

STUDENT EXCHANGE APPENDIX  
to the  
AGREEMENT OF COOPERATION  
between  
THE STATE UNIVERSITY OF NEW YORK AT STONY BROOK  
and  
UNIVERSITY OF LEEDS, UNITED KINGDOM

---

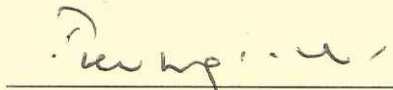
In accordance with Section II of the Agreement of Cooperation, the following mechanisms designed to encourage and facilitate the exchange of undergraduate students are hereby established:

1. Students are to be exchanged for one full academic year or for one semester.
2. The number of students to be exchanged each year shall be determined by mutual consent no later than February 1 of the preceding academic year.
3. Study Abroad Conditions
  - I) In the event that there is an imbalance in the number of students wishing to exchange, the parties may agree to establish a Study Abroad program additional to the above student exchange program for students from the home university to study at the host university.
  - II) Students enrolled in such a Study Abroad program will be subject to all of the exchange conditions listed within this agreement with the exception of tuition waivers.
  - III) Study abroad students may incur a specified fee as agreed to by the institutions.
  - IV) Payment of fees for Study Abroad students undertaking studies at the host institution will be in accordance with the fee collection procedures of the host institution.
4. Initial selection of students will take place at the home institution; however, the host institution reserves the right to deny admission to any student not meeting its general admission criteria.
5. Student dossiers should be received at the host institution no later than March 15 for fall admissions and October 15 for spring admissions.
6. Each host university shall assist incoming students in arranging accommodation. Students shall be responsible for their own housing and meal costs.
7. Admitted students shall be responsible for normal and customary tuition, orientation, housing and meal costs. Where reciprocity exists, the host university shall waive tuition costs for incoming students.


Students participating under the terms of this exchange agreement shall be entitled to participate in an orientation programme which will be arranged for foreign students where matters such as health, personal safety and security, cultural and religious sensitivities and emergency procedures will be brought to the attention of the exchange student including emergency numbers as would be provided to other registered students of the host institution. Each institution agrees to comply with health and safety law that is relevant to students. The host institution will provide adequate resources, training and supervision to ensure that students are not subjected to unreasonable risks to health and safety.

8. Exchange students shall be required to enroll in the mandatory SBU insurance program and shall be responsible for all deductible costs related to health care services.
9. Students must be enrolled in a full-time course load at the host university for the duration of the program and in accordance with the student's degree program.
10. Students shall be free to choose courses from the full range of courses available at the host university, provided they satisfy course prerequisites and if required, departmental consent.
11. Students shall comply with all rules and regulations of the host university, including relevant academic standing and conduct requirements.
12. Students who participate in the exchange program will not be degree candidates at the host university.
13. On the request of the student, at the end of a student's program overseas, the host university shall send to the home institution an official record of coursework completed at the host university.
14. Each university shall assess the academic work completed at the other university and shall award credit to its students in accordance with its own academic policies and regulations. Neither university shall be liable for the acts of the other or for the acts of students participating in this exchange.
15. The host university shall assist incoming students to obtain visas and other documents required for entry to the host country. To comply with host country regulations, exchange students shall be required to provide a guarantee that they have financial resources sufficient to meet all expenses.
16. This Appendix shall be in effect for the same period as the Agreement of Cooperation and may be adjusted in writing upon mutual agreement of the two parties. For matters not covered in Appendix, the universities shall consult their Agreement of Cooperation.

For University of Leeds

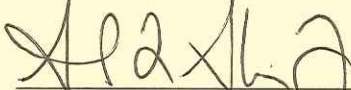
  
\_\_\_\_\_  
Sir Alan Langlands Date

Vice Chancellor 25 March 2014


  
\_\_\_\_\_  
Mr Roger Gair Date

University Secretary 25 March 2014

For Stony Brook University


 5/5/14  
\_\_\_\_\_  
Samuel L. Stanley Jr., M.D. Date

President

 4/25/14  
\_\_\_\_\_  
Dennis N. Assanis, Ph.D. Date

Provost

Senior Vice President for Academic Affairs

 4.24.14  
\_\_\_\_\_  
William Arens, Ph.D. Date

Vice Provost, Global Affairs

Dean, International Academic Programs and Services