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# welcome to the kleen teem

We offer a professional office and domestic cleaning and laundry service through a team that is both COSSH (Control of Substance Hazardous to Health) certified and trained in health and safety.

Kleen Teem was established to satisfy the need for international standards of service in the cleaning and laundry sector; and the need to operate with high standards of professionalism and integrity.

All our staff have been trained to apply our unique professional cleaning regimen. Our deep cleaning system, products and extensive industry experience allows us make your house or office cleaner and healthier than ever before, providing a safer environment than any other cleaning service. We ensure the cleaning of virtually every surface, in every room of your home or office, on every visit, based on your customized cleaning plan.



WE OFFER REGULAR AND ON-DEMAND CLEANING OF HOMES, OFFICE, RESTAURANT, HOTELS, SHOPS, GYMS, YOU NAME IT.

SERVICES









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## our vision

Kleen as clean can be

- To support, appreciate and deeply understand the needs of our valued clients
- To retain our clients by giving them the peace of mind to relax knowing they have reliable professionals on the job
- To keep our services evolving through the technological changes that benefit our clients and employees
- To become the premier provider of residential and commercial services in Ghana
- To work towards the prosperity of our company and well-being of employees

## our promise

Kleen Teem's attention to detail is what our clients love about us. We clean the way you would if you had the time. If you're unhappy with any area we've cleaned, just call within 24 hours and we'll come back and re-clean it free of charge.

## our values

We are committed to ensuring that customers who choose our cleaning services get great value for choosing us. We want you to have the best possible customer experience every visit.

- We do our job right the first time.
- We are constantly improving the quality and efficiency of our work.
- We value honesty, integrity, and punctuality.
- We respect our employees and treat them like clients.









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Here at Kleen Teem we have the people and the processes that foster and promote good communication. We enjoy working with and helping other people have a better quality of life because of the service we provide.

Kleen Teem is about delivering the true value of clean to you.

We pride ourselves on our customer's satisfaction. We believe that it is a privilege to be invited into a customer's home or office to provide cleaning services and we repay that trust by being diligent, hard-working and respectful at all times.

## office & residential cleaning

Let us provide you with a cleaner, healthier home, using environmentally safe products and efficient service.

Starting with cobwebs hiding in hard-to-reach corners and dust that clings to ceiling fans and light fixtures our professional house cleaners move through your home making sure every room is spotless. From the ceiling to your shelves, furniture, counters and other surfaces, including wiping surfaces to rid your home of harmful bacteria, allergens and cold-causing germs.

Our professionally trained cleaners treat delicate items with care, straightening linens and emptying wastebaskets

**Bathrooms:** sanitizing and washing showers, vanities and toilets

Kitchens: sanitizing and washing counter tops, damp-wiping cupboard fronts,

tables and chairs and mopping

**Living Rooms:** cleaning under couch cushions, dusting and cleaning wood and glass surfaces

#### The services we offer include:

- Office cleaning
- Domestic cleaning
- Window cleaning.
- Floor maintenance
- After-event cleaning
- Carpet cleaning















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Kleen Teem Services is dedicated to cleaning offices daily with unrivalled results. A professional approach to each client's specific cleaning requirements is the key to our success. Above all, regular visits and inspections of our clients' premises ensures the closest attention to detail, that delights our customers.

After completing an initial site survey to establish each client's exact requirements, a free personalised proposal is provided with a comprehensive cleaning programme.

To guarantee your total security, Kleen Teem conducts a background check on all staff with the Police National Database before they are employed.

Our employees are trained in the essential aspects of the COSHH (Control of Substance Hazardous to Health). Explicit instructions are given to each employee detailing precisely what is required, to ensure maximum efficiency. New employees also undergo a retraining programme after an initial 12 weeks of service.

An Area Manager personally visits all sites on a regular basis whilst our employees are working and a full inspection of the premises is carried out to ensure that our standards are maintained. As an essential part of liaison, clients are asked to sign a monthly satisfaction sheet. .













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# **CLEANING**

Our certified cleaners provide regular domestic cleaning services. To guarantee your total security, Kleen Teem conducts a background check on all staff with the Police National Database before they are employed. Our trained and highly motivated employees are aware of the strict security measures we enforce and are fully versed in our health and safety policies.

