



McKissack & McKissack of Washington, Inc.
901 K Street, NW
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Washington, DC 20001

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1140 Connecticut Avenue NW Suite 400
Washington, DC 20036

July 10, 2020

Invoice No:

W14-3214-PCM - 73

Invoice Total \$112,904.76

Project W14-3214-PCM MSA Baltimore Schools – PCM

Professional Services from June 1, 2020 to June 30, 2020

Phase 04 TASK #4 PROGRAM LEVEL CPM SCHED YR 1&2

Professional Personnel

		Hours	Rate	Amount
Nolasco, Ricardo		16.50	174.00	2,871.00
Totals		16.50		2,871.00
	Total Labor			2,871.00
			Total this Phase	\$2,871.00

Phase 08 TASK# 08 PROGRAM SUPPORT - PM SOFTWARE

Task 2 Proliance Administration & Support

Professional Personnel

		Hours	Rate	Amount
Gunduzhan, Cigdem		116.00	161.00	18,676.00
Totals		116.00		18,676.00
	Total Labor			18,676.00
			Total this Task	\$18,676.00
			Total this Phase	\$18,676.00

Phase 12 REIMBURSABLES

Task 1 Parking/Mileage

Reimbursable Expenses

Preller, Tracy			
6/1/2020	Preller, Tracy	Travel to Chinquapin Bldg.	7.13
6/2/2020	Preller, Tracy	Travel to SE Bldg.	8.63
6/3/2020	Preller, Tracy	Travel to Bay Brook	6.10
6/5/2020	Preller, Tracy	Travel to Montebello	4.72
6/5/2020	Preller, Tracy	Travel to West Baltimore Bldg.	5.23
6/5/2020	Preller, Tracy	Travel to MSA	5.98
6/8/2020	Preller, Tracy	Travel to Winston Bldg.	3.28
6/8/2020	Preller, Tracy	Travel to MSA	4.72
6/10/2020	Preller, Tracy	Travel to Winston Bldg.	6.56
6/15/2020	Preller, Tracy	Travel to SE Bldg.	8.63
6/18/2020	Preller, Tracy	Travel to SE Bldg.	8.63
6/19/2020	Preller, Tracy	Travel to Highlandtown	8.63
	Total Reimbursables		78.24
			78.24

Total this Task \$78.24

Task 3 Cell Phones

Project	W14-3214-PCM	MSA Baltimore Schools - PCM	Invoice	73
Reimbursable Expenses				
Preller, Tracy 6/19/2020	Preller, Tracy	June Cell Phone	25.00	
Verizon Wireless 6/30/2020	Verizon Wireless	Verizon Charges - DC_BAL_PMCM_BCPS_W14- 3214	176.19	
		Total Reimbursables	201.19	201.19
			Total this Task	\$201.19
			Total this Phase	\$279.43
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Phase	TRANSF	ALLOWANCE / CONTINGENCY TRANSFERS		
Task	11.21	TASK #10 ADD PROGRAM MANAGEMENT SUPPORT		
Professional Personnel				
Herrera, Alicia		Hours	Rate	Amount
Preller, Tracy		61.50	123.00	7,564.50
Totals		164.00	132.00	21,648.00
		225.50		29,212.50
		Total Labor		29,212.50
			Total this Task	\$29,212.50
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Task	11.22	MCKISSACK WBE PM SUPPORT		
Professional Personnel				
Harden, Jonathan		Hours	Rate	Amount
Johnson, Ursula		155.00	132.00	20,460.00
Masumi, Noor		47.50	132.00	6,270.00
Spies, Joel		171.00	174.00	29,754.00
Totals		40.00	132.00	5,280.00
		413.50		61,764.00
		Total Labor		61,764.00
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Reimbursable Expenses				
Johnson, Ursula			101.83	
	Total Reimbursables		1.0 times	101.83
			Total this Task	\$61,865.83
			Total this Phase	\$91,078.33
			Total this Invoice	\$112,904.76
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Billings to Date				
Labor	112,523.50	Prior	Total	
Consultant	0.00	31,800.00	31,800.00	
Expense	381.26	113,595.26	113,976.52	
Add-on	0.00	252.00	252.00	
Totals	112,904.76	10,358,584.45	10,471,489.21	

Authorized By: Michael Carter Date: 07/27/2020

Project	W14-3214-PCM	MSA Baltimore Schools - PCM			Invoice	73
Billing Backup			Friday, July 10, 2020			
McKissack & McKissack of Washington, Inc.			Invoice 73 Dated 7/10/2020			3:10:15 PM
Project	W14-3214-PCM	MSA Baltimore Schools - PCM				
Phase	04	TASK #4 PROGRAM LEVEL CPM SCHED YR 1&2				
Professional Personnel						
			Hours	Rate	Amount	
Nolasco, Ricardo		6/4/2020	4.00	174.00	696.00	
	Review of Master Schedule					
Nolasco, Ricardo		6/5/2020	4.00	174.00	696.00	
	Review of Master Schedule					
Nolasco, Ricardo		6/8/2020	5.00	174.00	870.00	
	Master Schedule Review					
Nolasco, Ricardo		6/19/2020	3.50	174.00	609.00	
	Follow-Up woth MSA on Scheduling deliverables					
	Review Master Schedule					
	Totals		16.50		2,871.00	
	Total Labor				2,871.00	
					Total this Phase	
					\$2,871.00	
Phase	08	TASK# 08 PROGRAM SUPPORT - PM SOFTWARE				
Task	2	Proliance Administration & Support				
Professional Personnel						
			Hours	Rate	Amount	
Gunduzhan, Cigdem		6/1/2020	8.00	161.00	1,288.00	
	Processed CDRs for Mary E. Rodman and Patterson projects. Worked with a few users to resolve Proliance access and utilization issues and reported them to Trimble. Reviewed change orders and all invoices report for data accuracy for all projects. Provided technical support to internal and external users. Reviewed submittals on a few projects to make sure the team complies with the standard procedures.					
Gunduzhan, Cigdem		6/2/2020	5.00	161.00	805.00	
	Processed CDRs for Mary E. Rodman project. Provided technical support to internal and external users. Followed up with Trimble on Proliance access and utilization issues. Reviewed submittals on a few projects to make sure the team complies with the standard procedures.					
Gunduzhan, Cigdem		6/3/2020	4.50	161.00	724.50	
	Processed CDRs for Mary E. Rodman project. Reviewed all outstanding items for all projects and communicated issues with PMs. Reviewed daily reports on a few projects to make sure the team complies with the standard procedures. Provided technical support to internal and external users.					
Gunduzhan, Cigdem		6/4/2020	7.00	161.00	1,127.00	
	Processed CDRs for James Mosher project and worked with the PM to fix a couple of issues on CDR forms. Provided assistance to Govans and Robert Coleman project teams. Made adjustments in contractor licenses and updated Proliance contractors license allocation sheet. Provided technical support to internal and external users.					
Gunduzhan, Cigdem		6/5/2020	2.00	161.00	322.00	
	Provided technical support to external users. Reviewed submittals, daily reports and RFIs on Govans project to make sure the team complies with the standard procedures, and listed issues to submit to PM.					

Project	W14-3214-PCM	MSA Baltimore Schools - PCM			Invoice	73
Gunduzhan, Cigdem		6/8/2020	7.00	161.00	1,127.00	
	Reviewed all invoices report for data accuracy for all projects. Worked on the back-end configuration to identify redundant pre-set items in regard to notification distribution lists. Coordinated the A/E team and setup a Proliance training session for CA tasks. Provided technical support to external users, and did troubleshooting for a few technical issues.					
Gunduzhan, Cigdem		6/9/2020	5.00	161.00	805.00	
	Worked with Trimble to resolve Proliance access issue. Provided assistance to CRA on Harford Heights project to resolve an issue in regard to a submittal. Provided assistance to Robert Coleman A/E team to purchase an additional Proliance license. Provided technical support to external users.					
Gunduzhan, Cigdem		6/10/2020	5.00	161.00	805.00	
	Reviewed all outstanding items for all projects and communicated issues with PMs. Made modifications in report distribution in some outstanding notices in Analytics. Provided technical support to external users. Followed up on submittal review process issues with project teams.					
Gunduzhan, Cigdem		6/11/2020	7.00	161.00	1,127.00	
	Provided Proliance training for CA tasks to Robert Coleman project's A/E team. Entered contractors info into Mary E. Rodman and Highlandtown projects. Provided technical support to internal and external users. Created user accounts and updated user license tracking sheet.					
Gunduzhan, Cigdem		6/12/2020	8.00	161.00	1,288.00	
	Created additional folders for each project based on projects needs in File Management module. Provided technical support to internal and external users. Entered contracts info into Robert Coleman project. As a routine end-of-week task, checked data entries for all projects, and communicated issues and urgent outstanding items with the teams.					
Gunduzhan, Cigdem		6/15/2020	8.00	161.00	1,288.00	
	Reviewed all invoices and monthly payments reports for data accuracy for all projects. Assisted DCI with their Proliance license transfer. Followed up on submittal review process issues with a few project teams. Provided technical support to internal and external users. Reviewed daily reports and RFIs on a few projects to make sure the team complies with the standard procedures.					
Gunduzhan, Cigdem		6/16/2020	6.00	161.00	966.00	
	Processed CDRs for Medfield ES project. Entered contractors info into Lyndhurst project. Provided technical support to internal and external users. Reviewed daily reports and RFIs on all projects to make sure the team complies with the standard procedures.					
Gunduzhan, Cigdem		6/17/2020	3.00	161.00	483.00	
	Reviewed all outstanding items for all projects and communicated issues with PMs. Processed CDRs for Walter P. Carter, Medfield ES and James Mosher projects. Provided technical support to internal and external users. Entered contractors info into Mary E. Rodman project.					
Gunduzhan, Cigdem		6/18/2020	1.50	161.00	241.50	
	Audited user licenses, worked with Trimble to update contractor license renewals, and updated the user license tracking sheet. Provided assistance to Dustin Construction on Govans ES project.					
Gunduzhan, Cigdem		6/19/2020	3.00	161.00	483.00	
	Reviewed submittals in James Mosher project, and provided assistance to Waldon Studio Architects for resolving issues in submittal review process for a number of submittals. Created a new Proliance account and Cognos Analytics account for DCI. Provided technical support to internal and external users.					
Gunduzhan, Cigdem		6/22/2020	5.00	161.00	805.00	
	Reviewed all invoices and monthly payments reports for data accuracy for all projects. Set up a new Proliance account for Lorax for James Mosher project. Set up additional small projects in Year 2 Feasibility Studies. Created additional cost periods for DCI to submit their invoices for Arlington project. Provided technical support to internal and external users.					
Gunduzhan, Cigdem		6/23/2020	5.00	161.00	805.00	

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		Processed CDRs for Walter P. Carter, Patterson, Bay-Brook and Calvin Rodwell projects. Provided assistance to MCN for submittal process and to RRMM for submittal review process on Robert Coleman project. Reviewed submittals and communicated issues with the team on Robert Coleman project.			
Gunduzhan, Cigdem	6/24/2020	7.00 161.00	1,127.00		
		Reviewed all outstanding items for all projects and communicated issues with PMs. Provided support to the PM on Govans project for invoice retainage management in Proliance. Processed CDRs for Patterson and Medfield projects. Provided technical assistance to RRMM on submittal review process on Robert Coleman project. Reviewed daily work journals on a few projects and communicated issues with the teams. Provided technical assistance to internal and external users.			
Gunduzhan, Cigdem	6/25/2020	2.50 161.00	402.50		
		Processed CDRs for Calvin Rodwell and Medfield projects. Provided technical support to internal and external users. Setup KPN's Proliance and Cognos accounts for Robert Coleman project.			
Gunduzhan, Cigdem	6/26/2020	1.50 161.00	241.50		
		Entered contractors info into Harford Heights project. Provided technical assistance to RRMM on Robert Coleman project.			
Gunduzhan, Cigdem	6/29/2020	8.00 161.00	1,288.00		
		Reviewed all invoices and monthly payments reports for data accuracy for all projects. Provided technical support to CRA on Montebello project. Audited data entry and consistency and accuracy of data for various projects and communicated issues with the PMs. Audited contractors' Proliance licenses including expiration dates for reporting to Trimble.			
Gunduzhan, Cigdem	6/30/2020	7.00 161.00	1,127.00		
		Provided assistance to KPN Architects for RFIs on Robert Coleman project. Created an Analytics account for KPN Architects. Communicated issues related to submittal review process with the PM and the A/E on Robert Coleman project. Audited data entry and consistency and accuracy of data for various projects and communicated issues with the PMs.			
	Totals	116.00	18,676.00		
	Total Labor		18,676.00		
			Total this Task	\$18,676.00	
			Total this Phase	\$18,676.00	
Phase	12	REIMBURSABLES			
Task	1	Parking/Mileage			
			Total this Task	\$78.24	
Task	3	Cell Phones			
			Total this Task	\$201.19	
			Total this Phase	\$279.43	
Phase	TRANSF	ALLOWANCE / CONTINGENCY TRANSFERS			
Task	11.21	TASK #10 ADD PROGRAM MANAGEMENT SUPPORT			
		Professional Personnel			
			Hours	Rate	Amount
Herrera, Alicia	6/1/2020		2.00	123.00	246.00
		Accounting Services & Monthly Requisition Review			
Herrera, Alicia	6/2/2020		3.00	123.00	369.00
		Accounting Services & Monthly Requisition Review			

