



## **SECTION 18A TAX CERTIFICATE PROCESS**

A Guide for Donors Supporting the Killarney and Riviera Community  
Improvement Collective

# WHAT IS A SECTION 18A TAX CERTIFICATE?

## A SECTION 18A TAX CERTIFICATE IS AN OFFICIAL DOCUMENT THAT

- Serves as proof of your donation to an approved public benefit organization
- Allows you to claim a tax deduction from your taxable income
- Is issued by organizations approved by SARS under Section 18A of the Income Tax Act
- Helps reduce your overall tax liability while supporting worthy causes

## THE BENEFITS OF SECTION 18A

### For Individual Donors

- Reduce your taxable income
- Support meaningful community projects with tax efficiency
- Receive official documentation for tax submission purposes

### For Business Donors

- Enhance your corporate social responsibility profile
- Reduce company tax liability
- Support local community development initiatives

# OUR PARTNERSHIP STRUCTURE

The Killarney and Riviera Community Improvement Collective (KRC) partners with Champions of the Environment Foundation to provide Section 18A benefits to donors

- KRC identifies and implements community improvement projects
- Champions of the Environment Foundation serves as the SARS-approved financial administrator
- All projects align with making the community safer, cleaner, and more beautiful

# THE DONATION PROCESS

## 1. PROJECT CONSULTATION

- Liaise with KRC representatives to discuss community projects
- Identify which project(s) align with your donation goals
- Agree on donation amount for specific project implementation



## 2. FORMAL INVOICE

- Champions of the Environment Foundation issues an official invoice
- Invoice details the agreed donation amount and project allocation
- Administrative fee is transparently disclosed (negotiated based on donation size)



### 3. DONATION PAYMENT

- Transfer funds as per invoice instructions
- Champions of the Environment Foundation processes the donation
- Funds are earmarked for the specified KRC project



## 4. SECTION 18A ISSUANCE

- Champions of the Environment Foundation issues your Section 18A tax certificate
- Certificate contains all information required by SARS
- You receive documentation for your records



## 5. TAX SUBMISSION

- Submit your Section 18A certificate to SARS with your annual tax return
- Claim the deduction from your taxable income
- Potentially reduce your tax liability





# IMPORTANT NOTES

## KRC VOLUNTEERS

The Killarney and Riviera Community Improvement Collective does not receive remuneration, they are community volunteers

## ADMINISTRATIVE FEES

Champions of the Environment Foundation charges a nominal fee for Section 18A administration based on donation size

## FEE DISCLOSURE

All fees are negotiated and presented upfront before donation processing

## PROJECT UPDATES

Donors receive updates on project implementation and impact

## CONTACT INFORMATION

### **Killarney and Riviera Community Improvement Collective**

Project Coordinator	Bradley Stuart Kirton
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### **Champions of the Environment Foundation**

Executive Director	Stella Victoria Helwick
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This document serves as an informational guide only. Tax circumstances vary, and donors are advised to consult with their tax professionals regarding their specific situation.