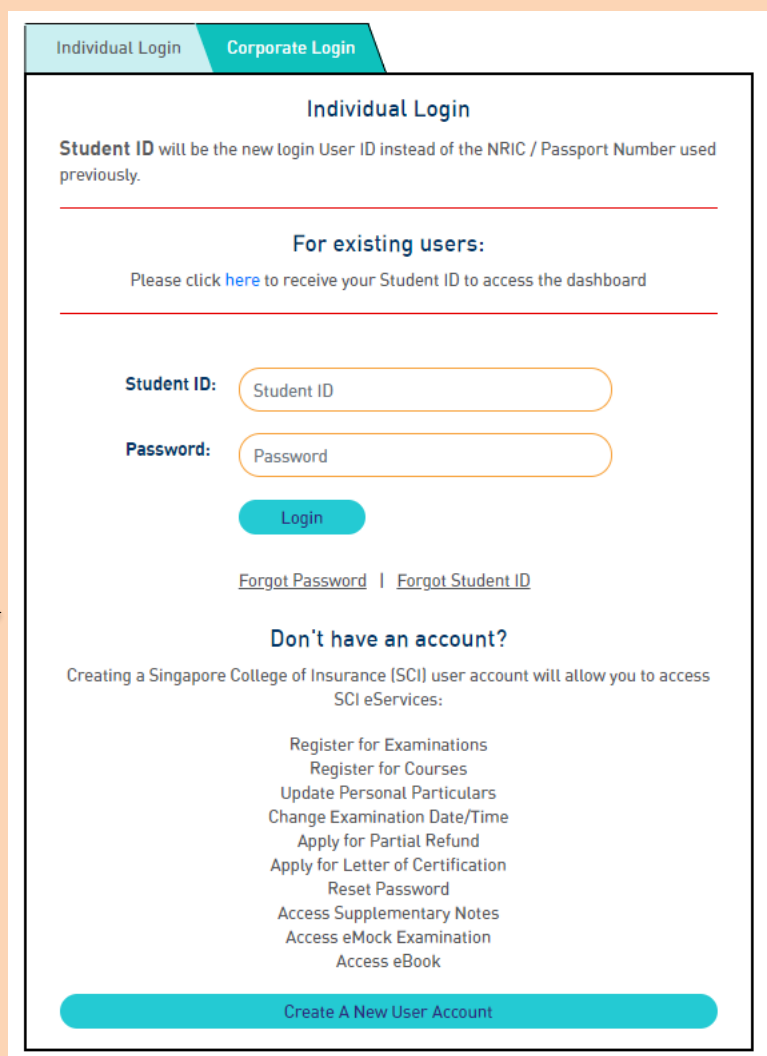


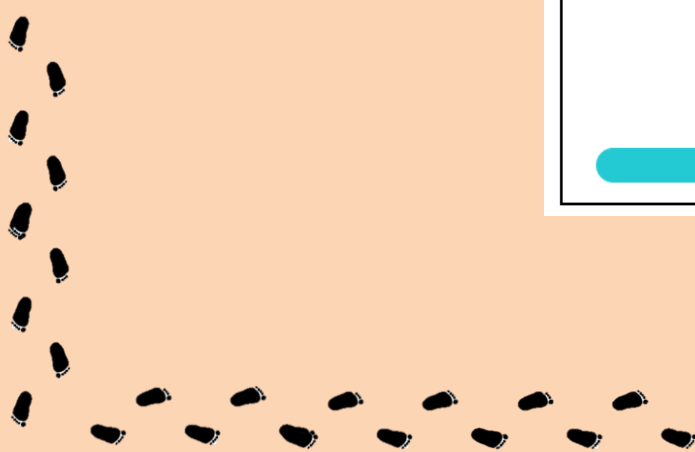
Quick Guide – SCI Corporate Discount



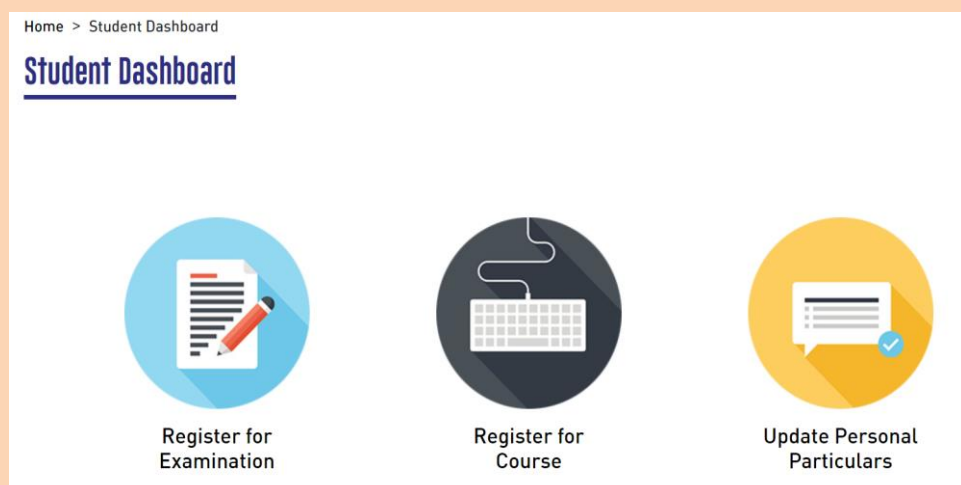
Step 1: Login/Register to your SCI Account (Corporate Login)
<https://www.scicollege.org.sg/Account/Login>



The screenshot shows the 'Individual Login' page. It includes a 'Student ID' field, a 'Password' field, and a 'Login' button. Below the login fields are links for 'Forgot Password' and 'Forgot Student ID'. There is also a section for 'Don't have an account?' with a list of services available after registration, including 'Register for Examinations', 'Register for Courses', 'Update Personal Particulars', 'Change Examination Date/Time', 'Apply for Partial Refund', 'Apply for Letter of Certification', 'Reset Password', 'Access Supplementary Notes', 'Access eMock Examination', and 'Access eBook'. A 'Create A New User Account' button is at the bottom.

