## Student Exchange Agreement between

# State University of New York at Stony Brook and Peking University

To develop the academic exchange between the two universities, both institutions agree to send their students to the other party for research and study in the framework of the agreement as well as in accordance with the concerned regulations of each university.

International Academic Programs (IAP) of the State University of New York at Stony Brook (SBU) and the Office of International Relations (OIR) of Peking University (PKU), will be respectively designed as authorized representatives of each university, and they will be responsible for the contact and implementation of the student exchange included in the agreement.

#### Article 1: Definitions

- 1.1. "Home Institute" means the institution at which the participating student is enrolled.
- 1.2. "Host Institution" means the institution that has agreed to receive participating students from the home institution.
- 1.3. "PKU Exchange Students" means PKU student visiting SBU.
- 1.4. "SBU Exchange Students" means SBU student visiting PKU.
- 1.5. Exchange students from either institution shall not be eligible to enroll in a degree program at Host Institution.
- 1.6. Only SBU students holding non-Chinese (including Hong Kong, Macao and Taiwan) passports can be considered as an exchange student at PKU.

### Article 2: Financial Support

- 2.1. Both institutions will provide tuition waivers and free registration for the exchange students.
- 2.2 Exchange students will pay all personal expenses incurred at the Host Institution, including visa, insurance, housing, travel, meals, health and books, unless this Agreement states to the contrary.
- 2.3. PKU Exchange Students shall purchase SUNY health and hospitalization insurance for the Exchange Period, and shall be responsible for the deductibles and expenses that exceed the coverage provided. SBU Exchange Student shall purchase medical insurance on arrival at Peking University at registration and shall be responsible for the deductibles and expenses that exceed the coverage provided. The type of insurance is regulated by the Chinese Ministry of Education, and the current cost is 300RMB for one semester and 600RMB for one year.
- 2.4. For every academic year, Peking University will provide five places for SBU Exchange Students. Each place will last for a semester with tuition and registration fees covered by PKU.
- 2.5. For every academic year, SBU will provide full scholarships for two PKU

Exchange Students, each for one semester, as well as two places with partial scholarship, each for one semester. Full scholarship includes tuition and registration fees, meals, medical insurance and housing except international travel expenses, while partial scholarship covers only tuition.

2.6. If both institutions wish to add additional places to the exchange program, this can be explored in further negotiations between the two institutions through written communication.

#### Article 3: Application procedure

- 3.1. If any exchange student is not able to arrive at the Host Institution as scheduled due to the failure to procure visa, eligibility may be carried over to the next academic year.
- 3.2. For the exchange students from SBU to PKU, the deadline of the application for Fall Semester is March 20<sup>th</sup> and for the Spring Semester is November 10<sup>th</sup> the year before. IAP, SBU should send the application package of the exchange candidate to OIR, PKU, before the deadline. Application received after the deadline will be considered for the next academic year.

The application package should include (all in Chinese or English):

- On-line Application Form for the International Students
- A copy of the personal data page of his/her passport
- Official certificate of his/her highest education
- •2 recommendation letters
- Transcripts
- Resume
- 3.3. For PKU Exchange Students, the deadline of the application for Fall Semester is March 15 and for Spring Semester is October 15 the year before. OIR, PKU should send the application packages of the exchange candidates before the deadline. Application received after the deadline will be considered in the next academic year.

The application package should include:

- Application Form
- Copy of Passport
- Completed SEVIS information form
- Official TOEFL score
- Certification of Finances (Affidavit of Support, if needed)
- Official Transcript

Article 4: Completion and extension

For SBU Exchange Students:

4.1. If they want to terminate the exchange program before completion of the exchange period, they should give notice to both OIR, PKU and IAP, SBU and

complete the necessary procedure at OIR;

- 4.2. Upon completion of their exchange period, they should obtain transcripts and complete other necessary procedure at the Division for International Students, OIR;
- 4.3. If they want to extend their exchange period at PKU, they should provide an Application Form of Extension/Department Transmission for International Students to the Division for International Students, OIR and a confirmation letter from IAP, SBU.

### For PKU Exchange Students:

- 4.4. If they want to terminate the exchange program before completion of the exchange period, they should give notice to both IAP, SBU and OIR, PKU, and complete the necessary procedure at IAP, SBU;
- 4.5. Upon completion of their exchange period, they should complete necessary procedure at IAP, SBU;
- 4.6. If they want to extend their exchange period at SBU, they should apply to IAP, SBU after the extension is approved by OIR, PKU.

#### Article 5: Duration

This agreement will remain in effect for a period of three years from the date of the last signature. It may be terminated by either institution by providing 60 days' advance written notice to the other. In the event of termination, Host Institution will permit students participating in the exchange at the time of the intended termination to complete the exchange period.

#### Article 6: General matters

The text of this agreement has been written in both Chinese and English, with both versions legally binding on an equal basis.

State University of New York at Stony Brook

Samuel L. Stanley Jr., M.D.

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President

Date: January 24, 2011

**Peking University** 

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Zhou Qifeng President

Date: Dec. 27, 2010