

ENGINEER 1P13

MEETING WITH Tues-23 - TUESDAY, NOV.10, 2020

ATTENDANCE

Role	Name	Mac ID	Attendance (Yes/No)
Manager	Adiyan Ahmed	ahmea45	yes
Administrator	Joshua Suh	suhj13	yes
Coordinator	Aldraech Liac	liaca	yes
Subject Matter Expert	Borna Sadeghi	sadeg1	yes
Guest	Mark Danial	TA	Yes

AGENDA ITEMS

1. Attendance and Updates
 - We all made it!
 - We talked about our day and what was going on in our lives currently
 - Most of us did bad in chem
 - We were planning out the rest of the design and program, we are on track to finish next week
2. Progress update on Milestone 4 Deliverables
 - We are on track with finishing everything, modelling and computing can probably finish by next week
 - Modelling are deciding on the final model, basically done, just a little bit of time we are basically on the verge of deciding on one last design
3. Nothing to hand in this week. Issues/difficulties with completion of tasks?
 - Hard to design a lid, and a little misunderstanding on the modelling sub team portion
4. Action items for next meeting
 - Finish all of our parts and individual tasks
5. Final Notes
 - Stay on task and keep a consistent work schedule to finish every task. Stay healthy and study for exams

MEETING MINUTES (NOTES)

1. Attendance and updates
 - We talk more about how econ sucks
 - Talking about reviewing for the exams
 - Aldraech has some difficulty making some of his parts and is unable to finish his lid
 - We sing a bit (especially joshua)
2. Progress on Milestone 4 Individual Assignments
 - Modelling sub team had a little misunderstanding but finalized their design at the beginning of the design studio

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- Computing sub team finished their portion and are ready for the rest of their tasks (to finalize)
- 3. Issues/difficulties with completion of task
- Modelling sub team had a misunderstanding on deciding on the finalized design
- 4. Action items for next meeting
- Just for modelling sub team to finalize their G code
- 5. Final Notes
- Stay safe, stay warm, and stay cute :)

POST-MEETING ACTION ITEMS

- No deliverables this week!! Milestone 4 due next week.
- 1. *Keep working on designs [Modelling Sub-Team]*
 - α. *Combine designs, have one final design*
- 2. *Keep working on program [Computation Sub-Team]*