

MONTHLY REPORT

LEXINGTON HIGH SCHOOL

January 2024

DORE + WHITTIER

I. EXECUTIVE SUMMARY

This is the fifth monthly report for the Lexington High school project that will cover January 2024. During the month of January, we held several working group meetings and our SBC Meeting No. 7. (Please note that ALL meeting recordings, agenda, minutes, and materials can be found on the project website found here: [A New Vision for Lexington High School \(lexingtonma.org\)](http://lexingtonma.org))

At the January 5th programming meeting, the SMMA and D+W team met with the following staff: Performing Arts, LABBB Collaborative, World Language, Special Education, and Physical Education. The project team spent an hour with each department to talk through their existing space, their needs, and wants for space moving forward all to deliver the education beyond their current constraints. The data will be collected and developed as part of the educational program for the PDP submission to the MSBA.

At the January 5th EEA Follow up meeting the project team talked about the MEPA EEA call that occurred on January 2nd. The project team had 30 minutes to review high level the project and what we know this time. The project team will be meeting with the High School and Center Recreation Working Group on January 23rd for follow up and review.

At the January 8th School Building Committee Coordination Meeting, the Superintendent and District presented the following agenda:

Call to Order

Review of Meeting Minutes

MSBA Module Review

A Look back

- Educational programming meetings

- Focus group kick off (agenda and presentations)

- Visioning meetings (recordings and notes)

- Student School Building Committee (SSBC)

- Article 97 Energy and Affairs Update

A Look Ahead

- Community Flyer Update

- Community Forum

Proposed Topics for Next Agenda

Public Comment

Adjourn

The SBC Coordination Meetings will be held every first, second and fourth Monday of the month from 12-1pm.

At the January 9th programming meeting, the SMMA and S+W team met with the following staff: Counseling, LHS Admin Team, Social Studies, English, Students, and Visual Arts. The project team spent an hour with each department to talk through their existing space, their needs, and wants for space moving forward all to deliver the educational beyond their current constraints. The data will be collected and developed as part of the educational program for the PDP submission to the MSBA.

At the January 10th programming meeting, the SMMA and D+W team met with the following staff: Food Services, LHS Offices Unit D, Nursing/Health Services, Math, Students, and ELL. The project team spent an hour with each department to talk through their existing space, their needs, and wants for space moving forward all to deliver the educational beyond their current constraints. The data will be collected and developed as part of the educational program for the PDP submission to the MSBA.

January 2024

At the January 10th Ed Planning Visioning Workshop SMMA's ed planning consultant, David Stephen from NewVista met with teachers, educators, admin, staff, students, and community members. The workshop was well attended, and all were extremely engaged in the process. The focus of this meeting was to drill down the patterns that resonated within the groups and the groups created their priority list for the educational vision. These workshops will be a series of meetings that will occur over the next couple of months. This information will help form the educational program that is an important piece of the Preliminary Design Program that will be submitted to the MSBA in June of 2024.

The project team met on January 11th as our typical weekly Thursday meetings. We reviewed upcoming meetings, project schedule, outstanding items, deliverables etc.

At the January 11th communications working group meeting the project team reviewed the mass mailer and the project website. There was discussion regarding some changes to the mass mailer for D+W to make as well as feedback regarding the organization of the website. The project team will meet with the communications working group again on January 18th for further review.

The project team met on January 18th as our typical weekly Thursday meetings. We review upcoming meetings, project schedule, outstanding items, deliverables etc.

At the January 18th communications working group meeting the project team further reviewed the mass mailer and project website. Final review occurred of the mass mailer and D+W to make final edits and circulate to the working group. The working group further reviewed the website and provided additional feedback. D+W to make further edits and review with working group at future meeting.

At the January 18th scheduling working group meeting the project team reviewed the project schedule. The working group provided comments, ideas and presented some changes to be made. D+W to work with SMMA on review of comments/changes received and will update the project schedule to reflect those changes. Once complete D+W to distribute to working group.

