## **Borders Exploration Group Committee Meeting Minutes**

Monday 27 June 2016 7:30pm Argus Centre, Selkirk Date:

Time:

Place:

Item		Responsible person
2	<ul> <li>Welcome and Apologies</li> <li>Present: Ron Sutherland, David Hunter, Ruth Longmuir, Rosie Stewart, Christine Anderson</li> <li>Apologies: Jim McPherson, Pam Hunter, Geraldine Bouglas, Nancy Anderson, Ross Purves</li> <li>Minute of the previous meeting (April 2016)         David proposed the minutes and Ron seconded.     </li> </ul>	
3	<ul> <li>Matters arising from previous minutes</li> <li>Ron is still trying to get in contact with Gordon's mum.</li> <li>Pam has emailed her contact regarding the Mountain Rescue premises but has not yet heard back.</li> <li>Mailing list. Ron has contacted members who haven't renewed their membership this year (excluding the Austria venturers). He has had one reply who has renewed their membership. There was discussion about the Members and Friends mailing lists and the differences between them. It was decided to leave them as they are at present. David will contact Jono to get the list of addresses on each email list and to check out why the lists are not currently working.</li> <li>Rosie emailed Malawi leaders regarding helping to organise Tower Trophy and being child protection officer. Nick Swanston might be interested in organising the Tower Trophy but will be living in Glenrothes. It was suggested that the Brazil team take on organising it and keep the money. This would be a solution for this year. David agreed.</li> </ul>	Ron
4	Chair's business  No business.	
5	<ul> <li>Treasurer's business</li> <li>Rosie provided a balance sheet and accounts. BEG is roughly breaking even and has about £6,600.</li> <li>Ron reported that Nicola Stillie has agreed to be the new treasurer. Rosie will work on a handover and help support her next year as she will be busy with the Common Riding.</li> </ul>	
6	Secretary's business	
_	No business.	
7	<ul> <li>Expeditions</li> <li>Brazil <ul> <li>Discussions are ongoing regarding the suitability of Brazil as a destination. Alasdair (doctor) is making enquiries and keeping up to date with Zika virus developments.</li> <li>Nancy is meeting with an Edinburgh based doctor who is interested in joining the team.</li> <li>The clean-up after the Selkirk Common Riding went well, as did the rest of the training day.</li> <li>One venturer didn't meet their fundraising target and the cluster group leader will chase this up.</li> </ul> </li> </ul>	

	<ul> <li>The child protection policy has been approved.</li> <li>The Health and Safety policy will be shown to someone who works in H &amp; S for advice and then circulated to the committee for comment.</li> <li>The Complaints Policy will be tidied up and then sent to the committee for comment.</li> <li>We need a Child Protection Officer. It is vitally important and urgent for Brazil. Some candidates were identified and will be approached asap.</li> </ul>	David Ruth Ron/all
	Confidential documents and data protection. There was much discussion about the best way to do this and what the requirements are. The committee recognises the importance of this and is committed to doing the utmost to adhere to regulations. David will speak to Youth Borders for advice on retention periods and what the requirements are.	David
9	<ul> <li>Any Other Competent Business</li> <li>Beach day – Sunday 14 August. Ross can't make the beach day due to work commitments and asked for someone else to take the lead on it. Ross to ask Geraldine if she would like to do this otherwise the committee will find someone else.</li> </ul>	Ross
10	<ul> <li>Dates and Venues of Future Meetings</li> <li>All meetings will be held at 7.30pm</li> <li>Wednesday 24 August, venue TBC (probably Peebles)         Thursday 6 October, Peebles Community Centre     </li> <li>2016 AGM Tuesday 15 November (venue TBC – probably the Mission Hall in Galashiels)</li> </ul>	

Future agenda items: