

## Pre-Event/Duty Officer Training - Attendance Form

## General

- Pre-training/Duty Officer Training Supervisor/Trainer is required to complete the Form and keep a record of the attendance.
- Pre-Event Training attended by a participating FAR will have a validity period of 3 months commencing from date of training.
- Duty Officer Training attended by a manager will have a validity period of 6 months commencing from date of training.

SECTION 1: DETAILS OF TRAINING						
Name of Supervisor/		Type of Training: Pre-event/Duty Officer				
Trainer:		Pre-event/Duty Officer				
Branch Name:		Start & Expiry Date Of Training:				

List of Participating FARs/Managers Who Have Attended And Completed the Training Session:

S/No.	Name of FARs/Manager	FAR Code	Sign In	Sign Out	Remarks



## Pre-Event/Duty Officer Training - Attendence Form

DECLARATION BY A SUPERVISOR					
☐ I have conducted the training to the participating FAR(s)/Managers per T&C Training Deck					
$\square$ I declare that all participating FARs have successfully completed the training session prior to the participating in an event.					
$\square$ I declare that all the information provided herein this form is true and accurate. I understand that any false and/or misleading information provided in this form may result in disciplinary actions taken by PIAS.					
Supervisor's Signature:	Supervisor Name:	Date:			