Project	W14-3214-PCM	MSA Baltimore Schools - PCM			Invoice	73
Herrera, Alicia		6/3/2020	5.00	123.00	615.00	
	Accounting Services, Receiving approved May application and entered into Proliance system. Attempted to enter in CDR # 20 into Proliance, ran into some technical difficulties with Proliance, reached out to Cigdem for assistance. We both attempted to fix but problem continued so she reached out to MSA. Review of MBE Compliance website and requested B&D to upload May monthly payments so that I can update website.					
Herrera, Alicia		6/4/2020	2.00	123.00	246.00	
	Accounting Services, May Monthly Requisitions have been coming in, Reviewed for inaccuracies					
Herrera, Alicia		6/5/2020	2.00	123.00	246.00	
	Accounting Services, Review Monthly Requisitions					
Herrera, Alicia		6/8/2020	4.00	123.00	492.00	
	Accounting Services, Requisition Review, CDR Processing					
Herrera, Alicia		6/9/2020	4.00	123.00	492.00	
	Accounting Services, CDR #21 submission for approval and signature, CDR # 20 entry into Proliance and review of April requisition status in Proliance.					
Herrera, Alicia		6/10/2020	1.00	123.00	123.00	
	Review of payments provided by B&D for April and May in preparation for MBE Reporting					
Herrera, Alicia		6/11/2020	3.00	123.00	369.00	
	Accounting Services / Monthly Requisition Review					
Herrera, Alicia		6/12/2020	2.00	123.00	246.00	
	Accounting Services, Requisition Review					
Herrera, Alicia		6/15/2020	3.00	123.00	369.00	
	Monthly Requisition Review and review of new checks for MBE reporting purposes					
Herrera, Alicia		6/16/2020	5.00	123.00	615.00	
	Accounting Services, MBE Reporting and Monthly Requisition Review					
Herrera, Alicia		6/17/2020	5.00	123.00	615.00	
	Accounting Services and Monthly Requisition Review					
Herrera, Alicia		6/18/2020	6.00	123.00	738.00	
	Accounting Services, Monthly Requisition Review and Finalization of May Invoice					
Herrera, Alicia		6/22/2020	2.00	123.00	246.00	
	Accounting Services, Review of Proliance for CD approvals and payment statuses.					
Herrera, Alicia		6/23/2020	3.00	123.00	369.00	
	Accounting Services, and MBE Review for any disagreements by subcontractors					
Herrera, Alicia		6/24/2020	3.00	123.00	369.00	
	Accounting Services and Monthly Requisition Review					
Herrera, Alicia		6/25/2020	2.50	123.00	307.50	
	Accounting Services and Monthly Requisition Review					
Herrera, Alicia		6/29/2020	1.00	123.00	123.00	
	Review of Monthly Requisition					
Herrera, Alicia		6/30/2020	3.00	123.00	369.00	
	Monthly Requisition Review & Accounting Services					
Preller, Tracy		6/1/2020	8.00	132.00	1,056.00	
	Medfield Site Visit, Closing Schools Meeting, Highlandtown/Mary E. readiness update, City Schools Swing Space calendar updates, Coordination of key turnover for schools relocating during the summer, Montebello discussion,					
Preller, Tracy		6/2/2020	7.00	132.00	924.00	
	SE Building Key Turn Over, Montebello Storage Plan Review, Copier Schedule, Principal Check in,					
Preller, Tracy		6/3/2020	7.00	132.00	924.00	
	Bay Brook/Curtis Bay Relocation, Schedule Planning Site Visits for Medfield and Walter P. Carter, Update 21st Century Program Master Swing Plan,					

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Preller, Tracy		6/4/2020	8.00	132.00	1,056.00	
	Highlandtown/SE Building Library plan, Invoices, review move vendor contract/budget, Cross Country IEP File coordination, Montebello Salvage List questions, Cherry Hill Furniture Close Out,					
Preller, Tracy		6/5/2020	8.00	132.00	1,056.00	
	Montebello Site Visit, Montebello Furniture Discussion with team, West Baltimore Bldg Site Visit, Highlandtown follow up, Matrix update of tasks,					
Preller, Tracy		6/8/2020	8.00	132.00	1,056.00	
	Move Vendor Invoice, Walter P. Carter Site Visit, Montebello Site Visit (furniture tag), Update 21st Century Document for check in with Director, Logistic Meeting,					
Preller, Tracy		6/9/2020	8.00	132.00	1,056.00	
	21st Century Staff Meeting, 21st Century Director Check In, Sarah M. Roach Meeting, Montebello Furniture Surplus Discussion, Mary E. Rodman check in, Assistance for Mary E Rodman Academic coordination,					
Preller, Tracy		6/10/2020	8.00	132.00	1,056.00	
	Winston Bldg(Walter P. Carter) Packing supplies, FF&E Invoices, Principal Check ins - Mary E, Highlandtown, Montebello, Move Vendor Check in,					
Preller, Tracy		6/11/2020	7.00	132.00	924.00	
	Update City Schools Swing Space and MSA Swing Space meeting information, FF&E Contract Close outs, Follow up with scope of work on swing spaces, Mary E. Rodman academic assistance,					
Preller, Tracy		6/12/2020	8.00	132.00	1,056.00	
	Sarah M. Roach relocation, Mary E Rodman academic assistance,					
Preller, Tracy		6/15/2020	8.00	132.00	1,056.00	
	Logistic Team Meeting, SE Building Visit - Keys, Highlandtown plan updates, City Schools scope of work updates,					
Preller, Tracy		6/17/2020	7.00	132.00	924.00	
	Invoices review & approval, FF&E Close Out updates, PDC space updates, Montebello Principal Monthly Meeting, Principal Look Ahead updated,					
Preller, Tracy		6/18/2020	8.00	132.00	1,056.00	
	SE Building Move Vendor Directional, Temporary Signage, SE Building prep, Develop action items log for repairs, FF&E Discussion of invoices,					
Preller, Tracy		6/19/2020	8.00	132.00	1,056.00	
	Highlandtown packing assistance/move vendor, Montebello Principal Monthly Summary, Move Vendor Invoices,					
Preller, Tracy		6/22/2020	8.00	132.00	1,056.00	
	Relocation into SE Building from Highlandtown, Copier relocation, Update action item log, Recycle schedule, SE Building Facilities Meeting,					
Preller, Tracy		6/23/2020	8.00	132.00	1,056.00	
	SE Building/HIGHLANDTOWN Relocation, Highlandtown relocation changes, move vendor, copier, health dept. coordination for reschedule of relocation, Update action spreadsheet for repairs at SE Building,					
Preller, Tracy		6/24/2020	8.00	132.00	1,056.00	
	Continued Highlandtown Coordination for reschedule relocation, Copier spreadsheet update, SE Building Discussions, PDC Building Discussions, City Schools Swing Space Meeting coordination,					
Preller, Tracy		6/25/2020	8.00	132.00	1,056.00	
	PDC Discussions, Updated 21st Century Program Schedule for Summer/Winter 2020, City Schools Communicaiton Dept. Discussions, Updates with Project Managers, MSA Project Manager Meeting, PMCM All Hands meeting					
Preller, Tracy		6/26/2020	8.00	132.00	1,056.00	
	SE Building Site Visit, Highlandtown Site Visit, PDC Building Site Visit, Update action item spreadsheet for Highlandtown, Update on PDC Space meeting.					
Preller, Tracy		6/29/2020	8.00	132.00	1,056.00	

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Follow up with Highlandtown repairs, Logistic Team Meeting, Discussion with IT for Mary E Rodman, School Readiness update, Highlandtown Reschedule Relocation, Facilities FF&E Close out meeting, PDC repairs discussion				
Preller, Tracy	6/30/2020	8.00	132.00	1,056.00
	21st Century Staff Meeting, Update move schedule, Coordination of old/new copier connectivity, Montebello site visit coordination, move vendor invoices,			
Totals		225.50	29,212.50	29,212.50
Total Labor			Total this Task	\$29,212.50

Task	11.22	MCKISSACK WBE PM SUPPORT		
Professional Personnel				
Harden, Jonathan	6/1/2020	8.00	132.00	1,056.00
	DRP plans, submittal reviews and signage coordination			
Harden, Jonathan	6/2/2020	8.00	132.00	1,056.00
	DRP plans, submittal reviews and signage coordination			
Harden, Jonathan	6/3/2020	7.00	132.00	924.00
	DRP plans, submittal reviews and signage coordination			
Harden, Jonathan	6/4/2020	7.00	132.00	924.00
	DRP plans, submittal reviews and signage coordination			
Harden, Jonathan	6/5/2020	8.00	132.00	1,056.00
	DRP plans, submittal reviews and signage coordination			
Harden, Jonathan	6/8/2020	8.00	132.00	1,056.00
	Submittal reviews and DRP plan updateds, backing up files.			
Harden, Jonathan	6/9/2020	8.00	132.00	1,056.00
	Submittal reviews and DRP plan updateds, computer technical issues resolution			
Harden, Jonathan	6/10/2020	8.00	132.00	1,056.00
	Submittal reviews and DRP plan updateds			
Harden, Jonathan	6/11/2020	8.00	132.00	1,056.00
	DRP plan meeting and plan updateds			
Harden, Jonathan	6/12/2020	8.00	132.00	1,056.00
	DRP plans meeting and plan updateds			
Harden, Jonathan	6/15/2020	8.00	132.00	1,056.00
	Updated MOU Plans for DRP Access. Meeting on DRP Access Plans. coordination for dedication plaque.			
Harden, Jonathan	6/16/2020	8.00	132.00	1,056.00
	DRP Access plan Updates - Design department work schedule update - Submittal reviews - Signage status tracking.			
Harden, Jonathan	6/17/2020	8.00	132.00	1,056.00
	Updated DRP access plans for Govans, Patterson, and Mosher - Updated design department work schedule - reviewed submittals - and reviewed 50% DD drawings for Medfield.			
Harden, Jonathan	6/22/2020	5.00	132.00	660.00
	Morning meeting with Design department. Submittal reviews.			
Harden, Jonathan	6/23/2020	8.00	132.00	1,056.00
	Biweekly staff meeting - updating DRP drawings - Meeting for DRP MOU - Medfield Keying meeting - Signage tracking update			
Harden, Jonathan	6/24/2020	8.00	132.00	1,056.00
	Signage tracking for MER, WPC, and Medfield. reviewing submittals.			
Harden, Jonathan	6/25/2020	8.00	132.00	1,056.00
	Signage review message schedule review - conducted submittal reviews - McKissack team meeting			

