

Sample Contract Document

Service Agreement

This Service Agreement ("Agreement") is made on July 8, 2025, between:

Client:

Acme Corporation
123 Main Street
Springfield, USA

Service Provider:

Tech Solutions Ltd.
456 Innovation Drive
Metropolis, USA

1. Scope of Services

The Service Provider agrees to deliver the following services to the Client:

- Software development and integration
- Technical support and maintenance
- Regular progress updates

2. Term

The Agreement shall commence on July 15, 2025, and remain in effect for a period of 12 months, unless terminated earlier in accordance with Section 5.

3. Payment Terms

- Total contract value: \$25,000
- Payment schedule: 50% upfront, 50% upon completion

4. Confidentiality

Both parties agree to keep all confidential information private and not disclose it to any third party without prior written consent.

5. Termination

Either party may terminate this Agreement with 30 days' written notice.

6. Signatures

Authorized Representative, Acme Corporation

Authorized Representative, Tech Solutions Ltd.