

Bongani Nyawose

Phone Number:0658695598

Location:Pretoria,Gauteng

felicityb08@gmail.com

www.linkedin.com/in/bongani-nyawose

SOFT SKILLS

- Responsible and Hard working
- Proficient in Google Applications, Microsoft Office Suite
- Experienced with communication platforms (Skype, WhatsApp, Telegram, Slack, Hangouts, FB Messenger)
- Strong research skills
- Excellent written and verbal communication skills
- Highly organized with exceptional time-management capabilities

INTERESTS

Front-end development

Web Development

Mobile App Development

SUMMARY

Detail-oriented and tech-savvy Virtual Assistant with expertise in graphic design, administrative support, and digital content creation. Proficient in HTML and CSS, with a growing passion for UI/UX design, web development, and mobile app development. Adept at managing multiple tasks efficiently, delivering visually compelling designs, and leveraging technology to optimize workflows. Eager to expand technical skills in web and mobile app development, aiming to transition into a development role where creativity and problem-solving intersect.

WORK EXPERIENCE

House Cleaner (2019)

Babysitter (2021-2023)

Freelancer (2024-2025)

EDUCATION

Grade 12 2019

Studying at University of South Africa LLB (2024-2027)

ALX Virtual Assistant certificate 2024

Asana workflow certificate 2025

TECH SKILLS

- HTML
- CSS
- Javascript
- Python
- SQL

REFERENCE:Mbali Khumalo-068 078 1099