHNAC assessment portal for review by the assessor.
- **Timeline Management:** Rescheduled meetings and adjusted timelines as needed to accommodate team availability and project deadlines.

### Achievements:

- Successfully completed the recertification process, ensuring the organization maintained its EHNAC accreditation.
- Improved cross-team collaboration by streamlining communication and documentation processes.
- Delivered all responses and evidence before the deadline, ensuring a smooth assessment process.

### Skills Utilized:

- Project Management
- Compliance and Regulatory Knowledge
- Stakeholder Collaboration
- Documentation and Organization
- Attention to Detail
- Time Management

### Outcome:

The organization successfully achieved EHNAC recertification, demonstrating compliance with industry standards and reinforcing its commitment to data security, privacy, and operational excellence in healthcare IT.

## 2: Project: CMMI (Capability Maturity Model Integration) Certification

Role: Project Coordinator and Process Improvement Specialist

Duration: June 2023 – March 2024

### Project Overview:

Played a key role in achieving CMMI certification for the organization, a globally recognized framework for improving processes and performance. The project involved aligning organizational practices with CMMI standards, gathering evidence, and coordinating with teams to ensure compliance with the required maturity level Level 4

**Key Responsibilities:**

- **Process Alignment:** Reviewed and mapped existing organizational processes to CMMI framework requirements, identifying gaps and areas for improvement.
- **Evidence Collection:** Collaborated with cross-functional teams (e.g., Development, QA, Project Management, and Operations) to gather documentation and evidence demonstrating adherence to CMMI practices.
- **Stakeholder Coordination:** Organized and facilitated meetings with team members to explain CMMI requirements, collect evidence, and address questions or concerns.
- **Documentation and Reporting:** Prepared and organized all required documentation, including process descriptions, artefacts, and evidence, for submission to the CMMI assessors.
- **Timeline Management:** Managed project timelines, rescheduled meetings as needed, and ensured all deliverables were completed on time.
- **Continuous Improvement:** Provided recommendations for process improvements to align with CMMI best practices and enhance organizational efficiency.

**Achievements:**

- Successfully supported the organization in achieving CMMI certification, demonstrating a commitment to process maturity and operational excellence.
- Improved cross-departmental collaboration by streamlining communication and documentation processes.
- Delivered all required evidence and documentation ahead of schedule, ensuring a smooth assessment process.

**Skills Utilized:**

- Process Improvement and Optimization
- Project Management
- Stakeholder Collaboration
- Documentation and Compliance
- Attention to Detail
- Time Management

**Outcome:**

The organization achieved CMMI certification, validating its adherence to industry best practices and enhancing its reputation for delivering high-quality products and services. This certification also positioned the organization for improved efficiency, customer satisfaction, and competitive advantage.