

PIAS CROSS-BORDER NF2F SUBMISSION CHECKLIST

Advisor Name: _____

Advisor Code: ☐ PS | ☐ SG | ☐ PFP _____

Name of Proposer: _____

Please ensure the following documents are submitted:

Document	Requirements: <i>To be completed & submitted by advisor together with application</i>
Advisor Mandatory Training Certificate	Attach the Mandatory Training Certificate? <input type="checkbox"/> Yes <input type="checkbox"/> No. Cross-border application is not allowed.
Financial Planner	<input type="checkbox"/> Section 1 - Client details <input type="checkbox"/> Section 12 - Recommendations <input type="checkbox"/> Section 13 - Switching/Replacement of Policy (<i>Please submit Switching/Replacement of Policy Form, if applicable.</i>) <input type="checkbox"/> Section 14 - Client Acknowledgement and Declaration <input type="checkbox"/> Section 14,15,16 (Page 27 of Financial Planner - ensure if "See Supp form" and "See Email" have been indicated*.) <i>* Refer to PIAS NF2F Sales Advisory Process Policy.</i>
Product(s) applied	Is the client applying one or more of the following products*: <input type="checkbox"/> Singlife Elite Term II + selected riders <input type="checkbox"/> Singlife Savvy Invest II <input type="checkbox"/> Singlife Flexi Life Income II <input type="checkbox"/> Singlife Choice Saver <input type="checkbox"/> Singlife Legacy Income <input type="checkbox"/> Singlife Steadypay Saver <input type="checkbox"/> Singlife Legacy Indexed Universal Life <input type="checkbox"/> China Life – Guaranteed issuance insurance plans <input type="checkbox"/> Etiqa – Invest Builder Plan <input type="checkbox"/> Etiqa – Invest Smart Flex Plan <input type="checkbox"/> Transamerica – Life Insurance Plans <input type="checkbox"/> Any investment product on Navigator / GROW with Singlife <input type="checkbox"/> Any investment product on iFAST <i>*The product(s) selected must be consistent on Financial Planner, PIAS NF2F Supplementary Form, Singlife/ Provider NF2F Supplementary Form and Ezsub Application(s).</i> <i>*Please refer to PIAS Cross-Border Guide in DocuShare/ PIAS BDMS for the latest approved products.</i>

Document	Requirements: <i>To be completed & submitted by advisor together with application</i>
Existing Client	<p>Is client an existing PIAS client?</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No. Cross-border application is not allowed.</p> <p><i>*Existing client refers to client with a profile in PIAS regardless the client has any policies applied through PIAS.</i></p>
Selected Client	<p>Is client a Selected Client?</p> <p><input type="checkbox"/> No <input type="checkbox"/> Yes. Cross-border application is not allowed.</p>
NFTF Email	<p><input type="checkbox"/> Advisor declaration with evidence of customer reverse enquiry: <i>"With reference to your enquiry and request for my financial advisory services and product(s) which we discussed, this email is to provide you a copy of the documents following our discussion, for your perusal."</i></p> <p><input type="checkbox"/> Supervisor declaration.</p>
PIAS NF2F Supplementary Form	<p><input type="checkbox"/> Duly completed. Signed and dated by Proposer. <input type="checkbox"/> Duly completed. Signed and dated by Representative. <input type="checkbox"/> Cross Border Transaction declared</p> <p><i>*Please ensure the form is uploaded to Ezsub.</i></p>
Provider NF2F Supplementary Form	<p><input type="checkbox"/> Duly completed. Signed and dated by Proposer. <input type="checkbox"/> Duly completed. Signed and dated by Representative. <input type="checkbox"/> Section D - Representative's Declaration (Offshore) [Singlife only]</p> <p><i>*Please ensure the form is uploaded to Ezsub SOL.</i></p>
Identification Documents of Proposer	<p><input type="checkbox"/> Clear copy of NRIC/ Valid Passport with Proof of Address*</p> <p><i>*Refer to PIAS Business Support User Guide for the list of acceptable proof of address</i></p>
Identification Documents of Life Insured	<p><input type="checkbox"/> Clear copy of NRIC/ Valid Passport with Proof of Address* <input type="checkbox"/> Clear copy of Birth Certificate. Applied to Minor* only.</p> <p><i>*Refer to PIAS Business Support User Guide for the list of acceptable proof of address/ identification document for minor</i></p>

Document	Requirements: <i>To be completed & submitted by advisor together with application</i>
Country of Residency of the Proposer	<p>Only the below countries (major cities) are allowed:</p> <div> <input type="checkbox"/> Malaysia <input type="checkbox"/> Indonesia (Major Cities) <div style="border: 1px solid black; padding: 2px; margin: 2px 0;">Bali, Bandung, Jakarta, Makassar, Medan, Pontianak, Semarang, Surabaya, Yogyakarta</div> <input type="checkbox"/> Thailand <input type="checkbox"/> Hong Kong <input type="checkbox"/> China (Major Cities) <div style="border: 1px solid black; padding: 2px; margin: 2px 0;">All except Tibet & Xinjiang</div> <input type="checkbox"/> Taiwan </div> <p><i>*Please submit proof of residential foreign address if the address on NRIC differs from the residential address on the Financial Planner.</i></p>
Source of Wealth	<p><u>For Singlife applications</u></p> <div> <input type="checkbox"/> Singapore SINGLE/ JOINT Bank Account Statement within the past 6 months showing saving assets of SGD200,000 and above (GROSS BALANCE). If JOINT account, to divide the assets accordingly. Or <input type="checkbox"/> Income Statement showing annual income of at least SGD120,000 or its equivalent in a foreign currency. </div> <p><u>For China Life / Transamerica applications – Accredited Investor (“AI”) criteria</u></p> <div> <input type="checkbox"/> Singapore SINGLE/ JOINT Bank Account Statement within the past 6 months showing net financial assets of SGD1,000,000 and above. If JOINT account, to divide the assets accordingly. Or <input type="checkbox"/> Any document(s) showing net personal assets of SGD2,000,000 and above. If JOINT account, to divide the assets accordingly. Or <input type="checkbox"/> Income Statement showing annual income of at least SGD3,000,000 or its equivalent in a foreign currency. </div>
3rd Party Payor (if applicable)	<div> <input type="checkbox"/> Not Applicable <input type="checkbox"/> Spouse <input type="checkbox"/> Child <input type="checkbox"/> Others. Cross-border application is not allowed. </div> <p>If the premium payment is made by Spouse/Child, the following is required:</p> <div> <input type="checkbox"/> Valid identification document e.g. NRIC/Passport etc of the Third Party Payor must be submitted as a supporting document. <input type="checkbox"/> A copy of the payor’s Singapore bank account or Singapore-issued credit card statement (within the last 6 months) </div>