



Corporate Card Statement of Account

**Sign-up For Online
Statements**

www.americanexpress.com/gopaperless

Prepared For
BRADFORD L NOYES
BRAILSFORD&DUNLAVEY

Account Number
XXXX-XXXXX3-32001

Closing Date
03/11/20

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**Balance Please Pay By
Due \$ 03/26/20**

Previous Balance \$	New Charges \$	Other Debits \$	Payments \$	Other Credits \$
7,695.37	3,673.90	281.72	0.00	57.92

11,593.07

For important information
regarding your account
refer to page 2.

Please see Page 7 for an important change to your account terms.

Your account is 60 days past due. Submit all outstanding expenses to avoid possible cancellation.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Activity

Date reflects either transaction or posting date

Card Number XXXX-XXXXX3-32001	Reference Code	Amount \$
04/01/19 MEM RWDS ANNUAL PROGRAM FEE		55.00
02/11/20 DUNKIN #336536 Q35 3 CHICAGO IL REF# 3EBSL 773-462-1133 02/10/20 FAST FOOD RESTAURAN ROC NUMBER 3EBSL		4.56
02/11/20 DUNKIN #336536 Q35 3 CHICAGO IL REF# 3EC6Y 773-462-1133 02/10/20 FAST FOOD RESTAURAN ROC NUMBER 3EC6Y		3.23
02/11/20 CHICK-FIL-A - 131 00 ARLINGTON VA REF# 1827514923 7709533300 02/11/20	18275149230	5.42
02/11/20 THE GROVE-WASHINGTON WASHINGTON DC 928206 928206 20001 02/10/20 RESTAURANT ROC NUMBER 928206 TAX \$0.45	92820600000	4.91
02/11/20 DCA REAGAN DCA REAGA WASHINGTON DC REF# 067280205 703-417-4307 02/10/20	06728020500	25.00

↓ Please fold on the perforation below, detach and return with your payment ↓

Do not staple or use paper clips

Payment Coupon

BRADFORD L NOYES
BRAILSFORD&DUNLAVEY
1140 CONNECTICUT AVE
WASHINGTON DC 20036

Mail Payment to:

AMERICAN EXPRESS
PO BOX 650448
DALLAS TX 75265-0448

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Account Number
3783-147733-32001

Payable upon receipt in
U.S. Dollars.

**Please Pay By
03/26/20**

Enter 15 digit account
number on all payments.

**Amount Due
\$11,593.07**

Checks or drafts must be
drawn against banks
located in the U.S.

See reverse side for
instructions on how to
update your address,
phone number, or email.

0000378314773332001 001159307000367390 11111

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%.** This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.



Manage your Card account online at:
www.americanexpress.com/checkyourbill



For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
TTY: 1-800-221-9950
FAX: 1-800-695-9090

Large Print and Braille Statements:
1-800-528-2122



Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
PO BOX 650448
DALLAS TX
75265-0448

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.



Prepared For
BRADFORD L NOYES
BRAILSFORD&DUNLAVEY

Account Number
XXXX-XXXXX3-32001

Closing Date
03/11/20

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Activity Continued		Reference Code			Amount \$
02/12/20	SOUTHWEST AIRLINES (DALLAS TX TKT# 5262170975049 AIRLINE/AIR C 02/11/20 PASSENGER TICKET NOYES/BRADFORD SOUTHWEST AIRLINES (MAS SOUTHWEST AIRLINES (DALLAS TX FROM WASHINGTON NAT'L D TO CARRIER CLASS DALLAS TX WN Y TO AUSTIN TX WN Y TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00			79002577060	639.78
02/12/20	SOUTHWEST AIRLINES (DALLAS TX TKT# 5262170975833 AIRLINE/AIR C 02/11/20 PASSENGER TICKET NOYES/BRADFORD SOUTHWEST AIRLINES (MAS SOUTHWEST AIRLINES (DALLAS TX FROM AUSTIN TX TO CARRIER CLASS HOUSTON TX WN Y TO WASHINGTON NAT'L D WN Y TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00			79002577060	639.78
02/13/20	SOUTHWEST AIRLINES (DALLAS TX TKT# 5262171315699 AIRLINE/AIR C 02/12/20 PASSENGER TICKET NOYES/BRADFORD SOUTHWEST AIRLINES (MAS SOUTHWEST AIRLINES (DALLAS TX FROM AUSTIN TX TO CARRIER CLASS NASHVILLE TN WN Y TO WASHINGTON NAT'L D WN Y TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00			79002577640	639.78
02/13/20	SOUTHWEST AIRLINES (DALLAS TX TKT# 5262171315705 AIRLINE/AIR C 02/12/20 PASSENGER TICKET NOYES/BRADFORD SOUTHWEST AIRLINES (MAS SOUTHWEST AIRLINES (DALLAS TX FROM AUSTIN TX TO CARRIER CLASS NASHVILLE TN WN Y TO WASHINGTON NAT'L D WN Y TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00			79002577640	639.78
02/13/20	Starbucks East DAL 1 Dallas TX REF# 8086 FAST FOOD RESTAU 02/12/20			80860000000	3.84
02/13/20	Famous Famiglia BNA Nashville TN REF# 1790 FAST FOOD RESTAU 02/12/20			17900000000	4.42
02/13/20	Starbucks EAST Post Austin TX REF# 4357 FAST FOOD RESTAU 02/12/20			43570000000	4.33
02/13/20	FOOD HALL ARLINGTON VA 8987 22202 02/13/20 RESTAURANT ROC NUMBER 8987			89870000000	6.48