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Harden, Jonathan		6/26/2020	8.00	132.00	1,056.00	
	Review Medfield Signage Package, Review DRP plans, update, update Design Team Work Schedule, provide MER with dedication plaque information.					
Harden, Jonathan		6/29/2020	8.00	132.00	1,056.00	
	Performed Submittal reviews - update to DRP access plans					
Harden, Jonathan		6/30/2020	8.00	132.00	1,056.00	
	Update DRP drawings - Submittal review. Start signage package markups and review for Medfield.					
Johnson, Ursula		6/22/2020	7.00	132.00	924.00	
	Interview follow up; and commencement of new role					
	Review of 21st Century Design team; and McKissack team members					
	Review of FF&E status per school					
Johnson, Ursula		6/23/2020	5.00	132.00	660.00	
	Review of Design Submission Tracking sheet					
	Review of 21st Century FF&E All Invoices					
Johnson, Ursula		6/24/2020	7.00	132.00	924.00	
	Review of 21st Century schools furniture specifications					
	Review of FFE School Delivery Schedule Revised with BPA cost increases 4.23.20					
	Continued review of 21st Century FF&E All Invoices					
Johnson, Ursula		6/25/2020	8.00	132.00	1,056.00	
	Continued review of FFE School Delivery Schedule Revised with BPA cost increases 4.23.20					
	Continued review of 21st Century schools furniture specifications					
	Review of 2019 09 14 BCS Design Standards					
Johnson, Ursula		6/26/2020	8.00	132.00	1,056.00	
	Fingerprinting/Background appointment					
	Continued review of 2019 09 14 BCS Design Standards					
Johnson, Ursula		6/29/2020	8.00	132.00	1,056.00	
	Meeting: 21st Century Orientation (w/N.Masumi,M.McBride)					
	Meeting: Familiarizing FF&E Closeouts with BCPS (w/T.Preller)					
	Mary E Rodman FFE plans review					
Johnson, Ursula		6/30/2020	4.50	132.00	594.00	
	21st Century Weekly Staff meeting					
	Coordination meeting: FF&E intro and current installation concerns review (w/N. Glasco)					
	Mary E Rodman FFE schedule review					
Masumi, Noor		6/1/2020	8.00	174.00	1,392.00	
	Conducted a preliminary review of Montebello's 50% DD submission for processing for review by in-house panel. Conducted a coordination conference call with Design Director & APM, followed by a 2-hours coordination call with the Executive Director. Coordinated HVAC/Controls submittals with BCPS Sr. PM, Jeff Burkhardt and Mary E. Rodman PM. Performed general design coordination tasks program-wide.					
Masumi, Noor		6/2/2020	8.00	174.00	1,392.00	
	Processed Montebello 50% DD submittal for in-house review. Reviewed Govans RFI 4 & 5 and coordinated response with BCPS IT/AV Manager. Reviewed ASI # 004 for Calverton. Reviewed and processed over 15 newly issued construction submittals.					
Masumi, Noor		6/3/2020	7.00	174.00	1,218.00	
	Returned to MSA/Proliance 10 reviewed submittals for Walter P. Carter, Govans, Patterson and Calverton projects. Reviewed various newly released construction submittals and processed for in-house review. Coordinated design issues with Govans/MSA project manager.					
	Responded to internal and external emails related to 21st Century Schools Program projects.					
Masumi, Noor		6/4/2020	7.00	174.00	1,218.00	
	Reviewed Lightening Protection shop drawing submittal for Govans. Returned processed and already-reviewed submittals for Paterson and Harford Heights projects to MSA/PM/Proliance. Reviewed Montebello project's 50% DD submission.					
Masumi, Noor		6/5/2020	8.00	174.00	1,392.00	

Project	W14-3214-PCM	MSA Baltimore Schools - PCM	Invoice	73
		Conducted review of HVAC Controls System for both Harford Heights and Walter P. Carter projects. Made recommendations to leadership as to how to proceed with the submittals. Reviewed specification Div 23 for Harford heights. Performed general design coordination tasks program-wide. Responded to emails and internal communications.		
Masumi, Noor	6/8/2020	8.00 174.00	1,392.00	
		Coordinated response to Govans RFIs 4,5, and 9 with City Schools Operations and MSA PM. Reviewed newly released construction submittals on Patterson, Walter P. Carter, Govans and Harford Heights projects. Continued with reviewing Montebello's 50% DD drawings.		
Masumi, Noor	6/9/2020	8.00 174.00	1,392.00	
		Reviewed architectural and site drawings for Montebello's 50% DD Submission. Attended general staff meeting, followed by project coordination conformance call with Govans PM. Performed general design coordination tasks in support of the program.		
Masumi, Noor	6/10/2020	8.00 174.00	1,392.00	
		Reviewed over 15 newly released construction submittals for James Mosher, Harford Heights, Govans and Patterson projects. Continued with the review of Montebello interior architecture plans based on 50% DD submission. Coordinated program deliverables with APM supporting the Design Department.		
Masumi, Noor	6/11/2020	7.00 174.00	1,218.00	
		Compiled design review comments from in-house reviewers on Montebello 50% DD submission. Reviewed and processed for team review, newly released construction submittals related to Walter P. Carter and Patterson projects. Attended conference call with design director and APM to review safety/access control drawings for 3 projects currently under construction. Performed general design coordination tasks program-wide.		
Masumi, Noor	6/12/2020	8.00 174.00	1,392.00	
		Reviewed over 20 newly released construction submittals for seven projects. Conducted coordination calls with MSA PMs. Reviewed safety/accessibility plans for WPC, Patterson, Govans and Mosher with Design Director and APM. Responded to internal and external emails.		
Masumi, Noor	6/15/2020	8.00 174.00	1,392.00	
		Coordinated projects deliverables with APM and MSA/PM. Reviewed construction submittals for James Mosher & Govans projects, processed for internal review. Attended design coordination conference call with Design Director & APM. Responded to internal and external emails.		
Masumi, Noor	6/16/2020	8.00 174.00	1,392.00	
		Coordinated projects work with Design Director and APM. Worked on Patterson's ROTC door spec and coordinated with MSA/PM. Reviewed 3 RFIs in connection with GOVANS project. Reviewed and processed for in-house review newly released construction submittals for James Mosher, Colverton, and Harford Heights projects.		
Masumi, Noor	6/17/2020	7.00 174.00	1,218.00	
		Completed review of Montebello 50% DD submission. Coordinated review comments with City Schools in-house members and transmitted to PM. Coordinated response to construction submittals with MSA/PMs. Performed general design coordination tasks.		
Masumi, Noor	6/18/2020	8.00 174.00	1,392.00	
		Reviewed various construction submittals and processed for in-house review. Coordinated design review comments with MSA/PMs and transmitted/returned old submittals to AE team. Conducted coordination conference calls with Design Director. Performed general design coordination tasks program wide. Responded to internal and external emails.		
Masumi, Noor	6/19/2020	8.00 174.00	1,392.00	
		Reviewed keying schedule for Medfield Heights project. Reviewed BCPS Design Standards Div 14 to review the elevator submittal for James Mosher. Reviewed and processed for in-house review over 20 construction newly released submittals for various projects under construction. Performed general design coordination tasks in support of the program.		
Masumi, Noor	6/22/2020	8.00 174.00	1,392.00	

Project	W14-3214-PCM	MSA Baltimore Schools - PCM	Invoice	73
		Reviewed Section 23 09000 of the project specification for Mary E. Rodman, Walter P. Carter and Medfield schools. Reviewed submittal for Dedicated Outdoor Air Units for Govans project. Participated in project coordination call with Design Director and APM. Responded to internal and external emails related to the program. Performed general design coordination tasks program-wide.		
Masumi, Noor	6/23/2020	8.00 174.00	1,392.00	
		Attended design coordination virtual meeting with APM and City Schools IT Manager. Coordinated mechanical submittals review with Govans PM. Attended general staff meeting. Processed newly released submittals and responded to emails.		
Masumi, Noor	6/24/2020	8.00 174.00	1,392.00	
		Reviewed ASI # 5 for Calverton and ASI # 017 for Walter P. Carter projects. Returned reviewed submittals to MSA/Proliance. Reviewed landscaping drawings and specifications for James Mosher project. Performed general design coordination tasks for the program.		
Masumi, Noor	6/25/2020	7.00 174.00	1,218.00	
		Reviewed Montebello's revised Gym plan and coordinated review with City Schools. Coordinated HVAC controls document with MSA/PM. Reviewed various newly released submittals for James Mosher, Govans and Harford Heights projects. Cleared emails and responses.		
Masumi, Noor	6/26/2020	8.00 174.00	1,392.00	
		Investigated history, specifications and design for Mosher's RTU package, also investigated Walter P. Carter HVAC Controls design, specifications and actual construction submittal in support of a report to Executive Director. Coordinated HVAC subjects with Design Director. Processed incoming submittals for in-house review. Responded to internal & external program related emails.		
Masumi, Noor	6/29/2020	8.00 174.00	1,392.00	
		Prepared Mary E. Rodman - TPO Roofing Submittal background and review history for Executive Director. Reviewed with Design Director, report on James Mosher and Walter P. Carter HVAC & HVAC Controls submittals for presentation to Executive Director. Attended on-boarding meeting for the new FF&E Manager. Coordinated additional design management tasks with MSA/PM.		
Masumi, Noor	6/30/2020	8.00 174.00	1,392.00	
		Reviewed and processed for in-house review newly released construction submittals for Harford heights, James Mosher, Calverton and Robert Coleman projects. Returned to Proliance/MSA/PM completed submittals with review comments. Attended weekly general staff conference meeting. Responded to emails and communications.		
Spies, Joel	6/1/2020	8.00 132.00	1,056.00	
		Change order/invoice processing for Rowell CO #4, Mary E Rodman CO #1, John Ruhrah CO#4, Arlington Invoice #2. File preparation for final uploads to G drive and city schools share point.		
Spies, Joel	6/2/2020	8.00 132.00	1,056.00	
		preparation for team member training, final coordination of time capsule delivery to 407B. preparation for barcode training with Natalie and FFE contract financial training		
Spies, Joel	6/3/2020	8.00 132.00	1,056.00	
		Conducted invoice, change order, and FFE contract financials training for City Schools staff. Updated FFE contract financial tracking documents to current date.		
Spies, Joel	6/4/2020	8.00 132.00	1,056.00	
		Final FFE contract documentation updates to city schools share point and G drive. Final FFE inventory uploads of all year 2 schools that are currently delivered or in procurement. Creation of inventory and barcoding instruction sheet for B&D team member.		

Project	W14-3214-PCM	MSA Baltimore Schools - PCM		Invoice	73
Spies, Joel		6/5/2020	8.00	132.00	1,056.00
Conducted barcode training at North Ave and completed inventory barcoding responsibility transfer to team member; received time capsules for Rodwell, Ruhrah and Arlington. Printed barcodes for Fairmount CO #7. City schools exit interview.					
	Totals	413.50		61,764.00	
	Total Labor			61,764.00	
			Total this Task		\$61,865.83
			Total this Phase		\$91,078.33
			Total this Project		\$112,904.76
			Total this Report		\$112,904.76

Detailed Expense Report

Friday, July 10, 2020

3:52:19 PM

McKissack & McKissack of Washington, Inc.

Employee 989 Preller, Tracy

Signed Electronically by: Preller, Tracy 6/19/2020 2:13:21 PM

Posted

Approved Electronically by: Baldridge, Matthew 6/22/2020 1:06:57 AM

Organization DC-BAL-PMCM

Expense Report: Mileage - 6/1 to 6/19 Report Date: 6/19/2020

Date	Category	Description	Project	Phase	Task	Bill	Company Paid	Credit Card	Account	Amount	
6/2/2020	Mileage	Travel to SE Bldg.	W14-3214-PCM	12	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207	File	8.63
		MSA Baltimore Schools - PCM									
		Travel From/To: Travel to SE Bldg. and back to MSA								Travel: 15.00 mi @ 0.575	
6/1/2020	Mileage	Travel to Chinquapin Bldg.	W14-3214-PCM	12	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207	File	7.13
		MSA Baltimore Schools - PCM									
		Travel From/To: Travel to Chinquapin Bldg. and back to MSA.								Travel: 12.40 mi @ 0.575	
6/3/2020	Mileage	Travel to Bay Brook	W14-3214-PCM	12	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207	File	6.10
		MSA Baltimore Schools - PCM									
		Travel From/To: Travel to Bay Brook and back to MSA								Travel: 10.60 mi @ 0.575	
6/5/2020	Mileage	Travel to Montebello	W14-3214-PCM	12	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207	File	4.72
		MSA Baltimore Schools - PCM									
		Travel From/To: Travel to Montebello from MSA.								Travel: 8.20 mi @ 0.575	
6/5/2020	Mileage	Travel to West Baltimore Bldg.	W14-3214-PCM	12	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207	File	5.23
		MSA Baltimore Schools - PCM									
		Travel From/To: Travel to West Baltimore from Montebello.								Travel: 9.10 mi @ 0.575	
6/5/2020	Mileage	Travel to MSA	W14-3214-PCM	12	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207	File	5.98
		MSA Baltimore Schools - PCM									
		Travel From/To: Travel to MSA from WEst Baltimore Bldg.								Travel: 10.40 mi @ 0.575	
6/8/2020	Mileage	Travel to Winston Bldg.	W14-3214-PCM	12	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207	File	3.28
		MSA Baltimore Schools - PCM									
		Travel From/To: Travel to Winston Bldg.								Travel: 5.70 mi @ 0.575	
6/8/2020	Mileage	Travel to MSA	W14-3214-PCM	12	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207	File	4.72
		MSA Baltimore Schools - PCM									
		Travel From/To: Travel to MSA from Montebello.								Travel: 8.20 mi @ 0.575	

Detailed Expense Report

Friday, July 10, 2020

3:52:19 PM

McKissack & McKissack of Washington, Inc.

