# Lecture 5: Team Forming



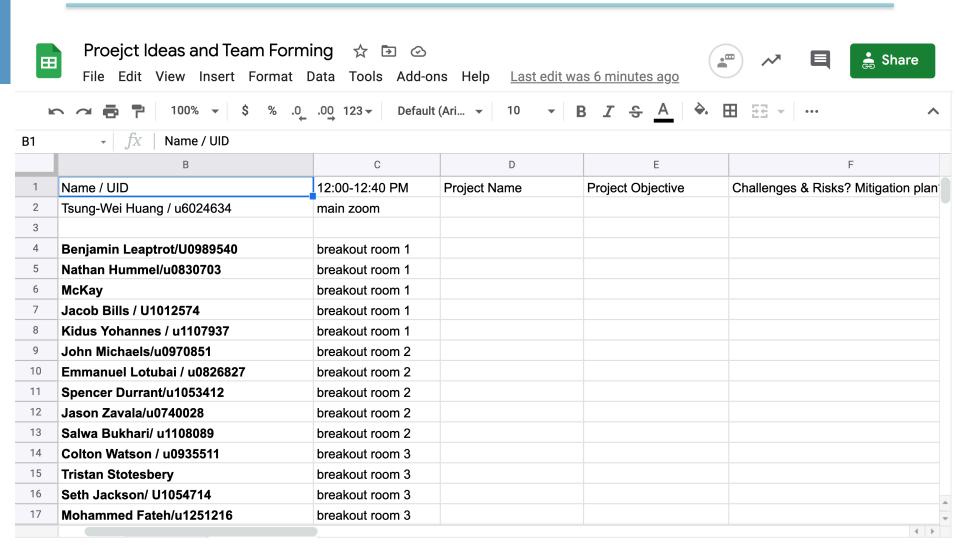
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## **Group Meeting**

☐ Every one is assigned to a breakout room
☐ Zoom: <a href="https://utah.zoom.us/j/2468214418">https://utah.zoom.us/j/2468214418</a>
☐ Each breakout room has 5 people
☐ Check out your assignment below
https://docs.google.com/spreadsheets/d/1JfWZkEyoXd VLtHkiwOqk24G7WVhLWMCP113cSe9fgsQ/edit#gid=20 13796755
☐ Each group is given 40 minutes to discuss:
☐ Project name
☐ Project objective
☐ Challenge and Risk? Mitigation Plan?
☐ Who to present
☐ Fill in your discussion in the excel sheet

## **A Glance**



## Things to Know!

Consider this as a project meeting with tech details ☐ It does not matter if you already have a team Try to come up with a suitable idea per group Discuss the potential challenges of the project ☐ Discuss the mitigation plan for the risks Everyone has a chance to present! ■ We will repeat this group meeting in the next 2 weeks ■ We will rotate the assignment Collaboration, Collaboration, Collaboration, Collaboration, Collaboration, Collaboration, Collaboration, ...

## Attention!

- ☐ You don't need to finalize the project idea!
- ☐ This is a lesson to learn:
  - Hear others' voice and under their background
  - ☐ Hear others' opinions/feedback about your idea
  - ☐ Sit down and discuss the challenge of a project
    - What is it?
    - Why do we need it?
    - What are the challenge we need to overcome?
  - ☐ Everyone's opinion matters!

## **Learn to Collaborate**



#### To Get You Off the Ground

□ Step 1: Start with a gentle introduction
 □ Step 2: Everyone talks about his/her idea
 □ Step 3: Discuss why people care about the idea
 □ Step 4: Come down to one project idea to present
 □ Step 5: Fill in the cells in excel sheet per group
 □ Step 6: Select one person to present

Again, the idea doesn't need to be finalized! It doesn't matter if you already have a team or a project to do. The process is to help everyone go through a "mock technical meeting" process and learn how to incubate a project starting from scratch.

These experiences will be bring significant values to your senior project design!