Continued on reverse

Activity Continued				Reference Code	Amount \$
02/13/20	DCA REAGAN DCA REAGA WASHINGTON REF# 018614419 703-417-4307	DC 02/12/20		01861441900	25.00
02/13/20	UBER TRIP REF# 3QMB4BPZ	HELP.UBER.COM HELP.UBER.COM	CA 02/12/20		22.29
02/13/20	AUSTIN AIRPORT-F&B 1630984 1630984 RESTAURANT ROC NUMBER 1630984	AUSTIN 78719	TX 02/12/20	16309840000	18.16
02/13/20	UBER TRIP REF# B9CGNM95	HELP.UBER.COM HELP.UBER.COM	CA 02/13/20		36.96
02/14/20	CHICK-FIL-A #01044 0 GERMANTOWN REF# 000108986 2406861110		MD 02/13/20	00010898600	4.40
02/14/20	DUNKIN #348758 Q35 3 BREEZEWOOD REF# 18DFE 814-735-7274 FAST FOOD RESTAURAN ROC NUMBER 18DFE		PA 02/13/20		1.26
02/14/20	DUNKIN #348758 Q35 3 BREEZEWOOD REF# 18DK9 814-735-7274 FAST FOOD RESTAURAN ROC NUMBER 18DK9		PA 02/13/20		2.85
02/22/20	American Airlines TKT# 0012117024612 PASSENGER TICKET BRADFORD NOYES American Airlines FROM WASHINGTON NAT'L D TO WEST PALM BEACH FL AA C TO WASHINGTON NAT'L D AA C TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00	FT WORTH AMERICAN AIR American Airlines FT WORTH	TX 02/21/20 TX	20200221000	420.80
02/24/20	SOUTHWEST AIRLINES (DALLAS TKT# 5262175188002 AIRLINE/AIR C 02/23/20 PASSENGER TICKET NOYES/BRADFORD SOUTHWEST AIRLINES (DALLAS FROM WASHINGTON NAT'L D TO DALLAS TX WN W TO WASHINGTON NAT'L D WN W TO UNAVAILABLE YY 00 TO UNAVAILABLE YY 00		TX TX	79002582980	515.96
02/26/20	THE GROVE-WASHINGTON WASHINGTON 898866 898866 20001 RESTAURANT ROC NUMBER 898866 TAX \$0.45		DC 02/25/20	89886600000	4.91
03/06/20	MEM RWDS ANNUAL PROGRAM FEE CREDIT				-57.92 Credit
03/11/20	DELINQUENCY CHARGE ON 7,582.45				226.72
Total for BRADFORD L NOYES				New Charges/Other Debits Payments/Other Credits	3,955.62 -57.92



Membership Rewards® Monthly Statement and Program News

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MEMBERSHIP
rewards®

For questions about your
Membership Rewards account,
visit us at

**americanexpress.com/
rewards**

or contact us at 1-800-AXP-EARN
(297-3276)

American Express
Membership Rewards
P.O. Box 297813
Ft. Lauderdale, FL 33329-9785

Statement Period

February 1, 2020 - February 29, 2020

Account activity after this period does not appear on this statement

Prepared for

BRADFORD L NOYES

Membership Rewards® Account Number

1M95802432

Total Points Balance

32,850

**Points Earned this Period are
pending until charges are paid in
full and all your accounts are in
good standing. Points Earned this
Period may include Bonus Points.**

Points Earned this Period

113

Account Summary

Opening points balance	32,737
Points earned this period	+113
Points used this period	0
Reinstated points and adjustments	0
Total points balance	=32,850

Points Earned this Period

02/01/20 - 02/29/20	Points Activity On Eligible Charges	Bonus Points Awarded	Forfeited Points Due To Late Payment	Total Points Activity Per Card
Corporate XXXX-XXXXX3-32001	3,972	0	-3,859 02/2020	113
Totals	3,972	0	-3,859	113

Points used this period includes Redemptions and Transfers. Points earned may be used as long as all enrolled Card accounts are in good standing. Points used cannot be reversed back into your program account. **Forfeited points can be reinstated for a fee by calling the number provided below.** Eligible Card charges are outlined in the Membership Rewards program Terms and Conditions in your Program Guide. If you have questions, please visit **www.americanexpress.com/rewards** or call 1-800-AXP-EARN (297-3276). For International, call collect 305-816-2799.

Prepared for
BRADFORD L NOYES
Membership Rewards® Account Number
1M95802432

MEMBERSHIP
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Prepared For
BRADFORD L NOYES
BRAILSFORD&DUNLAVEY

Account Number
XXXX-XXXXX3-32001

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03/11/20

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New Communication Provision in Card Member Agreements

We have added language to Card Member Agreements regarding how we communicate with Card Members.

Effective immediately, we are amending the Card Member Agreement to add a new provision regarding how we may communicate with Card Members, as follows:

Communication Authorization

If we need to contact you to service your Corporate Card account or to collect Charges on it, you authorize us (and our affiliates, agents and contractors, such as debt collection agencies and service providers) to contact you at any phone number or email address you (or the Program Administrator of your Corporate Card account) provide, from which you contact us, or at which we believe we can reach you. We may contact you in any way, such as calling, texting, emailing, sending mobile application push notifications, or using any other method of communication permitted by law. We may contact you using an automated dialer or prerecorded messages. We may contact you on a mobile, wireless or similar device, even if you are charged for it.