Employee 989 Preller, Tracy

Signed Electronically by: Preller, Tracy 6/19/2020 2:13:21 PM

Posted

Approved Electronically by: Baldridge, Matthew 6/22/2020 1:06:57 AM

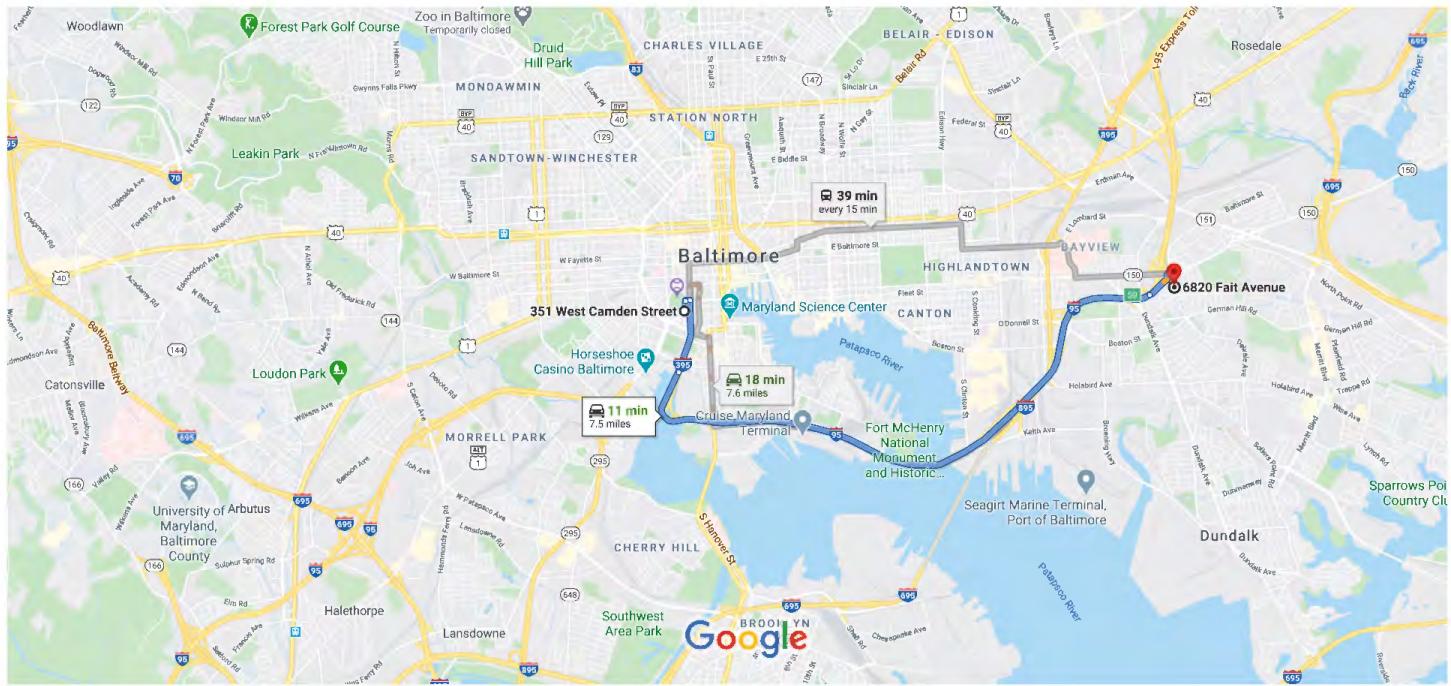
Organization DC-BAL-PMCM

Expense Report: Mileage - 6/1 to 6/19 Report Date: 6/19/2020

Date	Category	Description	Project	Phase	Task	Bill	Company Paid	Credit Card	Account	Amount	
6/10/2020	Mileage	Travel to Winston Bldg.	W14-3214-PCM	12	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207	File	6.56
		MSA Baltimore Schools - PCM									
		Travel From/To: Travel to Winston Bldg. and back.								Travel: 11.40 mi @ 0.575	
6/15/2020	Mileage	Travel to SE Bldg.	W14-3214-PCM	12	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207	File	8.63
		MSA Baltimore Schools - PCM									
		Travel From/To: Travel to SE Bldg. and back.								Travel: 15.00 mi @ 0.575	
6/18/2020	Mileage	Travel to SE Bldg.	W14-3214-PCM	12	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207	File	8.63
		MSA Baltimore Schools - PCM									
		Travel From/To: Travel to SE Bldg. and back.								Travel: 15.00 mi @ 0.575	
6/19/2020	Mileage	Travel to Highlandtown	W14-3214-PCM	12	1	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207	File	8.63
		MSA Baltimore Schools - PCM									
		Travel From/To: Travel to Highlandtown and Back.								Travel: 15.00 mi @ 0.575	
										78.24	
										Total Expenses	
										Company Paid	
										Total Due	
										78.24	



351 West Camden Street, Baltimore, MD to 6820 Fait Avenue, Baltimore, MD Drive 7.5 miles, 11 min



Map data ©2020 Google

1 mi



Public transport services may be impacted due to COVID-19.



via I-95 N

11 min

Fastest route, the usual traffic

⚠ This route has tolls.



via S Hanover St and I-95 N

18 min

7.6 miles



1:48 PM–2:27 PM

39 min

⚠ ➡️ 🚍 CityLink ORANGE

Explore 6820 Fait Ave



Groceries



Hotels



Gas stations



Parking Lots

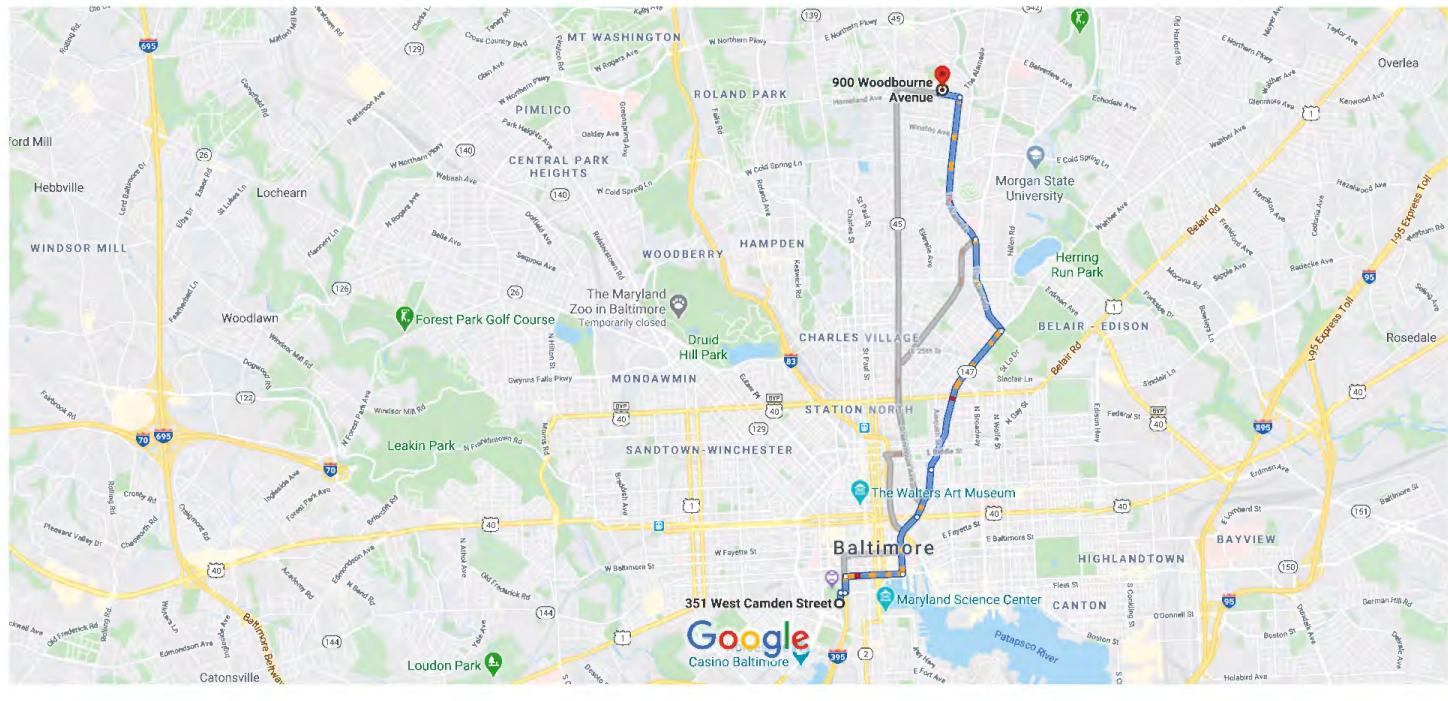


More



351 West Camden Street, Baltimore, MD to 900 Woodbourne Avenue, Baltimore, MD

Drive 6.2 miles, 22 min



Map data ©2020

1 mi



Public transport services may be impacted due to COVID-19.



via Harford Ave and The Alameda

22 min

Fastest route, lighter traffic than usual

6.2 miles



via The Alameda

23 min

6.4 miles



1:55 PM–2:42 PM

47 min

> CityLink RED >

Explore 900 Woodbourne Ave



Groceries



Hotels



Gas stations



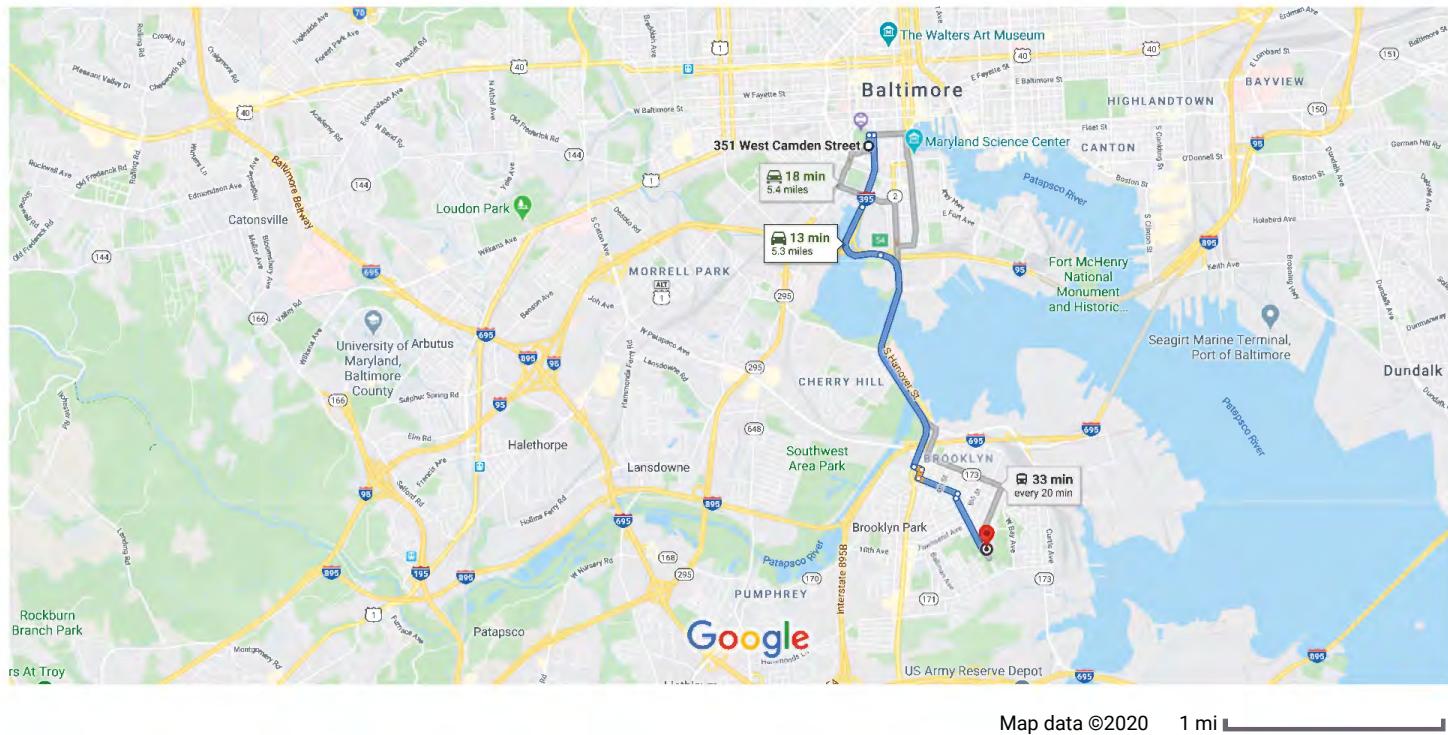
Parking Lots



More



351 West Camden Street, Baltimore, MD to Bay Brook Elementary School Drive 5.3 miles, 13 min



Public transport services may be impacted due to COVID-19.



