

Bradley TJANDRA

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WORK EXPERIENCE:

Aug 2022 – present **The Good Ancestors Project**, Cofounder

The Good Ancestors Project supports projects working to positively affect future generations

- Financial work: Created budgets for grant proposals, prepared BASs, managed superannuation, finance reporting and reconciliations using Xero, maintained separate BSs and P&Ls for each grant received, ran payroll, posted journal entries at month's end
- Operational work: Registered our charity with the ACNC, oversaw the leasing and management of an office space, designed a process for people to apply to use the office, set up bank accounts, set up our employment onboarding processes
- Other work: Ideated and prioritised projects based on our company's mission, facilitated project management meetings, coordinated members of the EA community for an [EA forum post](#).

Nov 2021 – Jun 2022 **AI Safety Support**, Operations Associate

AI Safety Support provides support to new and aspiring researchers seeking to work on AI safety

- Managed and completed various annual submissions required for legal entities, such as the ACNC Annual Information Statement
- Assisted with the transition between entities, managing legal and regulatory components
- Liaised with Fair Work, the ACNC and NSW Fair Trading
- Oversaw project to design fiscal sponsorship contracts

Jan 2016 – Jul 2021 **Finity Consulting**, Consultant

Finity is one of Australia and New Zealand's leading actuarial and management consulting firms

- Analysed financials to understand accuracy, consistency, and financial strength, helped clients reconcile entries in accounting statements
- Managed teams of 3-8 people and multi-month projects
- Leader of the internal tool team assisting across the firm for R, SAS and Excel
- Made forecasts for our clients using financial models
- Awarded prize for best performance in the professional actuarial qualification exam

Mar 2013 – Nov 2015 **Melbourne Microfinance Initiative**, Events Director and President

Student-run organisation consulting for microfinance NGOs

- Expanded society to 400+ members, raised \$12,000 in financial sponsorship
- Created a management consulting workshop series led by BCG, A.T. Kearney and SPP

EXTRA-CURRICULARS:

Jan 2016 – present **AI and Programming-Related Hobbies**

- Organised AI Reading Group, reading AI technical and alignment papers (2017-2018)
- Independently worked through *Computability and Logic*, *Machine Learning: A Probabilistic Perspective*, reading on information theory
- Self-taught Pytorch, TensorFlow, Javascript, Node.js
- Attended AGI Safety Fundamentals, EA Cambridge's course on alignment

Jun 2017 – Dec 2018 **Effective Altruism Sydney**, Events Co-ordinator

- Organised monthly social events for Sydney professionals
- Collaborated with other EA groups around Australia

ACADEMIC ACHIEVEMENT:

Mar 2013 – Nov 2015 **The University of Melbourne**, Melbourne, Victoria

- Dean's Honours List: placed in top 3% of the year, WAM of 86% (First Class Honours)
- Bachelor of Commerce with major in Actuarial Studies, Maths and Statistics
- Subjects included accounting, management, business law

Feb 2013 – Nov 2014 **Resident at Trinity College**, Melbourne, Victoria

- Academic Award for First Class Honours at University (2013, 2014)
- Felicity Anne Curry Scholar (2013-2014)

Feb 2000 – Nov 2012 **Melbourne Grammar School**, Melbourne, Victoria

- Achieved in the top 0.2% of high school students across Australia in final year exams; awarded school prizes in all subjects
- Australian Student Prize: national recognition for academic excellence (2012)
- Kwong Lee Dow Scholar (2011)