Our residential cleaning services include: kitchen and bathroom cleaning, vacuuming carpets and hardwood floors, polishing cabinets, dusting and polishing furnishings, eliminating cobwebs, wiping window sills, cleaning fireplaces, washing floors, cleaning mirrors, removing rubbish, cleaning refrigerators, ovens and microwaves, cleaning surfaces, tidying and much more.













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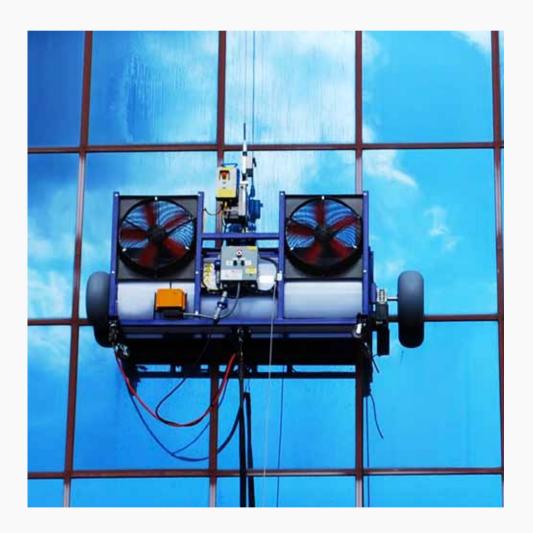
The HighRise™ window cleaning system is the latest innovation from IPC Eagle. IPC Eagle is a leading manufacturer of cleaning equipment and tools throughout the world. This amazing machine offers a safe and effective way of cleaning multi-storey buildings and can be customised to suit specific site requirements.

The major advantage with High-Rise window cleaning is that it offers faster, cleaner and safer window cleaning. Advantages of the High-Rise window cleaning method are:

- Completing a month's worth of window cleaning in less than a day.
- Safely operated from the top of buildings.
- Cleaning windows and frames.
- Cleaning the entire building for extended life.
- Windows stay cleaner longer with Pure Water.
- Pure Water removes the need to use chemicals.

#### SELF-CONTAINED/SELF-CLIMBING

The HighRise™ is a completely self-contained and self-climbing window cleaning system that can be operated from existing roof rigs, davit arms, roof cars or portable rigs. Operation is easy through a wireless remote control.







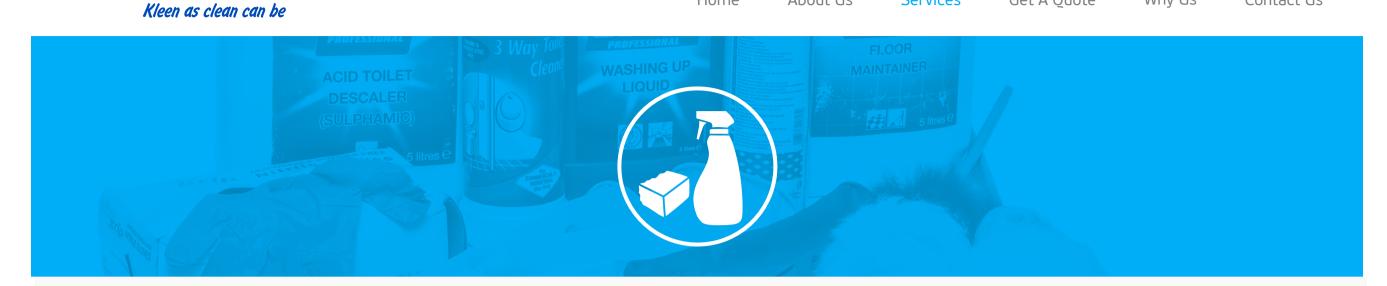




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We have extensive experience in the maintenance and cleaning of different floor types including vinyl and non slip safety flooring, wooden flooring and stone flooring including granite, slate, terrazo, marble and portland stone.

It is essential to use the correct maintenance programme for these floors to ensure warranties are upheld. For new buildings and modern surfaces, we always work with the manufacturer's instructions to provide the best possible results.