via Potee St

13 min

Fastest route, the usual traffic

5.3 miles



via S Hanover St

18 min

5.4 miles



2:00 PM–2:33 PM

33 min

CityLink SILVER

Explore Bay Brook Elementary School



Groceries



Hotels



Gas stations



Parking Lots

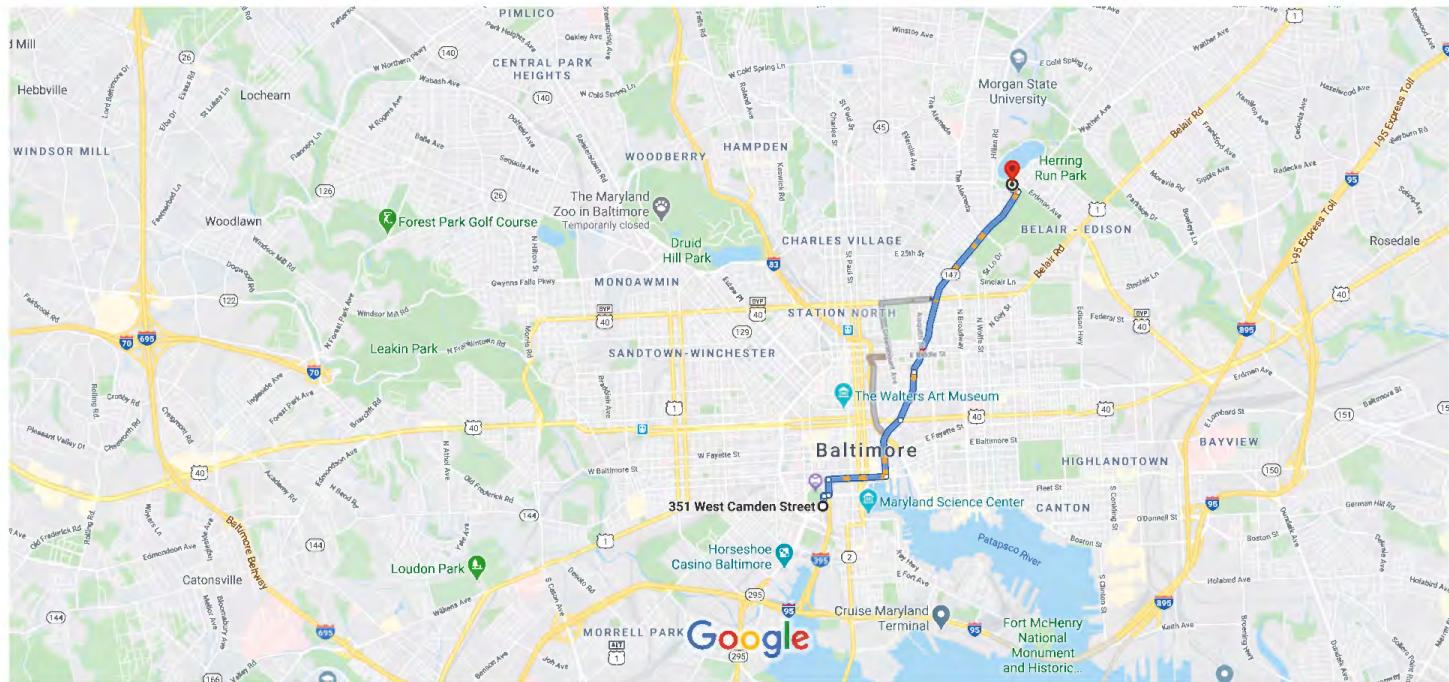


More



351 West Camden Street, Baltimore, MD to Montebello Elementary/Middle School

Drive 4.1 miles, 16 min



Map data ©2020

1 mi



Public transport services may be impacted due to COVID-19.