At the January 22nd SBC meeting the project team presented the following agenda:

- Call to Order
- Approval of Previous Meeting Minutes
- Review Focus Group Participants
- Scheduled meetings and Expectations
- Review Status of Existing Conditions Evaluation
- Update on Ed Planning
- Update on Programming and Visioning
- Communications Working Group Report Out
- Other Topics Not Anticipated 48 hours in Advance
- Public Comment
- Adjourn

At the January 23rd High School and Center Recreation Area Working Group meeting members from the Town met to review what has been discussed in the past, what has been identified now as part of the project, and next steps moving forward.

January 2024

At the January 24th Focus Group meeting (Site, Safety, and Security) the project team met for the first time to review the process for the 4 meetings. The project team reviewed the objective:

Discuss site design for traffic, circulation, safety, and security. Includes conversations about parking, driveways and circulation, fields, and offsite improvements and coordination with Town Departments

At the first meeting the goal is to listen, the second meeting to review and respond, the third meeting confirm and recommend, and the fourth meeting to reconvene with all four focus groups.

At the January 24th Ed Planning Visioning Workshop SMMA's ed planning consultant, David Stephen from NewVista met with teachers, educators, admin, staff, students, and community members. The workshop was well attended, and all were extremely engaged in the process. The focus of this meeting was to drill down the patterns that resonated within the groups and the groups created their priority list for the educational vision. These workshops will be a series of meetings that will occur over the next couple of months. This information will help form the educational program that is an important piece of the Preliminary Design Program that will be submitted to the MSBA in June of 2024. This was the 4th and final Ed Planning Visioning meeting.

At the January 25th Focus Group meeting (Ed Planning and Equity) the project team met for the first time to review the process for the 4 meetings. The project team reviewed the objective:

Review overall goals from educational planning perspectives, educational programming meetings and visioning sessions.

Focus Group Timeline:

At the first meeting the agenda is to listen, at the second meeting to review and respond, at the third to confirm and recommend, and the fourth to reconvene with all the focus groups.

At the January 26th Focus Group meeting (Exterior and Interior Design) the project team met for the first time to review the process for the 4 meetings. The project team reviewed the objective:

SMMA team states that the first meeting today is to go around the room to each focus group member, hear what they are concerned about, what they want to talk about and goal at next meeting is to answer the questions and concerns.

Focus Group Timeline:

At the first meeting the agenda is to listen, at the second meeting to review and respond, at the third to confirm and recommend, and the fourth to reconvene with all the focus groups.

At the January 29th SBC Coordination meeting the School Building Committee Coordination Meeting, the Superintendent

Call to Order

A Look Back

- Focus Groups update (Site Safety and Security, Ed Planning and Equity, Sustainability and MEP, Exterior and Interior Design)

