

STUDENT EXCHANGE APPENDIX  
to the  
AGREEMENT OF COOPERATION  
between the  
STATE UNIVERSITY OF NEW YORK AT STONY BROOK  
and  
LANCASTER UNIVERSITY  
OF LANCASTER, ENGLAND

In accordance with Section II of the Agreement of Cooperation, the following mechanisms designed to encourage and facilitate exchange of students are hereby established:

1. At USB this exchange program will be coordinated by the Study Abroad Office. At Lancaster, it will be coordinated by the North American Programmes Office.
2. Students to be exchanged shall principally be undergraduates of at least junior standing at Stony Brook and at least Second Year students at Lancaster
3. Students may be exchanged for the period of one full academic year or for one semester, with the understanding that the fall semester at USB shall correspond to the Michaelmas term at Lancaster and the spring semester at USB shall correspond to the combined Lent and Summer terms at Lancaster.
4. The number of students to be exchanged each year will be determined by mutual consent no later than March 1 of the preceding academic year. The universities agree to achieve full reciprocity, that is, to exchange an equal number of students by the end of this Agreement period (five years). It is recognized as preferable to achieve reciprocity each year.
5. Initial selection of students will take place at the home institution; however, the host institution reserves the right to deny admission to any student not meeting its general admission criteria.
6. Student dossiers should be received at the host institution no later than May 30 for the upcoming academic year.
7. Each host university will secure on-campus accommodation for the incoming students.
8. Each host institution agrees to exempt student participants from tuition charges, room, board, and activities related fees on a reciprocal basis. It is expected that students will pay their home university for these costs. Whenever possible, students will be allocated single rooms.
9. Students will be required to purchase health insurance provided by the host institution unless they can provide adequate assurance of sufficient coverage.
10. The obligations of the parties to this agreement apply only to the participants and do not include spouses and dependents. Additional expenditures incurred by accompanying spouses and dependents are the responsibility of the individual involved.


11. Students must be enrolled in a full-time course load at the host university for the duration of the program. At Stony Brook, this equals a minimum of 12 credit hours per semester.
12. Students who participate in the exchange program will not be degree candidates at the host university.
13. At the end of a student's program overseas, each host university will send to the home institution an official record of coursework completed at the host institution.
14. Each university will assess academic work completed at the partner institution and will award credit to its students for coursework completed at the host institution.
15. This Appendix shall be in effect for the same period as the Agreement of Cooperation and may be adjusted in writing upon mutual agreement of the two parties. For matters not covered in the Appendix, the universities shall consult the Agreement of Cooperation.

For Lancaster University:

  
Dr Nigel AJ Rogers  
Director of North American  
Programmes

23/4/97  
Date


For the State University of New York  
at Stony Brook:

  
Lawrence B. Martin  
Dean of the Graduate School and  
Director of International Programs

3/12/97  
Date

  
Dr. William Ritchie  
Vice Chancellor

Date

  
Shirley Strum Kenny, PhD  
President  
State University of New York at Stony Brook

Date