via Harford Ave

16 min

Fastest route, lighter traffic than usual

4.1 miles



via Harford Rd

19 min

Some traffic, as usual

4.8 miles



2:08 PM–2:35 PM

27 min



Explore Montebello Elementary/Middle School



Groceries



Hotels



Gas stations



Parking Lots

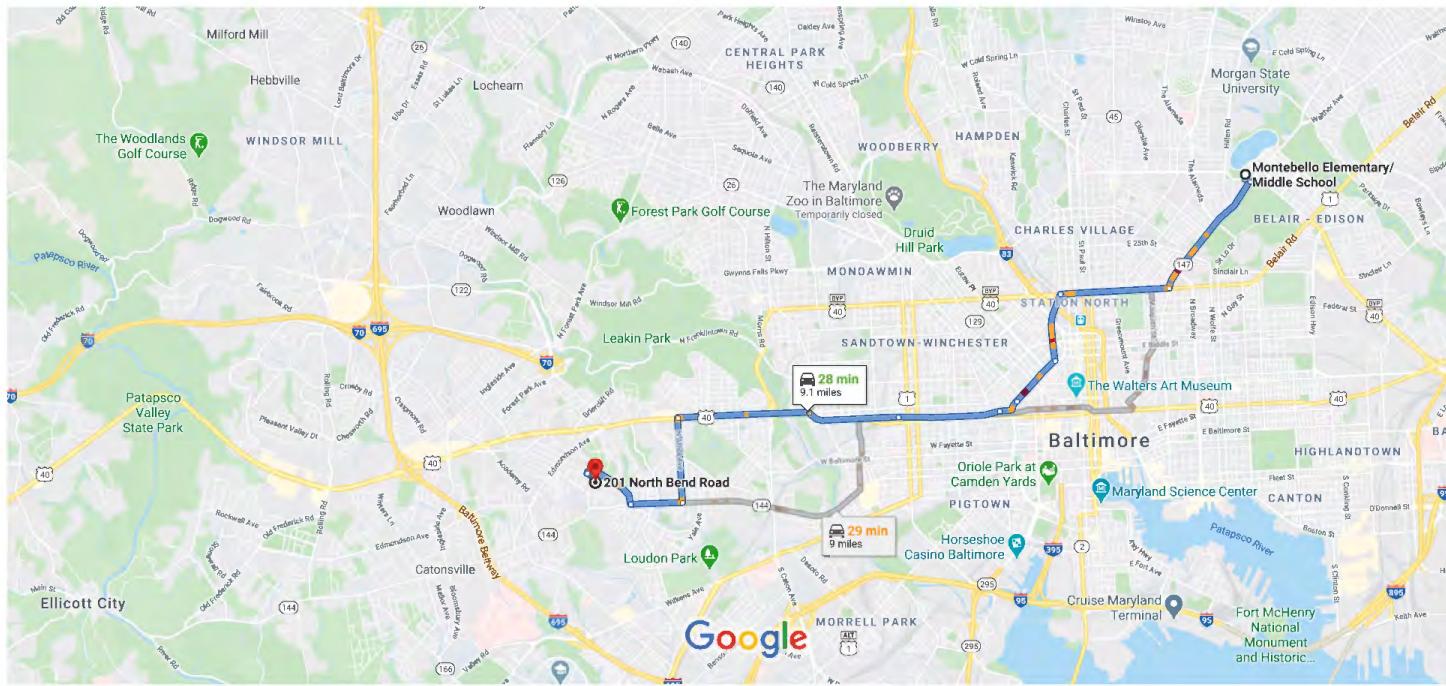


More



Montebello Elementary/Middle School to 201 North Bend Road, Baltimore, MD

Drive 9.1 miles, 28 min



Map data ©2020

1 mi



via Franklin - Mulberry Expy

28 min

Fastest route now due to traffic conditions

9.1 miles



via Harford Rd and Franklin - Mulberry Expy

28 min

Some traffic, as usual

9.3 miles



via Frederick Ave

29 min

Some traffic, as usual

9.0 miles

Explore 201 N Bend Rd



Groceries



Hotels



Gas stations



Parking Lots

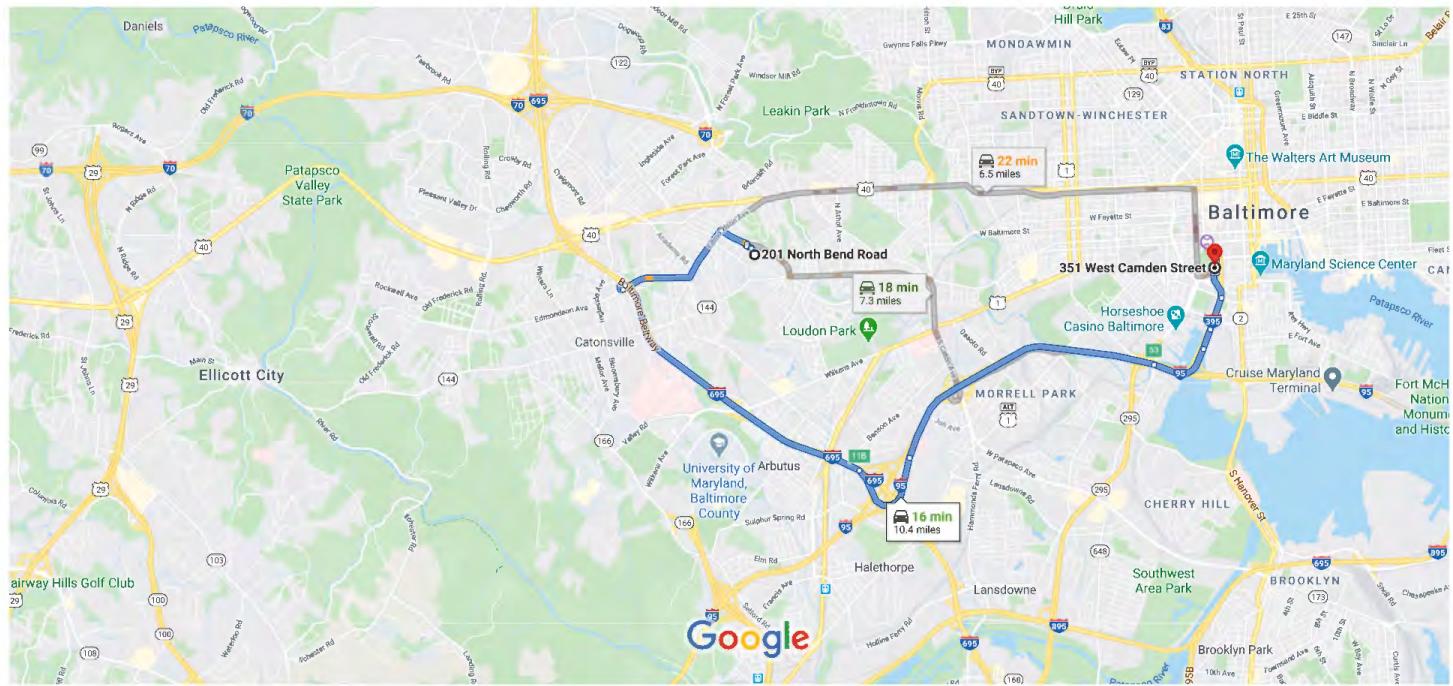


More



201 North Bend Road, Baltimore, MD to 351 West Camden Street, Baltimore, MD

Drive 10.4 miles, 16 min



Map data ©2020

1 mi

via I-695 S and I-95 N

16 min

Fastest route, the usual traffic

10.4 miles

via Frederick Ave

18 min

7.3 miles

via Edmondson Ave and Franklin - Mulberry Expy

22 min

6.5 miles

Some traffic, as usual

Explore 351 W Camden St



Groceries



Hotels



Gas stations



Parking Lots

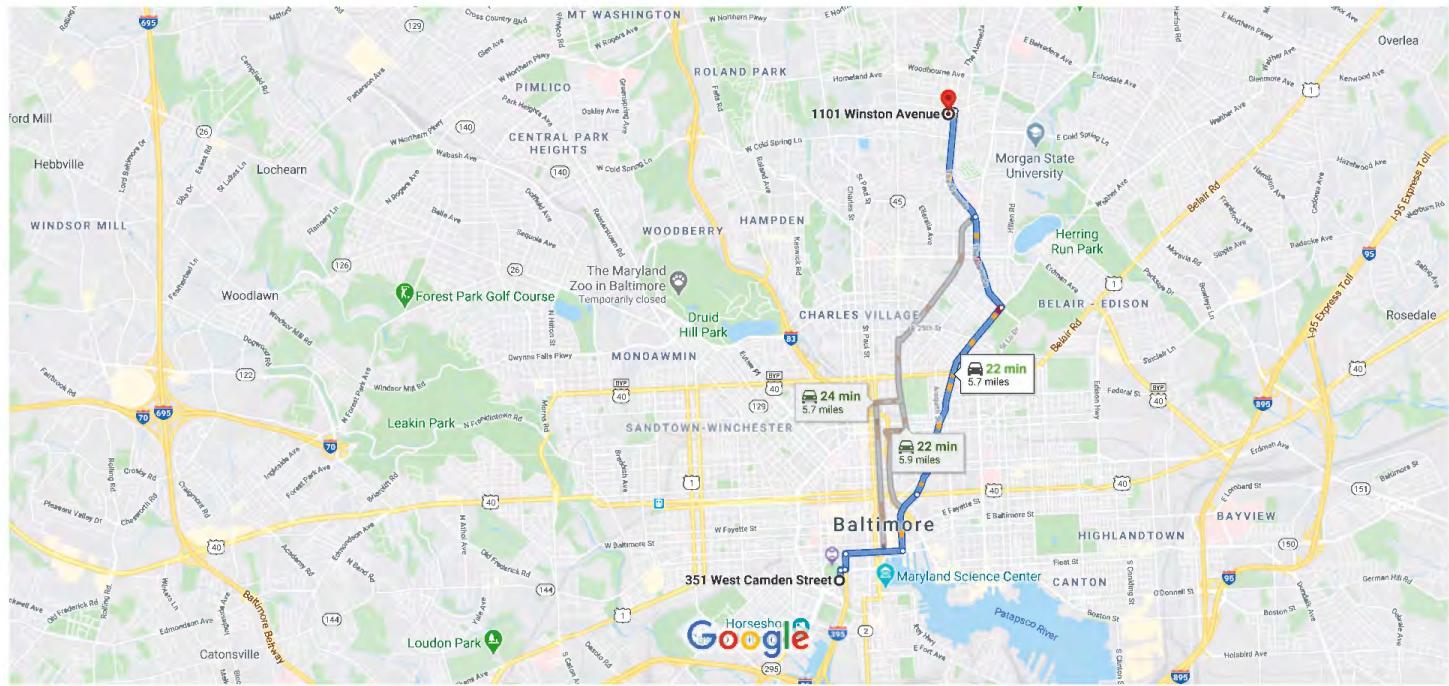


More



351 West Camden Street, Baltimore, MD to 1101 Winston Avenue, Baltimore, MD

Drive 5.7 miles, 22 min



Map data ©2020

1 mi

via Harford Ave and The Alameda

22 min

Fastest route, lighter traffic than usual

5.7 miles

via Loch Raven Rd

22 min

5.9 miles

via S Calvert St and Loch Raven Rd

24 min

5.7 miles

Explore 1101 Winston Ave



Groceries



Hotels



Gas stations



Parking Lots

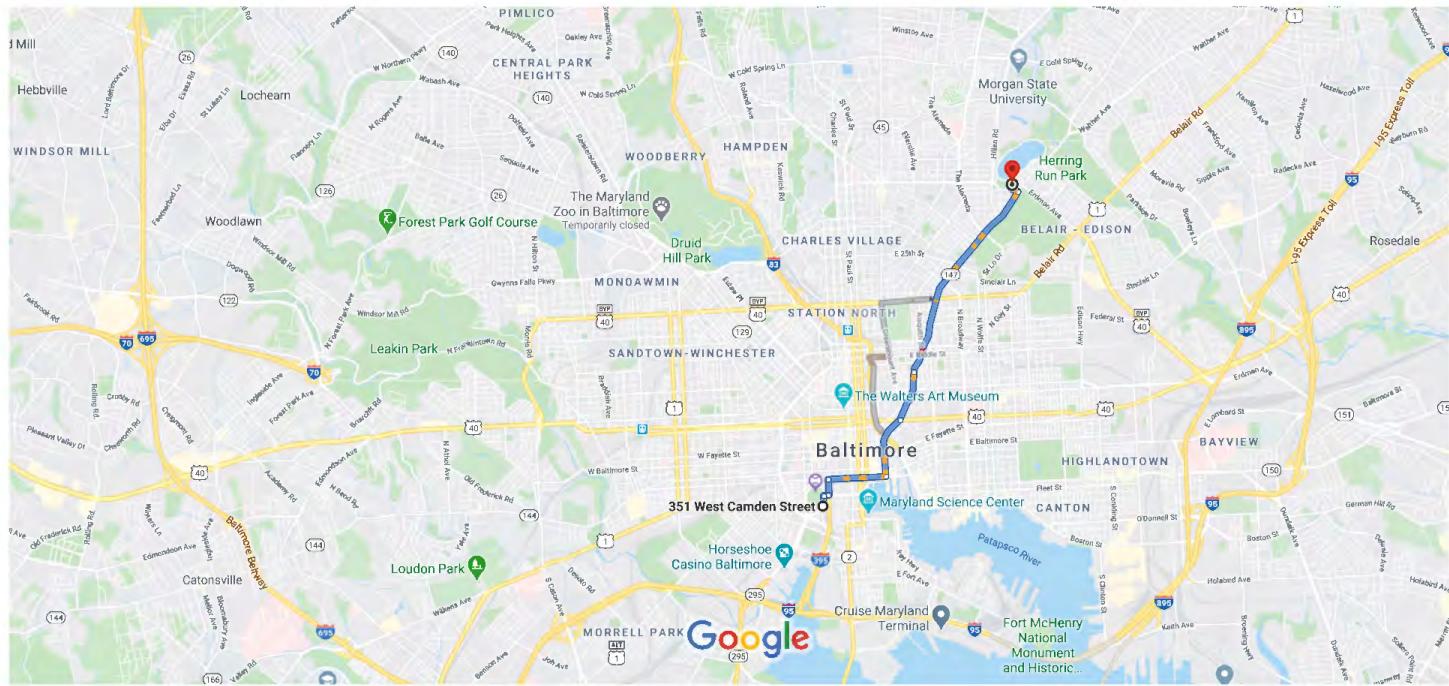


More



351 West Camden Street, Baltimore, MD to Montebello Elementary/Middle School

Drive 4.1 miles, 16 min



Map data ©2020

1 mi



Public transport services may be impacted due to COVID-19.