- Visioning Update

- High School and Center Recreation Area Working Group Update

A Look Ahead

- Overall project timeline

- Master schedule

- Community forum #3

Unfinished Business

- Other Items of Interest to SBC Members

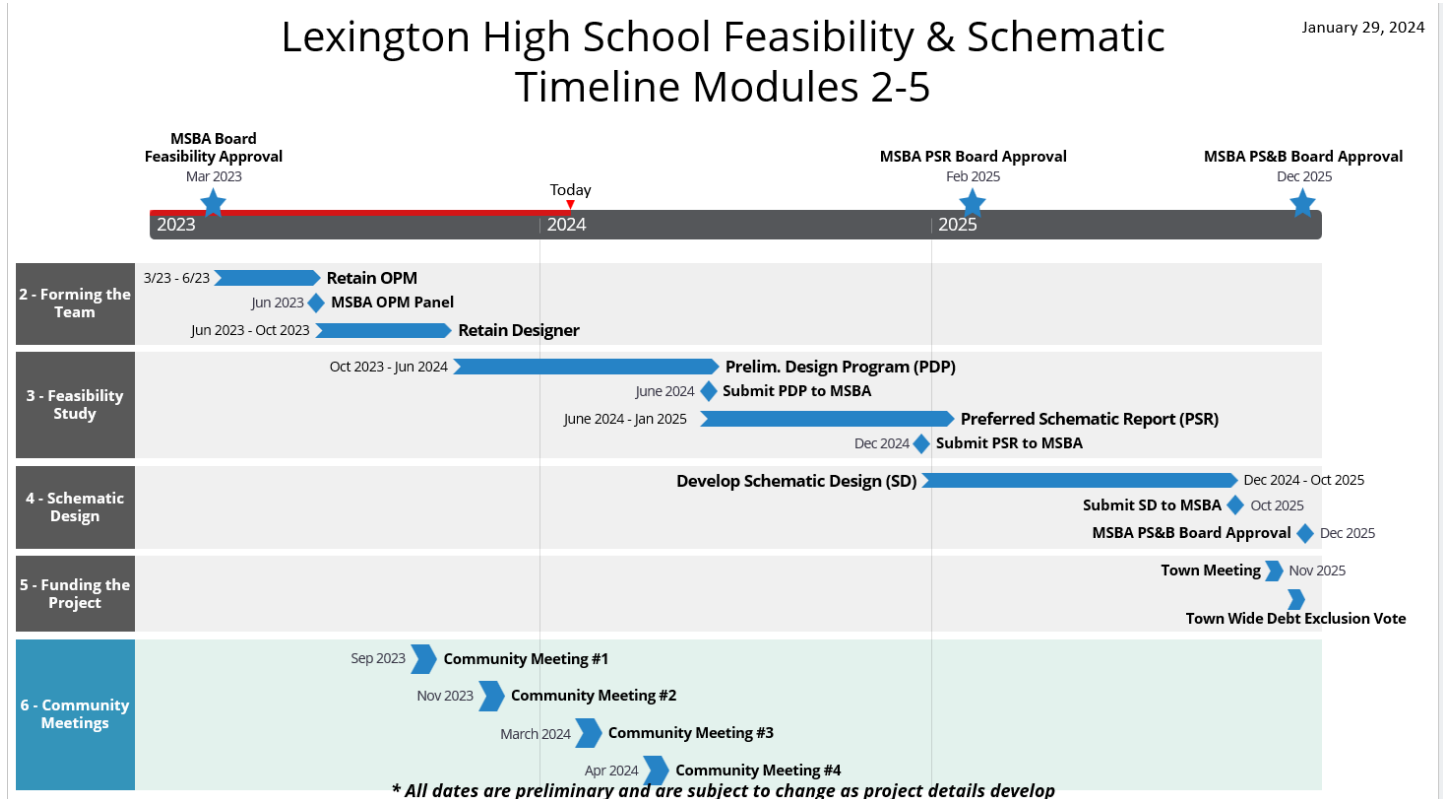
- Community talking points

- Proposed Topics for Next Agenda

Public Comment

Adjourn

II. PROJECT SCHEDULE OVERVIEW



III. TASKS COMPLETED

A series of meetings were held in the month of January, they include:

- 1/5/24 Programming Meeting with Staff
- 1/8/24 SBC Coordination Meeting
- 1/9/24 Programming Meeting with Staff
- 1/10/24 Programming Meeting with Staff
- 1/11/24 LHS Weekly Project Team Meeting
- 1/11/24 Communications Working Group Meeting
- 1/18/24 LHS Weekly Project Team Meeting
- 1/18/24 Communications Working Group Meeting
- 1/18/24 Schedule Working Group Meeting
- 1/22/24 SBC Meeting no. 7
- 1/23/24 High School and Center Recreation Area Working Group Meeting
- 1/24/24 Site, Safety, and Security Focus Group Meeting

January 2024

- 1/24/24 Ed Planning Visioning Workshop Meeting
- 1/25/24 Ed Planning and Equity Focus Group Meeting
- 1/25/24 LHS Weekly Project Team Meeting
- 1/25/24 MEP and Sustainability Focus Group Meeting
- 1/26/24 Exterior and Interior Design Focus Group Meeting
- 1/29/24 SBC Coordination Meeting

IV. 30-DAY LOOK AHEAD

In the month of February, the project team will be reviewing the following:

