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PROFESSIONAL INVESTMENT ADVISORY SERVICES PTE LTD Co. Reg. No. 200106346Z | FA License No. FA000008-4

<date></date>
<client name=""> <address></address></client>
Dear <client name="">,</client>
I wish to advise that< Resigned Representative Name> has left Professional Investment Advisory Services Pte Ltd.
I am pleased to inform that I will be advising you in regards to your investment and/or insurance** needs with effect from _ <date>  [**Please change according to your authorised financial advisory services]</date>
Should you decide to have another representative servicing you, please let me know by way of a letter signed off by yourself within 7 days. Otherwise, I will glad to be your servicing representative.
You can contact me at _ <representative's mobile="" no="">_ or _&lt; Representative's Email Address&gt;</representative's>
Yours faithfully,
(Signature)
<representative's name=""> <designation></designation></representative's>