

KAYLA FLINT

33 Muddy Brook Road, Apt. 1
Ellington, CT 06029

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SUMMARY OF QUALIFICATIONS

Reliable, dependable, intellectually curious and motivated. Excels working in a team environment, offering aid and ideas, and can work independently. Learns quickly, strong verbal/written communication skills. Positive, and prides self in completing tasks in a timely and efficient manner. Seeking an internship position to utilize existing skills and have exposure to new learning opportunities.

EDUCATION

Academy of Aerospace and Engineering (AAE); Windsor, CT
Currently Attending Graduated 2021

CORE COMPETENCIES

| | | |
|--------------------------|-----------------|---------------------|
| Time Management | Research | Leadership |
| Problem Solving | Public Speaking | Training |
| Mechanically Inclined | Documentation | Data Analysis |
| Clean and Safe Practices | Collaboration | Precision Measuring |

COMPUTER APPLICATION KNOWLEDGE

| | | |
|---------------|-------------------|------------------|
| Google Docs | Google Drawings | Photoshop |
| Google Sheets | Autodesk Inventor | WeVideo |
| Google Slides | Familiarity | MIT App Inventor |
| | | Hour of Code |

PROFESSIONAL EXPERIENCE

Private Family; Ellington, CT March 2017-Present
Dog Sitter (Per Diem)

- Cares for 2 dogs when owners are out-of-town, 1-14 days at a time
- Ensures daily that dogs have clean bowls, and fresh food, as well as are exercised
- Attends to any clean up, either inside or out, resulting from the dogs
- Maintains a safe environment, by ensuring the security system is back online after visit(s)

DeCarli's Equestrian Center; Ellington, CT Aug 2017-Sept 2019
Stable Assistant

- Removed soiled shavings, unclean water, hay and feed from each stall
- Cleaned pastures and stalls, for the health and hygiene of the horses
- Assisted in the relocation of the horses to and from the pastures, ensuring their safety
- Dressed horses in weather appropriate outerwear, including blankets, bridles, bell boots and fly masks
- Cleaned feeding and water buckets, replenishing each with appropriate amounts per horse, adding other food elements, when instructed to do so per the feed board
- Maintained safety for staff and horses, while performing tasks
- Raked and cleaned the indoor arena
- Walked horses, as requested by owners during long absences, to maintain health of the horse
- Soothed horses if they became frightened or aggravated

EXTRACURRICULAR ACTIVITIES

Academy of Aerospace and Engineering (AAE); Windsor, CT
FIRST Robotics Team (*Dutchman's Derivatives*)

Drama