

RE: CONSUMABLES FOR MIGORI OFFICE

Emelda Akinyi <EAkinyi@cihebkenya.org>

Thu 10/27/2022 6:24 PM

To: Ouma, Francis <FOuma@cihebkenya.org>

📎 1 attachments (21 KB)

REPLENISHMENT- MIGORI OFFICE.xlsx;

[Kindly help upload on erp.](#)

From: Oyuga, Roseline <ROyuga@cihebkenya.org>
Sent: Thursday, 27 October 2022 14:58
To: Emelda Akinyi <EAkinyi@cihebkenya.org>
Cc: Opiyo, Dennis <DOpiyo@cihebkenya.org>; Ouma, Francis <FOuma@cihebkenya.org>
Subject: Re: CONSUMABLES FOR MIGORI OFFICE

This is approved.

Roseline

From: Emelda Akinyi <EAkinyi@cihebkenya.org>
Sent: 27 October 2022 14:41
To: Oyuga, Roseline <ROyuga@cihebkenya.org>
Cc: Opiyo, Dennis <DOpiyo@cihebkenya.org>; Ouma, Francis <FOuma@cihebkenya.org>
Subject: CONSUMABLES FOR MIGORI OFFICE

Dear Doc,

Attached is a list of consumables that are currently running low in our store. Kindly approve so we may have these replenished.

Kind regards.

Emelda Akinyi

Administrative Assistant, ENTRENCH

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REPLENISHMENT FOR MIGORI OFFICE		
TOILETRIES		
ITEM	QTY	AMOUNT
TISSUE PAPER	2000	450 pack of 10
SERVIETTES	500	100
LIQUID SOAP	75	650
SCOURING PAD- SUPERBRITE	20	165
PAPER TOWEL	75	1200
MORTEIN DOOM	40	320
HAND WASH LIQUID SOAP-5L	50	1450
AIR FRESSHSNER-TROPIKAL	120	250
MOPPING STICK	35	350
MOP BUCKETS	35	350
HARD BROOM	35	100
POWDER SOAP 2KG	200	450
HARPIC	75	180
VIM	75	150
OTHER ITEMS	QTY	AMOUNT
PADLOCK	50	1000
BULBS 9WATTS	50	150
BULBS -15WATTS	50	150
Florescent tubes	10	450
AA BATTERIES	100	300@PAIR
AAA BATTERIES	100	300@PAIR