
FBLA PRINCIPLES AND PROCEDURES

Overview

This event provides recognition for FBLA members who are interested in learning about the background and current information of FBLA-PBL.

This is an individual objective test and is only for members in grades 9 and 10.

Competencies

[httpD://www.fbla-Dbl.org/docs/ct/FBLA/FBLAPRINCIPLESANDPROCEDURES.pdf](http://www.fbla-Dbl.org/docs/ct/FBLA/FBLAPRINCIPLESANDPROCEDURES.pdf)

Web Site Resources

- FBLA-PBL
www.fbla-pbl.org
- National Association of Parliamentarians
<http://www.parliamentarians.org/>

FBLA PRINCIPLES & PROCEDURES SAMPLE QUESTIONS

1. Nomination forms for the Adviser Wall of Fame must:
 - a. be postmarked by April 1
 - b. include a picture of the nominee
 - c. be verified by the state chair
 - d. be verified by the local school board
2. All participants who enter a competitive event must have paid their national dues by _____ of the current school year.
 - a. January 1
 - b. March 1
 - c. February 1
 - d. April 1
3. The FBLA-PBL Code of Ethics consists of ____ "I will" statements.
 - a. 7
 - b. 9
 - c. 8
 - d. 6
4. There are _____ sections to Article III of the bylaws
 - a. two
 - b. five
 - c. four
 - d. three
5. The M&M Game is a motivational activity with peanut butter and jelly highlighting:
 - a. cooperative skills
 - b. speaking skills
 - c. listening skills
 - d. team skills

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6. In the Job Interview event you must provide a:
 - a. letter of application, resume, job application, and interview
 - b. letter of application, resume, job application, and taped interview
 - c. resume, job application, and interview
 - d. resume, job application, and taped interview
 7. A chapter budget should be made:
 - a. whenever a new fundraising activity is attempted
 - b. at the beginning of the fiscal year
 - c. only on July 1
 - d. at the same time the chapter's program of work developed
 8. Individual test events guidelines state that ties will be broken by comparing the performance of affected members on the:
 - a. last fifteen questions of the exam, and then broken by time
 - b. first ten questions of the exam, and then broken by time
 - c. last five questions of the exam, and then broken by time
 - d. last ten questions of the exam, and then broken by time
 9. The last word of the FBLA-PBL pledge is:
 - a. "leader"
 - b. "everyone"
 - c. "occupation"
 - d. "program"
 10. A memory-assisting technique using letters of the alphabet to represent numbers when focusing on remembering a formula is called:
 - a. mnemonics
 - b. chunking
 - c. attack
 - d. take control
 11. The National Leadership Conference (NLC) Internship Program allows a _____ stipend plus complimentary NLC registration to selected interns.
 - a. \$100
 - b. \$200
 - c. \$150
 - d. \$50
 12. The Edward D. Miller Award is which chapter project?
 - a. American Enterprise Project
 - b. Business Plan
 - c. Community Service Project
 - d. Business Ethics
 13. FBLA-PBL sets aside the following week as FBLA-PBL week:
 - a. the first week of February
 - b. the second week of February
 - c. the second week of March
 - d. the third week of February
 14. How many goals does FBLA-PBL have?
 - a. 9
 - b. 8
 - c. 12
 - d. 10

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15. In the officer installation ceremony there is one white candle and how many colored candles?
- 8
 - 6
 - 5
 - 7
16. Which one of the following is accepted under the FBLA dress code?
- hats or flannel fabric clothing
 - denim pants
 - bolo ties
 - women's two-piece pant suit that is designed not to have a blouse
17. Where will the NLC be held in 2014?
- St. Louis, MO
 - Nashville, TN
 - Chicago, IL
 - Kansas City, MO
18. _____ must be worn for all conference functions.
- Name badges
 - Watches
 - Name plates
 - FBLA pins
19. The following is a definition of which term: Generally used to send a pending question to a relatively small group of selected persons, a committee, so the question can be carefully investigated and put into better condition for the assembly to consider.
- Lay on the Table
 - Question for Review
 - Committee Review
 - Commit
20. The FBLA-PBL Creed states "I believe that every person should prepare for a useful _____ and carry on the _____ in a manner that brings the greatest good to the greatest number. (Both blanks are the same word)
- occupation
 - resume
 - understanding
 - work ethic
21. The national association of FBLA-PBL is:
- a limited liability company
 - a partnership
 - incorporated
 - a proprietorship
22. The national Web site URL is:
- www.FBLA-PBL.net
 - www.FBLA-PBL.web
 - www.FBLA-PBL.com
 - www.FBLA-PBL.org

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23. To be eligible for chapter awards and to compete, national dues receipt deadline is:
- November 1
 - March 1
 - October 20
 - December 1
24. Proposals for new events or for the retirement of current competitive events must be submitted by the first Friday in:
- February
 - January
 - March
 - May
25. Any changes made for event participation must be made by the first:
- Friday in June
 - Monday in June
 - Friday in May
 - Monday in July
26. November 15 is recognized as:
- American Enterprise Day
 - Community Service Day
 - Entry day for Mission LIFT
 - Adviser Recognition Day
27. According to the FBLA Goals, money management should be:
- established
 - understood
 - practiced efficiently
 - budgeted
28. *Robert's Rules of Order Newly Revised* shall govern in all cases which they apply and in which they are:
- consistent
 - not consistent
 - not common
 - common
29. The national officers will be president, ____ vice presidents, secretary and treasurer.
- five
 - four
 - six
 - two
30. The increasing use of the Internet in all phases of life around the world has led to the addition of _____ as a competitive event.
- Intrusion Security
 - Cryptography
 - Cyber Security
 - Forensics Security

FBLA Principles & Procedures Answer Key

1) C	11) A	21) C
2) B	12) A	22) D
3) C	13) B	23) B
4) A	14) A	24) D
5) C	15) D	25) A
6) A	16) D	26) A
7) D	17) B	27) C
8) D	18) A	28) B
9) A	19) D	29) A
10) A	20) A	30) C

Future Business Leader Answer Key

1) B	11) B	21) A
2) B	12) B	22) B
3) C	13) A	23) A
4) C	14) C	24) C
5) D	15) A	25) B
6) B	16) B	26) D
7) D	17) C	27) A
8) C	18) A	28) B
9) C	19) C	29) A
10) B	20) A	30) A

Global Business Answer Key

1) C	11) C	21) A
2) B	12) A	22) B
3) A	13) C	23) B
4) B	14) D	24) B
5) D	15) A	25) A
6) D	16) A	26) D
7) C	17) D	27) C
8) C	18) D	28) A
9) A	19) D	29) C
10) B	20) B	30) C

Health Care Administration Answer Key

1) B	11) A	21) B
2) B	12) A	22) D
3) B	13) B	23) B
4) D	14) D	24) A
5) D	15) C	25) C
6) B	16) B	26) D
7) A	17) A	27) D
8) A	18) C	28) C
9) B	19) C	29) C
10) B	20) B	30) C

Help Desk Answer Key

1) A	11) B	21) C
2) A	12) B	22) A
3) C	13) A	23) B
4) D	14) B	24) D
5) C	15) A	25) C
6) B	16) A	26) B
7) A	17) C	27) C
8) A	18) D	28) D
9) D	19) D	29) D
10) B	20) D	30) A