

ENGINEER 1P13

MEETING WITH TEAM 26 - TUESDAY, MARCH 16, 2021

ATTENDANCE

Role	Name	Mac ID	Attendance (Yes/No)
Manager	Andrew Krynski	krynskia	Yes
Administrator	Ahmed Mohamed	mohaa97	Yes
Coordinator	Borna Sadeghi	sadegb1	Yes
Subject Matter Expert	Jackson Lippert	lippertj	Yes
Guest			

AGENDA ITEMS

1. Initial prototypes of our previous ideas are to be brought to the meeting and presented to each other
2. Obtain feedback from course administrators regarding the feasibility of each prototype
3. Use a decision matrix to pick the most feasible prototype

MEETING MINUTES

1. We introduced our prototypes to each other, explaining how they work, and bounced ideas around about how they could be improved or combined in following iterations
2. Discussion about the most important features that our refined prototype should have
 - a. We settle on reliability, ease of use, quality of life improvement, design and manufacturing simplicity, and flexibility
3. We discuss the results of our decision matrix and justify our choice of prototype to continue with

POST-MEETING ACTION ITEMS

1. Jackson must create the refined prototype as he has the available materials