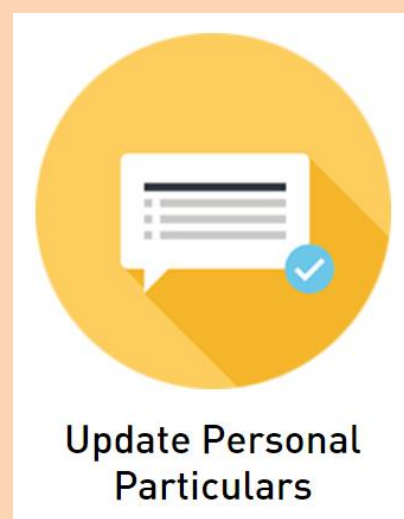


Step 2: Upon filling up the OTP, you will be brought to the Student Dashboard Page.



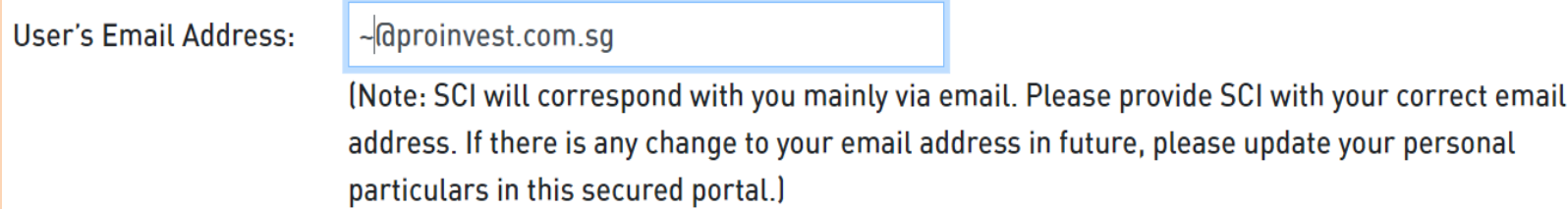
The screenshot shows the 'Student Dashboard' page with three main options: 'Register for Examination', 'Register for Course', and 'Update Personal Particulars'. The 'Update Personal Particulars' option is highlighted with a yellow circle and a checkmark.

Step 3: Click on the "Update Particulars"




Step 4: You will need to input the important fields as shown

(a) User's Email Address: To include proinvest.com.sg (Example: ahmeow.tan@proinvest.com.sg)



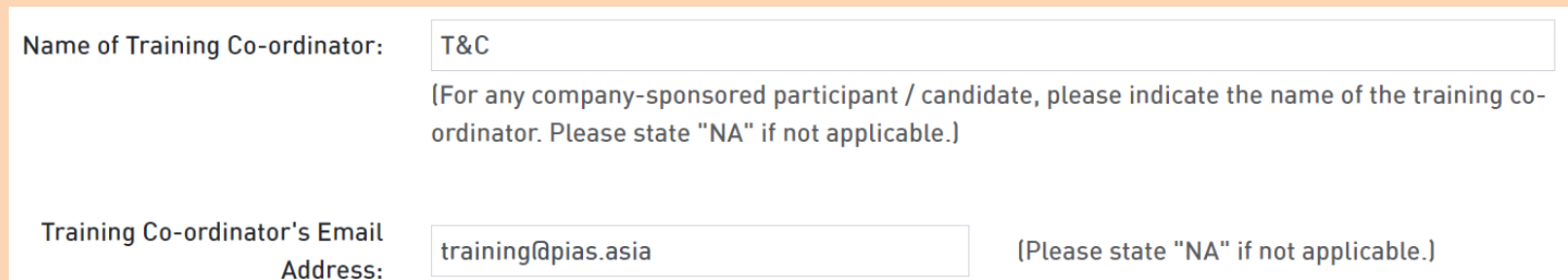
The form shows a text input field for 'User's Email Address' with the placeholder text '~@proinvest.com.sg'. Below the field is a note: '(Note: SCI will correspond with you mainly via email. Please provide SCI with your correct email address. If there is any change to your email address in future, please update your personal particulars in this secured portal.)'

(b) User's Employment Details: Select "Employed", and select "Professional Investment Advisory Services Pte Ltd"



The form shows two dropdown menus. The first is 'Your Employment Status' with 'Employed' selected. The second is 'Name of Employer' with 'Professional Investment Advisory Services Pte Ltd' selected.

(c) Name of Training Co-ordinator: Input "T&C" Training Co-ordinator's Email: Input "training@pias.asia"



The form shows two text input fields. The first is 'Name of Training Co-ordinator' with 'T&C' entered. The second is 'Training Co-ordinator's Email Address' with 'training@pias.asia' entered. Below the second field is a note: '(Please state "NA" if not applicable.)'

Step 5: Once done, please click "Continue" which will save all your fields.



Before you proceed further, you should thoroughly check to ensure the correctness of all your personal data above.

CONTINUE

Should you require further assistance, please write in to **training@pias.asia**