#### **APPENDIX**

to

### MEMORANDUM OF UNDERSTANDING

between

### STATE UNIVERSITY OF NEW YORK AT STONY BROOK

and

# SEOUL NATIONAL UNIVERSITY OF SCIENCE & TECHNOLOGY

governing

## A PROGRAM OF STUDY AT STATE UNIVERSITY OF NEW YORK AT STONY BROOK by students from

### SEOUL NATIONAL UNIVERSITY OF SCIENCE & TECHNOLOGY

In accordance with Section II of the Memorandum of Understanding between the State University of New York at Stony Brook, hereinafter referred to as SBU, and Seoul National University of Science & Technology, hereinafter referred to as Seoul Tech, this Appendix is added to establish the terms under which students from the undergraduate schools of Seoul Tech may enroll in SBU for up to a year of individualized study.

Students from Seoul Tech may enroll at SBU for periods of study not to exceed one academic year during the life of the Memorandum of Understanding between SBU and Seoul Tech, subject to the provisions which follow.

- 1. No more than twenty (20) undergraduates from Seoul Tech may be in the study abroad at SBU at any given time, except as may be agreed to mutually by the respective universities.
- 2. Students will be selected to participate in this program by Seoul Tech in accordance with principles and practices of the faculties of its undergraduate schools. However, SBU reserves the right to deny admission to any student not meeting general admissions criteria.
- 3. Student dossiers should be received at the host institution no later than March 15 for fall admissions and October 15 for spring admissions.
- 4. Seoul Tech students will be free to choose courses from the full range of courses available to undergraduates at SBU excluding areas of health sciences, provided they satisfy course prerequisites and space in the selected course is available.
- 5. Charges for tuition, applicable student fees for international students, and all other regular, mandated fees will be made out to each Seoul Tech student individually. Payment of such tuition and fees shall be made in accordance with standard policies of SBU.
- 6. SBU will provide incoming Seoul Tech students with on-campus housing in residence halls otherwise used by regularly enrolled SBU students. Seoul Tech students will be billed for such housing and board plans at the same rate charged regularly enrolled SBU students, and will be solely responsible for paying such charges in accordance with SBU's standard policies and procedures.
- 7. Seoul Tech students must be enrolled in a full-time course of studies at SBU for the duration of the program and in accordance with Seoul Tech policies regarding normal progression toward their degree. Seoul Tech students participating in the semester or academic year of study at SBU will not be degree candidates at SBU.

- 8. On the request of the student, at the end of a student's program overseas, SBU shall send Seoul Tech an official record of coursework completed at the host university.
- 9. SBU will help admitted Seoul Tech students to obtain visas and other documents required by current U.S. entry and visa requirements. Admitted students remain responsible, at all times, for maintaining appropriate immigration status. Seoul Tech students will also be required to enroll in the mandatory insurance program of the State University of New York, and shall comply with SBU's academic standing and conduct requirements. Neither SBU nor Seoul Tech shall be responsible for the acts of the other, or for the acts of any student participating in this program.
- 10. This Appendix shall be in effect for the same period as the Memorandum of Understanding and may be adjusted in writing upon mutual agreement of the two parties. For matters not covered in Appendix, the universities shall consult their Memorandum of Understanding.

For State University of New York at Stony	For Seoul National University of Science &
Brook	Technology

Ald All Keun namkoung

amuel L. Stanley Jr., M.D. Namkoong Keun, Ph.D.

President President

Date: 30-3-2015 Date: March 30, 2015

Dennis N. Assanis, Ph.D.

Provost and

Senior Vice President for Academic Affairs

Date:

Imin Kao, Ph.D.

Interim Dean, International Academic

Programs and Services

Date:

Namwook Cho, Ph.D.

Dean, Office of International Affairs

Date: