

Team Meeting

April 8, 2022

2PM

NJIT Campus Center

Meeting called by:	Rudolph Paulin	Type of meeting:	Status Update
Facilitator:	Rudolph Paulin	Note taker:	Cristina Hilario
Timekeeper:	Sean O'Connor		
Attendees:	Cristina, Sean		
Please read:	Review the points established during last meeting		
Please bring:			

Minutes

Agenda item:	See if all the points discussed were followed	Presenter:	Rudolph Paulin
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Discussion:

Findings of potential users in North Carolina to use the app/web.

Conclusions:

Agree on the statistics found.

Action items	Person responsible	Deadline
✓ Research NC demography	All team members	April 8, 2022
✓ Discover usability problems within the app	All team members	April 8, 2022
✓ Discover usability problems within the web	All team members	April 8, 2022

Agenda item:	Assign roles	Presenter:	Rudolph Paulin
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Discussion:

Delegate who writes about each point

Conclusions:

Every team member agrees on a deadline to have each point finalized.

Action items	Person responsible	Deadline
✓ Make accounts for the apps	Sean O'Connor	April 15, 2022
✓ Present websites	Cristina Hilario	April 15, 2022
✓ Decide on websites to use	Rudolph Paulin	April 15, 2022

Other Information

Observers:

N/A

Resources:

Website links related to North Carolina Department of Health and Human Services

Special notes:

Deliverable on time.