via Harford Ave

16 min

Fastest route, lighter traffic than usual

4.1 miles



via Harford Rd

19 min

Some traffic, as usual

4.8 miles



2:08 PM–2:35 PM

27 min



Explore Montebello Elementary/Middle School



Groceries



Hotels



Gas stations



Parking Lots

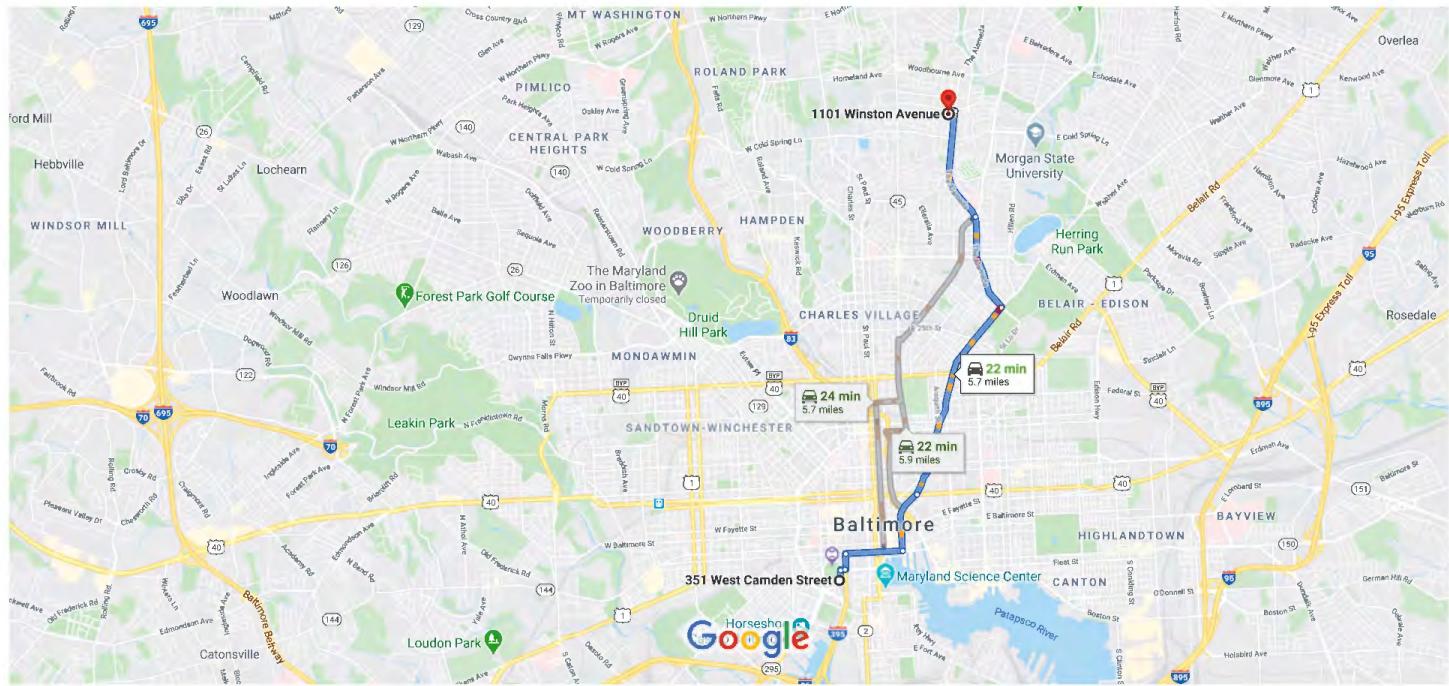


More



351 West Camden Street, Baltimore, MD to 1101 Winston Avenue, Baltimore, MD

Drive 5.7 miles, 22 min



Map data ©2020

1 mi

via Harford Ave and The Alameda

22 min

Fastest route, lighter traffic than usual

5.7 miles

via Loch Raven Rd

22 min

5.9 miles

via S Calvert St and Loch Raven Rd

24 min

5.7 miles

Explore 1101 Winston Ave



Groceries



Hotels



Gas stations



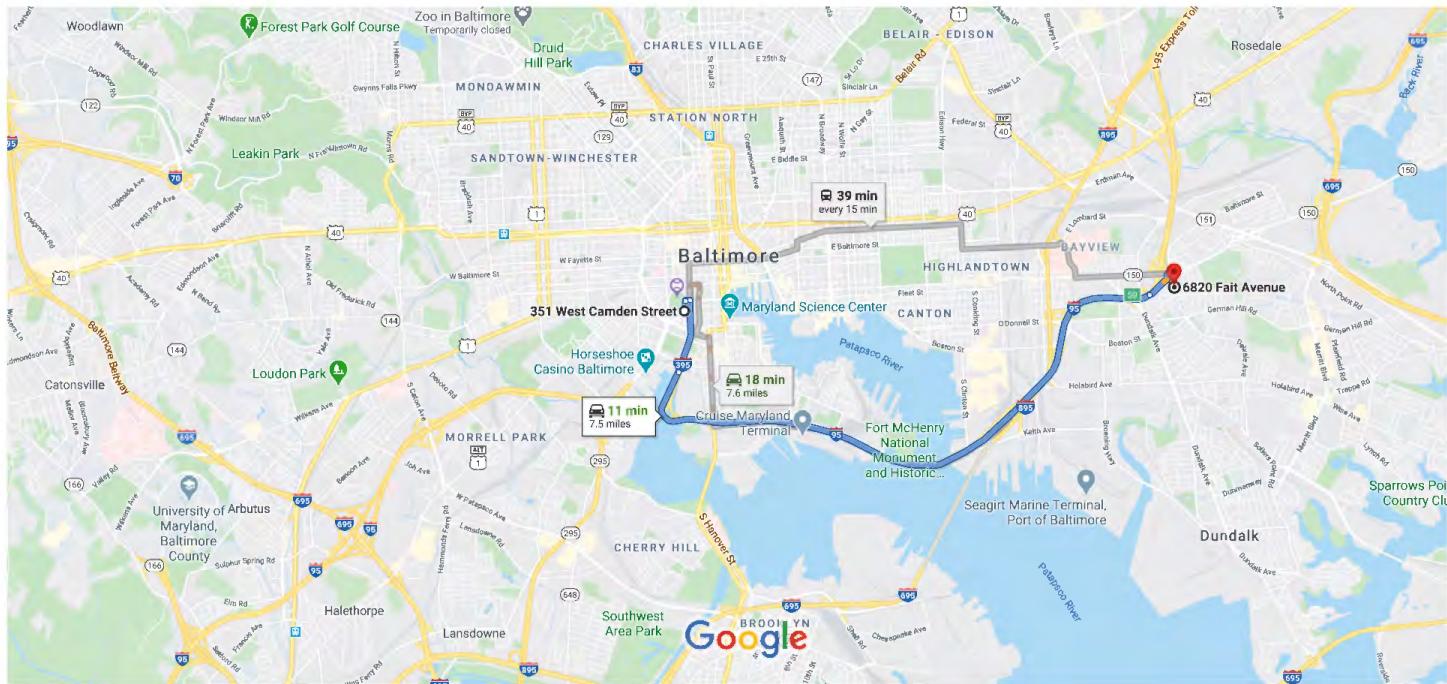
Parking Lots



More



351 West Camden Street, Baltimore, MD to 6820 Fait Avenue, Baltimore, MD Drive 7.5 miles, 11 min



Map data ©2020 Google

1 mi



Public transport services may be impacted due to COVID-19.



via I-95 N

11 min

Fastest route, the usual traffic



via S Hanover St and I-95 N

18 min

7.6 miles



1:48 PM–2:27 PM

39 min



Explore 6820 Fait Ave



Groceries



Hotels



Gas station



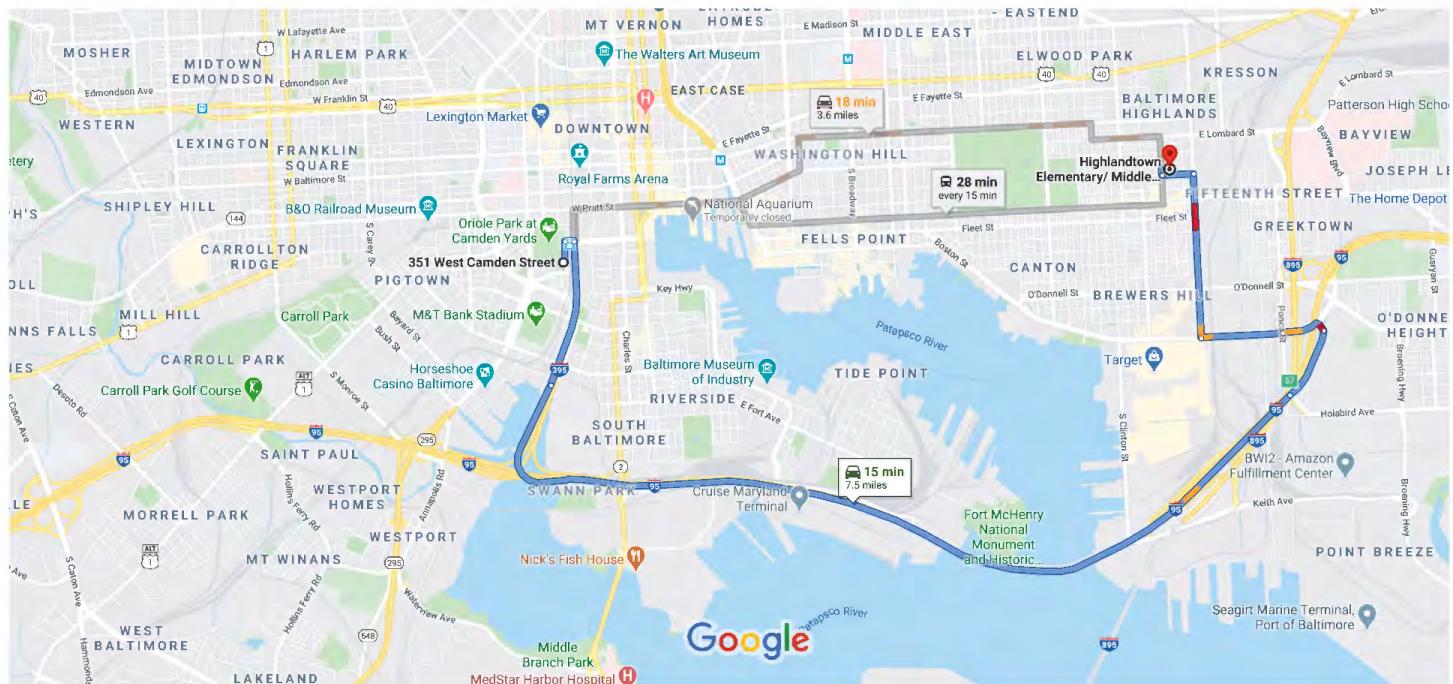
Working Lots



More

351 West Camden Street, Baltimore, MD to Highlandtown Elementary/Middle School

Drive 7.5 miles, 15 min

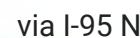


Map data ©2020 Google

2000 ft



Public transport services may be impacted due to COVID-19.



via I-95 N

Fastest route, the usual traffic

⚠ This route has tolls.

15 min

7.5 miles



via W Pratt St and E Baltimore St

Some traffic, as usual

18 min

3.6 miles



2:20 PM–2:48 PM

⚠ CityLink NAVY ⚠

28 min

Explore Highlandtown Elementary/Middle School



Groceries



Hotels



Gas stations



Parking Lots



More

period of approved use the employee will add to his/her monthly expense report twenty-five dollars (\$25) for cellular phone use. No detail of the use is necessary for the flat fee reimbursement.

4. The Managing Principal reserves the right to waive the McKissack policy on cellular phone use for extenuating circumstances.
5. Any employee with a McKissack issued cellular phone will be required to pay for any excessive usage of personal calls.

LONG DISTANCE CALLING

If you are required to make work related long-distance calls, remember long distance calling is work related only and should never be used for personal calls. If an employee has a McKissack cell phone, McKissack encourages employees to use the cell phone for work related long distance calls.

VOICE MAIL

Please leave a personal greeting on your voice mail, stating your name. Please inform callers that they have the option of paging you by pressing 0 for the Corporate Receptionist.

SAFETY AND SECURITY

The safety of employees and visitors is a priority and a concern to the organization. We expect all employees to conduct themselves in a safe manner.

REPORTING ACCIDENTS

Employees are required to immediately report to their supervisor any accidents or any near accidents that occur in the workplace, which could have caused substantial bodily harm.

Employees, however, should not wait for an accident to happen if they are aware of an unsafe working condition. In the event any employee believes that a condition or practice of the organization could cause a health or safety hazard, we encourage the employee to immediately report the matter to the Human Resources Manager.

PERSONAL BELONGINGS

Each employee, not McKissack & McKissack, is responsible for the security of his or her own personal property. It is vitally important that all personal belongings, of any value, be kept out of sight and out of easy reach. Do not leave wallets or purses at workstation or on the floor near desks. Do not hang jackets with wallets in the pockets in closets or on the back of doors or chairs. Easily hidden portable electronic gear of any value should not be left unattended. All of these items are invitations to theft.

Detailed Expense Report

Friday, July 10, 2020

3:51:32 PM

McKissack & McKissack of Washington, Inc.

Employee 989 Preller, Tracy

Signed Electronically by: Preller, Tracy 6/19/2020 2:21:50 PM

Posted

Approved Electronically by: Baldridge, Matthew 6/22/2020 1:07:31 AM

Organization DC-BAL-PMCM

Expense Report: Verizon Cell Phone - June Report Date: 6/19/2020

Date	Category	Description	Project	Phase	Task	Bill	Company Paid	Credit Card	Account	Amount	
6/19/2020	Mobile Phones & Data	June Cell Phone	W14-3214-PCM	12	3	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5204		25.00

Business Reason: June Cell Phone

Total Expenses	25.00
Company Paid	
Total Due	25.00



PO BOX 489
NEWARK, NJ 07101-0489

KEYLINE

TRACY PRELLER
2926 CRYSTAL PALACE LN
PASADENA, MD 21122-6366

Billing period
May 16, 2020 - Jun 15, 2020

Account number
820905923-00001

Invoice number
8023646715

Payment due date
Jul 7, 2020

Pay your bill online, fast and easy

For convenience and peace of mind you can pay your bill online or enroll in Auto Pay and Paper-free Billing. Visit go.vzw.com/paybill

Your June bill is \$223.35

It's due on Jul 7, 2020.

View a full breakdown of this month's charges on go.vzw.com/mybill

Balance forward	\$0.00
Account charges	\$48.62
Tracy Preller 301-252-4605	\$59.61
Jay Preller 443-224-4608	\$59.61
Aprile Preller 443-244-7826	\$59.61
Tracy Preller 667-314-5110	-\$4.10
	\$223.35

Good to know

Account charges

These apply to your entire account. Account charges may include Add-ons, such as device protection, Services, such as call blocking, or Late Fees for past due balances. They are separate from charges per line or device.

Check your online bill for all surcharges, taxes and gov fees

The total amount due for this month includes surcharges of **\$7.19** and taxes and gov fees of **\$6.46**. For an itemized list of taxes, fees and surcharges visit go.vzw.com/mybill.

Late fee

A late payment applies for unpaid balances. The charge is the greater of \$5 or 1.5% per month, or as permitted by law.



