**STUDY ABROAD AGREEMENT**

**between**

**Stony Brook University**

**UNITED STATES OF AMERICA**

**and**

**FREIE UNIVERSITÄT BERLIN EUROPEAN STUDIES PROGRAM**

**GERMANY**

Stony Brook University, United States of America, hereinafter referred to as SBU, and Freie Universitat Berlin European Studies Program, Germany, hereinafter referred to as FU-BEST, agree to establish the following mechanisms designed to encourage and facilitate the Study Abroad of undergraduate students.

1. Students will study abroad at FU-BEST for one full academic year or for one semester.

2. Initial selection of students will take place at SBU; however, FU-BEST reserves the right to deny admission to any student not meeting its general admission criteria. On the SBU side, participants may be from SBU, other campuses of the State University of New York (SUNY) system, or non-SUNY institutions.

3. FU-BEST shall assist incoming students in arranging housing accommodations.

4. Admitted students shall be responsible for normal and customary tuition, as well as the program fee. Both will be paid to SBU. SBU will then forward funds to FU-BEST on the students’ behalf.

5. Students must be enrolled in a full-time course load at FU-BEST for the duration of the program and in accordance with the student’s degree program.

6. Students shall be free to choose courses from the full range of courses available at FU-BEST, provided they satisfy course prerequisites.

7. Students shall comply with all rules and regulations of FU-BEST, including relevant academic standing and conduct requirements. SBU shall not be liable for the acts of students participating in the FU-BEST program.

8. Program participants will not be degree candidates at FU-BEST.

9. At the end of a student’s program overseas, FU-BEST shall send to SBU an official record of coursework completed at FU-BEST.

10. SBU shall assess the academic work completed at FU-BEST and shall award credit to its students in accordance with its own academic policies and regulations.

11. FU-BEST shall assist incoming students to obtain visas and other documents required for entry to Germany.

12. At the end of each five-year period, this Agreement will be automatically renewed by mutual agreement for an additional five years, unless SBU or FU-BEST provide written notification of a decision of non-renewal prior to the expiration date. A minimum period of six months notice will be required from either party wishing to terminate the Agreement. In the event of termination, all commitments to students participating in the program will be honored by relevant parties.

The following parties have executed this Agreement as of the dates set forth below.

|  |  |  |
| --- | --- | --- |
| For Freie Universität Berlin |  | For State University of New York at Stony Brook |
|  |  |  |
| Peter Lange  Director of Administration and Finances |  | Wolf Schäfer, PhD.  Interim Dean, International Academic Programs and Services |
| Date |  | Date: |