Existing Conditions

Educational Program

Evaluation Criteria

Space Summary

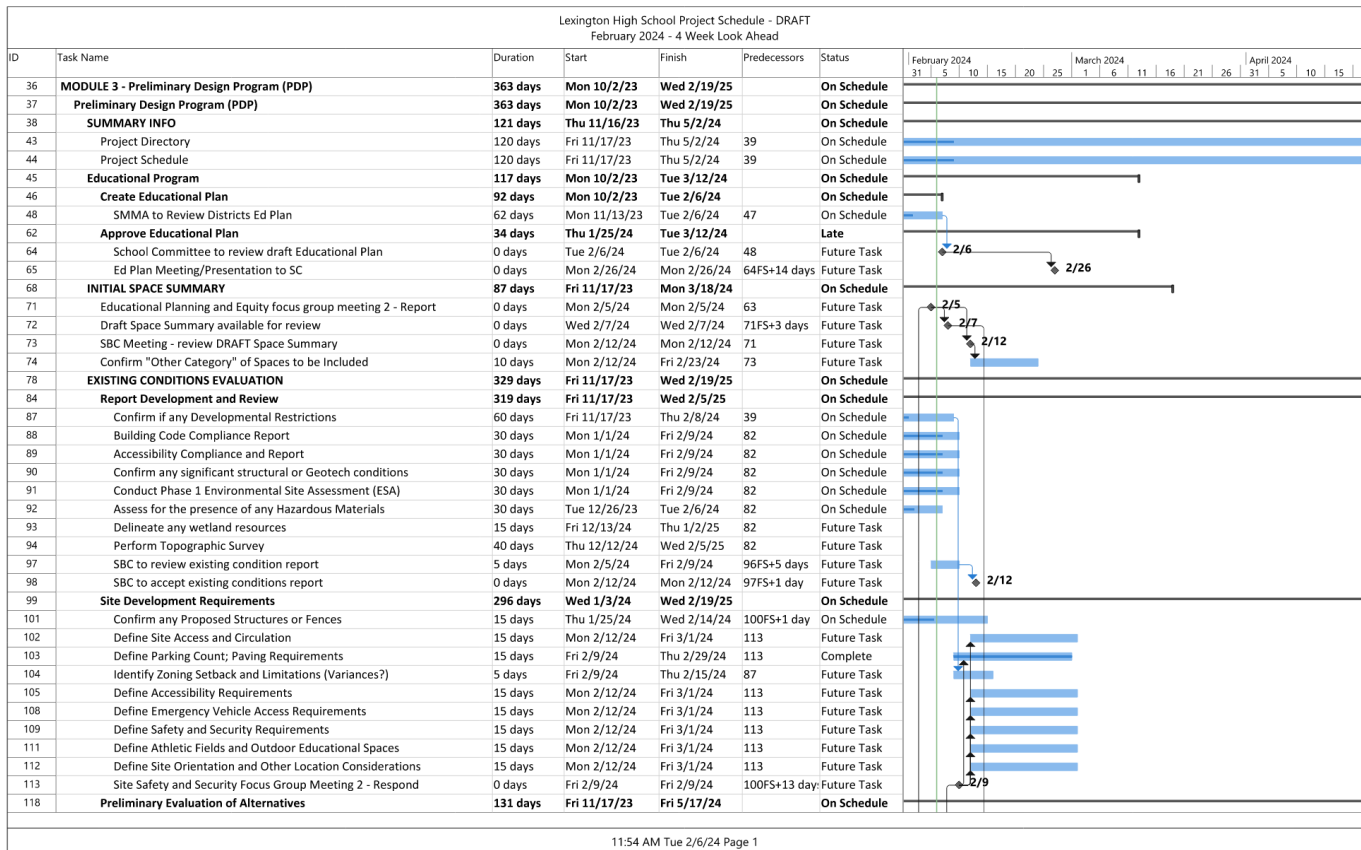
Additional 2nd rounds of focus group meetings will continue where feedback received from the first meeting will be presented and further evaluated.

Homework will be given to the SBC to review the documents stated above and evaluate and provide feedback. The project team will also be presenting the educational program and space summary to the SC. Ultimately leading to a vote to approve the educational program and accept the space summary.

Attached below is a 4 week look ahead from our project schedule. The full project schedule is included as a backup to this document.

