APPENDIX

to the

MEMORANDUM OF UNDERSTANDING

between the

STATE UNIVERSITY OF NEW YORK AT STONY BROOK

and

BEIJING NORMAL UNIVERSITY

governing

A PROGRAM OF STUDY AT STONY BROOK UNIVERSITY

by students from

BEIJING NORMAL UNIVERSITY

In accordance with Section II of the Memorandum of Understanding between the State University of New York at Stony Brook, hereinafter referred to as SBU, and Beijing Normal University, hereinafter referred to as BNU, this Appendix is added to establish the terms under which students from the undergraduate schools of BNU may enroll in SBU for up to a year of individualized study.

Students from BNU may enroll at SBU for periods of study not to exceed one academic year during the life of the Memorandum of Understanding between SBU and BNU, subject to the provisions which follow.

- 1. No more than twenty (20) undergraduates from BNU may be in the study abroad at SBU at any given time, except as may be agreed to mutually by the respective universities.
- 2. Students will be selected to participate in this program by BNU in accordance with principles and practices of the faculties of its undergraduate schools. However, SBU reserves the right to deny admission to any student not meeting general admissions criteria.
- 3. Student dossiers should be received at the host institution no later than March 15 for fall admissions and October 15 for spring admissions.
- 4. BNU students will be free to choose courses from the full range of courses available to undergraduates at SBU excluding areas of health sciences, provided they satisfy course prerequisites and space in the selected course is available.
- Charges for tuition, applicable student fees for international students, and all other regular, mandated fees will be made out to each BNU student individually. Payment of such tuition and fees shall be made in accordance with standard policies of SBU.
- 6. SBU will provide incoming BNU students with on-campus housing in residence halls otherwise used by regularly enrolled SBU students. BNU students will be billed for such housing and board plans at the same rate charged regularly enrolled SBU students, and will be solely responsible for paying such charges in accordance with SBU's standard policies and procedures.
- 7. BNU students must be enrolled in a full-time course of studies at SBU for the duration of the program and in accordance with BNU policies regarding normal progression toward their degree. BNU students participating in the semester or academic year of study at SBU will not be degree candidates at SBU.

- 8. On the request of the student, at the end of a student's program overseas, SBU shall send BNU an official record of coursework completed at the host university.
- 9. SBU will help admitted BNU students to obtain visas and other documents required by current U.S. entry and visa requirements. Admitted students remain responsible, at all times, for maintaining appropriate immigration status. BNU students will also be required to enroll in the mandatory insurance program of the State University of New York, and shall comply with SBU's academic standing and conduct requirements. Neither BNU nor SBU shall be responsible for the acts of the other, or for the acts of any student participating in this program.
- 10. This Appendix shall be in effect for the same period as the Memorandum of Understanding and may be adjusted in writing upon mutual agreement of the two parties. For matters not covered in Appendix, the universities shall consult their Memorandum of Understanding.

For State University of New York at Stony Brook

For Beijing Normal University

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