Floor care is an essential part of maintaining the appearance and life span of hard floor areas. Many of the leading manufacturers of floor surfaces provide a warranty for the minimum expected life span of their product, This warranty is generally dependent on the correct floor maintenance programme.











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The mess left after any event whether indoors or outdoors can be a challenge to clean up. Savvy event organisers know that a professional cleaning service is the best way to manage this. We offer affordable, fast and efficient after-event cleaning to meet each budget and schedule.









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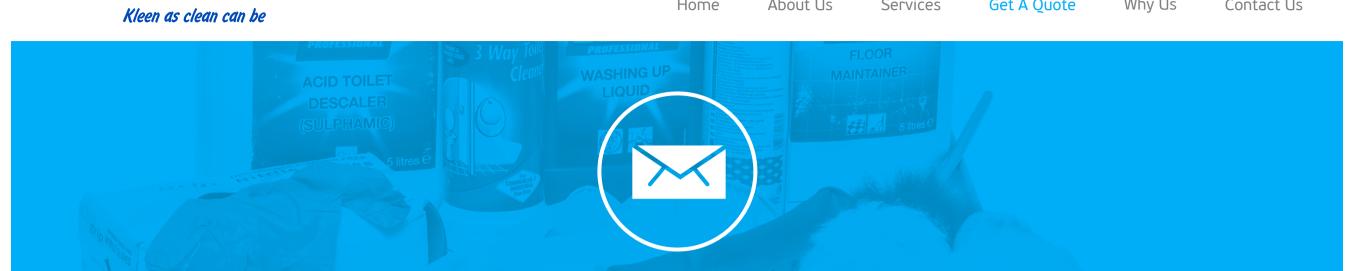
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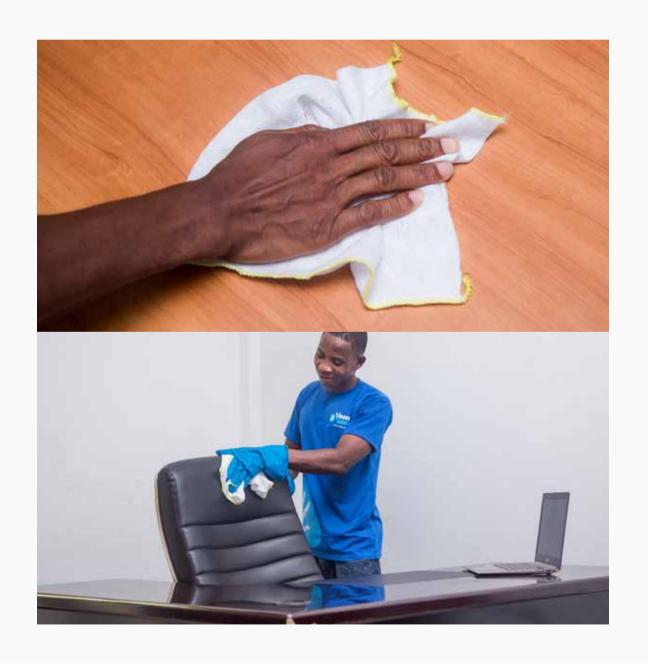
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YOUR NAME (REQUIRED)	
COMPANY NAME	
YOUR EMAIL (REQUIRED)	
TELEPHONE	
HOW MANY DAYS	
5 DAYS A WEEK - MONDAY - FRIDAY	lacktriangle
MESSAGE	
SEND →	











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When we are invited to help someone and commit to providing a service, we believe we should be accountable. To us, that means having the knowledge, skills, capability and most of all a cheerful willingness to provide that service. We own problems and are always responsive. We also periodically check to insure the problem does not re-surface.

## why we do it

- Keep your family safe, in a clean environment
- Provide a healthy and hygienic environment for workers
- Prevent allergies and asthma symptoms
- Prevent the spread of germs

## strict attention to detail

Details that Matter. Every detail of your home or office will get a thorough clean.

- We clean deep under beds and on top of refrigerators,
- Remove mold and mildew in the bathroom.
- Disinfect toilets tubs and showers
- Brush clean the toilet seat hinges every visit.
- Use top quality cleaning supplies and equipment
- Pay attention to phone receivers, light switches, doorknobs, computer keypads and mouses to help stop the spread of germs.













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