

Date: _____

GI Insurer/Provider Name

GI Insurer/Provider Address

Dear Sir/Madam,

Letter of Appointment

Policy No : _____

Please be informed that we/I _____,
NRIC/ROC _____, have now appointed
_____ (Name of agent), as our adviser to handle the above
mentioned/ attached policy/ quotation and if necessary, any future insurance matters with immediate
effect.

Thank you.

Warmest Regards,

Name/Company Initial:

Designation:

NRIC: