



# Invoice

Invoice Number
4845
Invoice Date
4/2/2020

Phone: (925) 671-7717  
Fax: (925) 671-7788

**Bill To:** Brailsford and Dunlavey, Inc.  
1140 Connecticut Avenue, NW  
Suite 400  
Washington, DC 20036

**Re:** Redwood City Program Mgmt Serv  
T & M Billing - March 2020  
Administrative Allowance

**Attn: Accounts Payable**

Our Job No	Customer Job No	Customer PO	Payment Terms		Due Date
RWC001			Net 30 Days		5/2/2020
Description			Qty/Hrs	\$ Per Unit	Price
Carvalho, Chad - Project Engineer			19.00	90.00	1,710.00
Kettlewell, Susan - Administrative Assistant			2.00	88.00	176.00

T & M Billing - March 2020 -  
Administrative Allowance

Subtotal	\$	1,886.00
Sales Tax (if applicable)	\$	0.00
<b>Total Due</b>	<b>\$</b>	<b>1,886.00</b>

*Thank you for your business!*

Please remit payment to: RGM Kramer, Inc. 3230 Monument Way, Concord, CA 94518

## Timesheet for March 1-15 2020

**Name:**Annabelle Vitali**\*\*Due**

Job Name/Activity	Job #	**Due															
		1	2	3	4	5	6	7	8	9	10	11	12	13	14	Mo.	
Su	M	T	W	Th	F	Sa	Su	M	T	W	Th	F	Su	Tot.	1-15	Total	
Ridwood City School District	RWC 001	8.00	8.00	8.00	8.00	5.00		8.00	8.00	8.00	8.00	8.00		77.0	77.0	77.0	
Other:														0.0	0.0	0.0	
Sick														0.0	0.0	0.0	
Vacation Time														3.00	3.0	3.0	
Company Holiday														0.0	0.0	0.0	
General or Administrative														0.0	0.0	0.0	
Marketing														0.0	0.0	0.0	
Professional Development / Training														0.0	0.0	0.0	
Bereavement/Jury Duty														0.0	0.0	0.0	
Other:														0.0	0.0	0.0	
Daily Total		0.0	8.0	8.0	8.0	8.0	0.0	0.0	8.0	8.0	8.0	8.0	0.0	80.0	80.0	80.0	
Weekly Total		0.0												40.0			
<b>Signature:</b>														77.0			

Timesheet for March 16-31 2020

Name: Annabelle Vitali

**Timesheet for March 1-15 2020**

**NAME: Chad Carvalho**

Job Name/Activity	Job #	**Due												
		2	3	4	5	6	7	8	9	10	11	12	13	14
M	T	W	Th	F	Sa	Su	M	T	W	Th	F	Sa	Su	
<b>Redwood City School District</b>	RWC001	3.00					3.00							
<b>Jefferson Elementary School District</b>														
Anne Campbell Center (Mod and Fencing)	SMCO 22		3.00	2.00					2.00					
101 Twin Dolphin Drive (SMCOE Misc.)	SMCO 14			2.00					2.00	1.00				
EI Portal Portable Ramp Replacement	SMCO 14													
Phase 6 (Fire Alarm)	SMCO 20								1.00	3.00				
IT Project	SMCO 23													
Water Stations	SMCO 27								2.00	1.00				
<b>Menlo Park City School District</b>									1.00					
Menlo Park CSD - Encinal Admin Office Remodel	MNL036-300													
Menlo Park CSD - Plan Room Organization	MNL041								4.00					
<b>San Leandro Unified School District</b>														
Garfield - Portable Replacement	SLD 005-02-803								3.00	1.00	2.00			
McKinley - Portable Replacement	SLD 005-05-803								5.00	2.00	5.00			
Roosevelt - Portable Replacement	SLD 005-07-803								1.00	1.00				
Wilson - Portable Replacement	SLD 005-09-803											1.00		
Other:														
Professional Development / Training												1.00	1.00	
Daily Total									8.00	8.00	8.00	8.00	0.00	0.00
Weekly Total									0.00				80.0	
Monthly Total												40.0		

