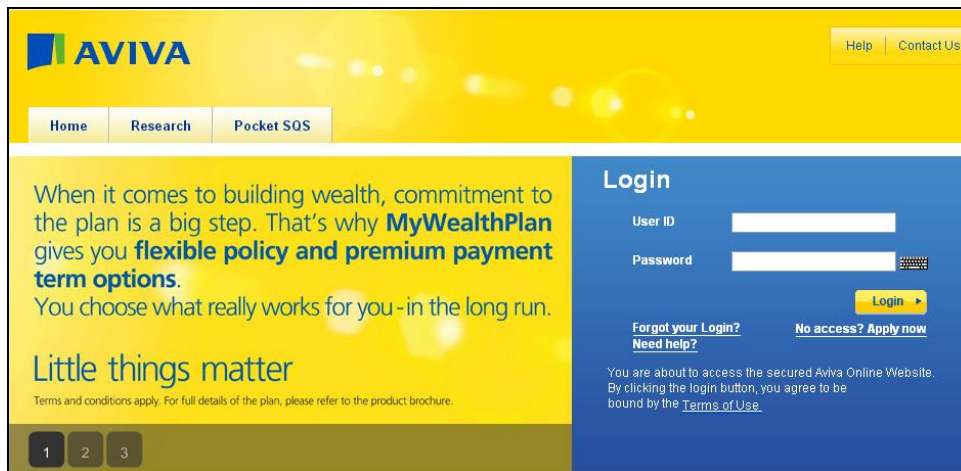


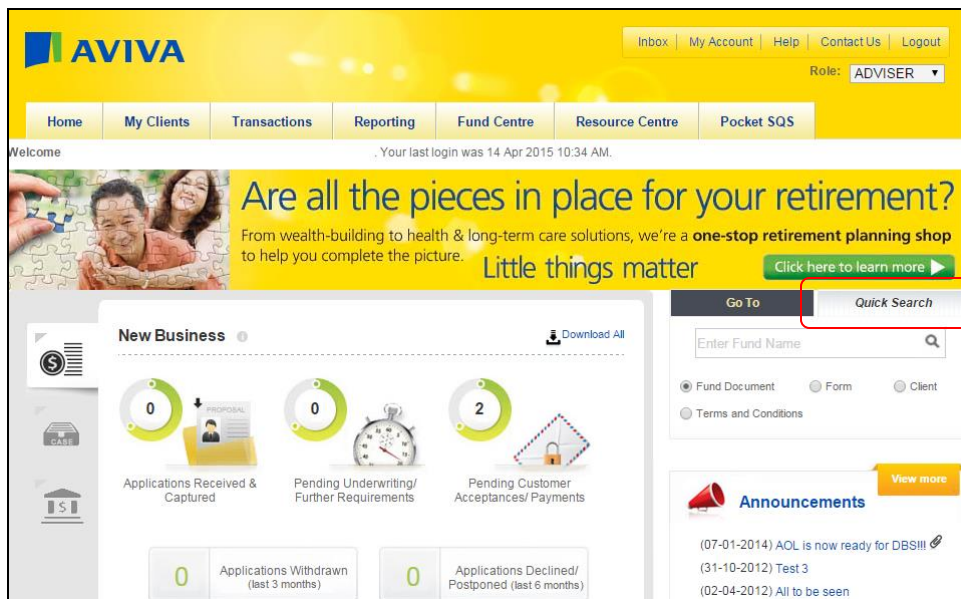
How to find the 'Contract Terms & Conditions' in AOL

1. Login to www.aviva.com.sg/login using the **Adviser** role login.



The screenshot shows the Aviva AOL login page. The header includes the Aviva logo and navigation links for Home, Research, and Pocket SQS. A large banner on the left promotes 'MyWealthPlan' with text about flexible policy and premium payment term options. On the right, there is a 'Login' section with fields for 'User ID' and 'Password', a 'Login' button, and links for 'Forgot your Login? Need help?' and 'No access? Apply now'. A disclaimer at the bottom of the login section states that by clicking the login button, the user agrees to be bound by the Terms of Use.

2. On your Adviser Dashboard, click on **Quick Search** section.

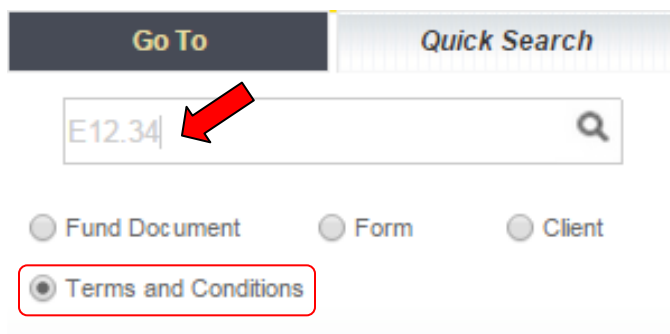


The screenshot shows the Aviva AOL Adviser Dashboard. The header includes the Aviva logo and navigation links for Home, My Clients, Transactions, Reporting, Fund Centre, Resource Centre, and Pocket SQS. A 'Welcome' message indicates the last login was on 14 Apr 2015 at 10:34 AM. The main content area features a 'New Business' section with various metrics and a 'Quick Search' section. The 'Quick Search' section is highlighted with a red box, showing a search bar and radio buttons for 'Fund Document', 'Form', 'Client', and 'Terms and Conditions'. The 'Terms and Conditions' radio button is selected.

Step 1: Select the **Terms & Conditions** radio button

Step 2: Key in the exact Terms & Conditions code (that can be found on the policy schedule)

Step 3: Click on the search button



The screenshot shows a close-up of the 'Quick Search' form. The 'Go To' tab is selected. The search bar contains the text 'E12.34'. Below the search bar, there are four radio buttons: 'Fund Document', 'Form', 'Client', and 'Terms and Conditions'. The 'Terms and Conditions' radio button is selected and highlighted with a red box. A red arrow points to the search bar.

OR, via [Resource Centre > Download Resource](#)

Step 1: Key in the exact Terms & Conditions code in the *Title* field

Step 2: Click on the search button

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[Home](#) [My Clients](#) [Transactions](#) [Reporting](#) [Fund Centre](#) [Resource Centre](#) [Pocket SQS](#)

Download Resource

Our Resource Centre gives you easy access to a variety of documents. Use the search filters below to find out what is available to help you in your financial planning.

Quick Link

Resource Category

Resource Group

Resource Type

Title

Fund Manager

Fund Name

[Search](#)