Invoice Number Account Number Date Due Page

9856473659 942013579-00001 07/02/20 3 of 194

Overview of Shared Usage

	Participating Lines as of 06/10/20	Lines Exceeding Allowance after Share	Shared Allowance	Shared Usage	Shared Billable	Cost
Data – Flexible Business Share	50	0	120.490GB	87.698GB	0GB	--

Overview of Lines

	Account Charges and Credits	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Charges and Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (includes Tax)	Total Charges
Account Charges (pg.2)	\$1.94	--	--	--	--	\$0.12	\$0.00	\$2.06

Charges by Cost Center	Page Number	Monthly Charges	Usage and Purchase Charges	Equipment Charges	Surcharges and Other Charges and Credits	Taxes, Governmental Surcharges and Fees	Third-Party Charges (includes Tax)	Total Charges	Voice Plan Usage	Messaging Usage	Data Usage	Voice Roaming	Messaging Roaming	Data Roaming
No Cost Center														
202-604-7099 Ursula Johnson	8	\$58.50	--	--	\$0.08	\$0.00	--	\$58.58	--	--	32.963GB	--	--	--
202-809-5670 Chris Coates Hotspot	9	\$66.77	--	--	\$1.99	\$0.00	--	\$68.76	--	--	1.816GB	--	--	--
	Subtotal	\$125.27	\$0.00	\$0.00	\$2.07	\$0.00	\$0.00	\$127.34						
DC-BAL-PMCM-BCPS W14-3214														
202-510-2269 Noor Masumi Phone	10	\$50.70	--	--	\$8.03	\$0.00	--	\$58.73	1589	13	.010GB	--	--	--
301-272-4105 Cigdem Gunduzhan Phone	15	\$50.70	--	--	\$8.03	\$0.00	--	\$58.73	677	70	5.410GB	--	--	--
443-478-0894 Nicole Johnson Phone	19	\$50.70	--	--	\$8.03	\$0.00	--	\$58.73	--	3	--	--	--	--
	Subtotal	\$152.10	\$0.00	\$0.00	\$24.09	\$0.00	\$0.00	\$176.19						
DC-BAL-PMCM-BGE R18-0012														
202-617-5137 Paul Strong Phone	20	\$50.70	--	--	\$8.03	\$0.00	--	\$58.73	643	218	1.819GB	--	--	--
202-641-0794 Paul Strong Tablet	26	\$10.00	--	--	\$0.08	\$0.00	--	\$10.08	--	--	.005GB	--	--	--
443-386-6877 Stephen Seen Phone	27	\$45.00	--	--	\$5.18	\$0.00	--	\$50.18	199	13	11.570GB	--	--	--
443-827-4813 Bge 4g Router	29	\$27.30	--	--	\$2.69	\$0.00	--	\$29.99	--	--	.001GB	--	--	--
	Subtotal	\$133.00	\$0.00	\$0.00	\$15.98	\$0.00	\$0.00	\$148.98						

Summary for Noor Masumi Phone: 202-510-2269
DC-BAL-PMCM-BCPS W14-3214

Your Plan

Flexible Business Smartphn 2GB
\$65.00 monthly charge
Unlimited monthly minutes

UNL Text Messaging

Unlimited M2M Text
Unlimited Text Message

Email & Web 2GB SHR

2 monthly gigabyte allowance
\$10.00 per GB after allowance

Beginning on 09/11/15:

22% Access Discount

UNL Picture/Video MSG

Unlimited monthly Picture & Video

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Flexible Business Smartphn 2GB	06/11 – 07/10	65.00
22% Access Discount	06/11 – 07/10	–14.30
		\$50.70

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Calling Plan	minutes	unlimited	1589	--
Total Voice				\$0.00
Messaging	Allowance	Used	Billable	Cost
Text	messages	unlimited	13	--
Total Messaging				\$0.00
Data	Allowance	Used	Billable	Cost
Gigabyte Usage	gigabytes	2.000 (shared)	.010	--
Total Data				\$0.00
Total Usage and Purchase Charges				\$0.00

Surcharges

Fed Universal Service Charge	1.12
Regulatory Charge	.15
Administrative Charge	1.78
DC Gross Receipt Surchg	4.22
DC 911 Surcharge	.76
	\$8.03

Total Current Charges for 202-510-2269

\$58.73

Detail for Noor Masumi Phone: 202-510-2269

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
5/11	8:34A	202-220-0109	Peak	PlanAllow	Clifton VA	Washington DC	23	--	--	--
5/11	9:00A	443-333-2692	Peak	PlanAllow	Centrevill VA	Annapolis MD	2	--	--	--
5/11	9:08A	443-488-2698	Peak	PlanAllow	Centrevill VA	Baltimore MD	2	--	--	--
5/11	9:22A	443-642-3000	Peak	PlanAllow	Centrevill VA	Baltimore MD	26	--	--	--
5/11	10:17A	202-660-2289	Peak	PlanAllow,M2M	Centrevill VA	Wshngtnzn1 DC	7	--	--	--
5/11	10:47A	443-488-2698	Peak	PlanAllow	Centrevill VA	VM Deposit CL	1	--	--	--
5/11	10:53A	443-488-2698	Peak	PlanAllow	Centrevill VA	Incoming CL	2	--	--	--

Summary for Cigdem Gunduzhan Phone: 301-272-4105 DC-BAL-PMCM-BCPS W14-3214

Your Plan

Flexible Business Smartphn 2GB
 \$65.00 monthly charge
 Unlimited monthly minutes

Email & Web 2GB SHR

2 monthly gigabyte allowance
 \$10.00 per GB after allowance

Beginning on 03/07/17:

22% Access Discount

UNL Picture/Video MSG

Unlimited monthly Picture & Video

UNL Text Messaging

Unlimited monthly M2M Text
 Unlimited monthly Text Message

Have more questions about your charges?
 Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Flexible Business Smartphn 2GB	06/11 – 07/10	65.00
22% Access Discount	06/11 – 07/10	-14.30
		\$50.70

Usage and Purchase Charges

Voice	Allowance	Used	Billable	Cost
Calling Plan	minutes	unlimited	677	--
Total Voice				\$0.00
Messaging	Allowance	Used	Billable	Cost
Text	messages	unlimited	66	--
Unlimited M2M Text	messages	unlimited	1	--
Picture & Video – Sent	messages	unlimited	1	--
Picture & Video – Rcv'd	messages	unlimited	2	--
Total Messaging				\$0.00
Data	Allowance	Used	Billable	Cost
Gigabyte Usage	gigabytes	2.000 (shared)	5.410	--
Total Data				\$0.00
Total Usage and Purchase Charges				\$0.00

Surcharges

Fed Universal Service Charge	1.12
Regulatory Charge	.15
Administrative Charge	1.78
DC Gross Receipt Surchg	4.22
DC 911 Surcharge	.76
	\$8.03

Total Current Charges for 301-272-4105

\$58.73



Detail for Cigdem Gunduzhan Phone: 301-272-4105

Voice

Date	Time	Number	Rate	Usage Type	Origination	Destination	Min.	Airtime Chrgs	LD/Other Chrgs	Total
5/12	10:15A	443-802-0794	Peak	PlanAllow	Bethesda MD	Baltimore MD	6	--	--	--
5/12	10:21A	410-235-7256	Peak	PlanAllow	Bethesda MD	Baltimore MD	4	--	--	--
5/12	10:24A	443-386-4796	Peak	PlanAllow,M2M	Bethesda MD	Baltimore MD	12	--	--	--
5/12	11:01A	703-850-1186	Peak	PlanAllow,M2M	Bethesda MD	Incoming CL	14	--	--	--

**Summary for Nicole Johnson Phone: 443-478-0894
DC-BAL-PMCM-BCPS W14-3214****Your Plan****Flexible Business Smartphn 2GB**

\$65.00 monthly charge

Unlimited monthly minutes

UNL Text Messaging

Unlimited M2M Text

Unlimited Text Message

Email & Web 2GB SHR

2 monthly gigabyte allowance

\$10.00 per GB after allowance

Beginning on 04/24/18:**22% Access Discount****UNL Picture/Video MSG**

Unlimited monthly Picture & Video

Have more questions about your charges?
Get details for usage charges at
www.vzw.com/mybusinessaccount.

Monthly Charges

Flexible Business Smartphn 2GB	06/11 – 07/10	65.00
22% Access Discount	06/11 – 07/10	-14.30
		\$50.70

Usage and Purchase Charges

Messaging	Allowance	Used	Billable	Cost
Text messages	unlimited	3	--	--
Total Messaging				\$0.00
Total Usage and Purchase Charges				\$0.00

Surcharges

Fed Universal Service Charge	1.12
Regulatory Charge	.15
Administrative Charge	1.78
DC Gross Receipt Surchg	4.22
DC 911 Surcharge	.76
	\$8.03

Total Current Charges for 443-478-0894**\$58.73**

Detailed Expense Report

Friday, July 10, 2020

3:59:28 PM

McKissack & McKissack of Washington, Inc.

Employee 2008 Johnson, Ursula

Signed Electronically by: Johnson,Ursula 7/2/2020 4:01:22 PM

Posted

Approved Electronically by: Baldridge, Matthew 7/7/2020 2:35:47 PM

Organization DC-BAL-PMCM

Expense Report: Expense report 006 Report Date: 4/26/2020

Date	Category	Description	Project	Phase	Task	Bill	Company Paid	Credit Card	Account	Amount	
3/20/2020	Mileage	Site PunchWalk (roudttrip)	W14-0015	CA	LABOR	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207		14.26
Ainger Place Apartments											
Travel: 24.80 mi @ 0.575											
6/26/2020	Mileage	To trip	W14-3214-PCM	TRANSF	11.22	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207		20.29
MSA Baltimore Schools - PCM											
Travel: 35.29 mi @ 0.575											
6/26/2020	Mileage	Return trip	W14-3214-PCM	TRANSF	11.22	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5207		20.29
MSA Baltimore Schools - PCM											
Travel: 35.29 mi @ 0.575											
6/26/2020	Uncategorized Expenses	Background and fingerprinting	W14-3214-PCM	TRANSF	11.22	<input checked="" type="checkbox"/>	<input type="checkbox"/>		5299		61.25
MSA Baltimore Schools - PCM											
										Total Expenses 116.09	
										Company Paid	
										Total Due 116.09	

Ursula Johnson

From: Colin Courtillet <Colin.Courtillet@bozzuto.com>
Sent: Friday, March 20, 2020 4:31 AM
To: Ursula Johnson
Cc: James Stamas; Betty Stratton; Craig Wright
Subject: Re: Walk tomorrow?

Yes we are on site and will walk
Thanks

Sent from my iPhone

On Mar 19, 2020, at 5:00 PM, Ursula Johnson <Ursula.Johnson@mckinc.com> wrote:

Colin and Betty,

Will you all be on site tomorrow? I'd like to close the items which do not have photos associated with the resolved work. Is this something we can do?
We also have the corner guard sample in

Ursula J.

Sent from mobile device; please forgive typos and short hand

7910 Long Branch Pkwy X +

https://www.google.com/maps/dir/7910+Long+Branch+Pkwy,+Takoma+Park,+MD+20912-7723,+USA/2412+Ainger+Pl+SE,+Washington,+DC+20020/@38.9310569,-76.9169

Home (7910 Long Branch Pkwy)

2412 Ainger Pl SE, Washington, DC 20020

Add destination

Leave now

OPTIONS

Send directions to your phone

via I-495 E and Baltimore-Washington Pkwy 31 min 21.0 miles Fastest route, the usual traffic

via North Capitol St NW 32 min 12.4 miles

DETAILS

via I-495 E 36 min 27.7 miles

Explore 2412 Ainger Pl SE

Groceries Hotels Gas stations Parking Lots More

Satellite

Wheaton Regional Park

Garrett Park

Kensington

Kemp Mill

White Oak

Hillandale

Calverton

Ammendale

Beltsville

Greenbelt

NASA G Space Fl

Takoma Park

Adelphi

College Park

Berwyn Heights

Greenbelt Park

University Park

Riverdale Park

New Carrollton

Seabrook

Smithsonian National Zoological Park Temporarily closed

Friendship Village

Chevy Chase

Bethesda

Chillum

Hyattsville

East Riverdale

Landover Hills

Glenarden

Springdale

Bladensburg

Cheverly

Mt Rainier

Michigan Ave NE

ALT 1

50

501

500

201

769B

450

950

50

202

Lake

District of Columbia

Virginia

POTOMAC YARD

AURORA HIGHLANDS

DEL RAY

Forest Heights

Oxon Hill

Temple Hills

Marlow Heights

Coral Hills

Capitol Heights

Pepper Mill Village

Walker Mill

District Heights

Forestville

Westphal Estates

Google

The map shows three main route options from the user's home to the destination:

- via I-95 N**: 53 min, 35.3 miles. This route is highlighted in blue.
- via I-95 N and MD-295 N**: 57 min, 37.8 miles. This route is highlighted in blue.
- via Baltimore-Washington Pkwy and MD-295 N**: 1 h 1 min, 38.5 miles. This route is highlighted in dark grey.

Explore 200 E North Ave

- Groceries
- Hotels
- Gas stations
- Parking Lots
- More



Applicant Name:

Johnson

Last

Ursula

S

First

Initial

Agency:

IDEMIA (via) BCPS

CK# 176

Amount Paid: \$61.25

Transaction #: 205512010944

Date: 06/26/20

Operator ID: YB3

Operator Signature:

A handwritten signature consisting of the letters 'R' and 'O' connected by a horizontal stroke.

06/26/20

Date