Timesheet for March 16-31 2020

NAME: Chad Carvalho

NAME: Chad Carvalho	Job Name/Activity	Job #	16	17	18	19	20	21	22
			M	T	W	Th	F	Sa	Su
Redwood City School District	RWC001	4.00							
Jefferson Elementary School District	POLO 21								
MOT Freezer	POLO 26	1.00							
MP Brown (Site and Modernization)	POLO 19	1.00							
Garden Village Drop off									
San Mateo County Office of Education									
Anne Campbell Center (Mod and Fencing)	SMCO 22	3.00							
10101 Twin Dolphin Drive (SMCOE Misc.)	SMCO 14	2.00							
Phase 6 (Fire Alarm)	SMCO 20					1.00	2.00		
IT Project	SMCO 23					0.50			
Water Stations	SMCO 27	1.00				0.50			
Menlo Park City School District									
Menlo Park CSD - Plan Room Organization	MNL041	3.00							
San Leandro Unified School District									
Garrison - Portable Replacement	SLD 005-02-803					3.00	1.00	3.00	
McKinley - Portable Replacement	SLD 005-05-803					5.00	2.00	3.00	
Wilson - Portable Replacement	SLD 005-09-803						1.00		
SLHS - Campus Upgrade	SLD 005-016-814								
Other:									
Professional Development / Training		1.00							
Weekly Total		8.00	8.00	8.00	8.00	0.00	0.00	0.00	4.00

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**Timesheet for March 1-15 2020**

**Name: SUSAN KETTLEWELL**

Job Name/Activity	Job #	**Due							Mo.								
		M	T	W	Th	F	Sa	Su	M	T	W	Th	F	Su	Tot.	1-15	Total
AIRPORT FREEDOM FM REPLACEMENT (PSOMAS)	LC1026								1.00						2.0	2.0	2.0
BAY POINT SEWER REPAIR PH IV (DELTA)	L12007				0.50										1.0	1.0	1.0
BELLEVUE	BLV050	0.50		0.50	0.50					1.50		0.50			3.5	3.5	3.5
BLANCO DRAIN & REC DISTRICT (PSOMAS)	LC1016														0.0	0.0	0.0
BRENTWOOD WWTP STORAGE TANK (PSOMAS)	LC1019					1.00									1.0	1.0	1.0
JEFFERSON AFFORDABLE HOUSING	POL015	0.50	0.50	4.00	1.50				4.00						10.5	10.5	10.5
JOHN MUIR PARKWAY (PSOMAS)	LC1025	0.50							0.50						1.0	1.0	1.0
M1W INJECTION WELLS PH II (PSOMAS)	LC 1018	0.50													0.5	0.5	0.5
MONTEREY PENINSULA LEGACY CLOSEOUT	MTP004									6.00	0.50				6.5	6.5	6.5
NAPA VALLEY LCP SERVICES	LC6006									0.50	1.50				2.0	2.0	2.0
NWWRWP - TURLOCK (WEST YOST)	L28002	1.00	1.00						1.00						3.0	3.0	3.0
PUMP STATION REPAIR - DELTA (ICM)	L31002		1.00							0.50					1.5	1.5	1.5
REDWOOD CITY LEGACY CLOSEOUT	RWC002			1.50	1.00	2.50			2.00	3.50	7.00	2.00			19.5	19.5	19.5
REWOOD CITY MEASURE T BOND PROGRAM	RWC001				0.50				1.00						1.5	1.5	1.5
SILICON VALLEY CLEAN WATER - REL IMPS	LC8006	1.00	0.50	0.50					1.00						3.5	3.5	3.5
SILICON VALLEY CLEAN WATER - RESCU CIP	LC8005	2.00	2.00	1.00					2.00	1.00					8.0	8.0	8.0
SMCOE	SMC015									0.50	0.50				1.0	1.0	1.0
SOQUEL PUMP STATION (PSOMAS)	LC1020	0.50							0.50						1.0	1.0	1.0
SAN LEANDRO USD	SLD03803			1.00											1.0	1.0	1.0
WEST YOST CERTIFIED PAYROLL PROJECT	L28005				0.50										0.5	0.5	0.5
Other:															0.0	0.0	0.0
Sick					4.00										4.0	4.0	4.0
General or Administrative					1.00	2.00	2.00	0.50							8.5	8.5	8.5
Marketing								0.50							0.5	0.5	0.5
Daily Total					8.0	8.0	9.0	8.5	6.5	0.0	0.0	10.0	10.0	8.5	10.0	3.0	0.0
Weekly Total															40.0	41.5	81.5

Timesheet for March 16-31 2020

Name: SUSAN KEETLEWELL