Lexington High School Project Schedule - DRAFT																													
February 2024 - 4 Week Look Ahead																													
ID	Task Name	Duration	Start	Finish	Predecessors	Status	February 2024				March 2024				April 2024														
							31	5	10	15	20	25	1	6	11	16	21	26	31	5	10	15							
119	Analysis of School District Student Assignment Practices and Available Space	60 days	Fri 11/17/23	Thu 2/8/24	39	On Schedule																							
120	Tuition Agreements with Adjacent School Districts	60 days	Fri 11/17/23	Thu 2/8/24	39	On Schedule																							
121	Rental or Acquisition of Existing Building that Could be Made Available for	60 days	Fri 11/17/23	Thu 2/8/24	39	On Schedule																							
124	Code Upgrade Option - Repair Systems, No Modifications to Space	40 days	Mon 1/29/24	Fri 3/22/24	83	On Schedule																							
125	Renovation and/or Addition Option(s) of Varying Degrees	40 days	Mon 1/29/24	Fri 3/22/24	83	On Schedule																							
126	New Building Option(s)	40 days	Mon 1/29/24	Fri 3/22/24	83	On Schedule																							
127	MEP and Sustainability Focus Group Meeting 2 - Respond	0 days	Mon 2/12/24	Mon 2/12/24	122FS+13 day: Future Task	Future Task																							
128	Exterior & Interior Design Focus Group Meeting 2 - Respond	0 days	Wed 2/14/24	Wed 2/14/24	123FS+14 day: Future Task	Future Task																							
131	PBC Meeting - Evaluation Criteria, Existing Conditions draft report, Space	0 days	Thu 2/15/24	Thu 2/15/24	333SS	Future Task																							
132	SBC Meeting to Vote Evaluation Criteria	0 days	Mon 2/26/24	Mon 2/26/24	320,130	Future Task																							
145	Local Actions and Approvals	140 days	Fri 11/17/23	Thu 5/30/24		On Schedule																							
146	Log of All Meetings Held for the Project to Date	130 days	Fri 11/17/23	Thu 5/16/24	39	On Schedule																							
147	Copies of Materials Presented at Meetings	130 days	Fri 11/17/23	Thu 5/16/24	39	On Schedule																							
264	Other Project Activities	1876 days?	Thu 8/17/23	Thu 10/24/30		On Schedule																							
294	Article 97	688 days	Tue 1/2/24	Fri 8/21/26		On Schedule																							
313	Lexington Process	522 days	Thu 8/17/23	Mon 8/18/25		Late																							
314	PBC/SBC Meetings - Feasibility and Schematic Design Phase	522 days	Thu 8/17/23	Mon 8/18/25		Late																							
315	PDP - SBC	162 days	Thu 10/12/23	Mon 5/27/24		Late																							
329	PDP - PBC	215 days	Thu 8/17/23	Thu 6/13/24		Late																							
333	PBC Meeting - Evaluation Criteria, Existing Conditions draft report, Space	0 days	Thu 2/15/24	Thu 2/15/24	72,130,96	Future Task																							
372	Focus Group Meetings	106 days	Fri 12/15/23	Mon 5/13/24		On Schedule																							
375	Educational focus group meeting 2	0 days	Mon 2/5/24	Mon 2/5/24	71SS	Future Task																							
378	Site Safety and Security focus group meeting 2	0 days	Fri 2/9/24	Fri 2/9/24	113SS	Future Task																							
381	MEP and Sustainability focus group meeting 2	0 days	Mon 2/12/24	Mon 2/12/24	127SS	Future Task																							
384	Exterior & Interior Design focus group meeting 2	0 days	Wed 2/14/24	Wed 2/14/24	128SS	Future Task																							
387	Integrated Design Policy	1856 days?	Thu 9/14/23	Thu 10/24/30		On Schedule																							
390	Review and evaluate Program	121 days	Mon 10/2/23	Mon 3/18/24	46SS	On Schedule																							
393	PBC Monitor IBD & CGC, Monthly updates w/ look ahead	300 wks	Fri 11/17/23	Thu 8/16/29	39	On Schedule																							
396	Study of all options PDP (New, Add/reno/Reno)	127 days	Fri 11/17/23	Mon 5/13/24	118SS	On Schedule																							

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Upcoming Meetings:

- 2/1/24 LHS Weekly Project Team Meeting
- 2/5/24 Schedule Working Group Meeting
- 2/5/24 Ed Planning and Equity Focus Group Meeting
- 2/5/24 SBC Coordination Meeting
- 2/8/24 LHS Weekly Project Team Meeting
- 2/9/24 Site, Safety, and Security Focus Group Meeting
- 2/12/24 SBC Coordination Meeting
- 2/12/24 MEP and Sustainability Focus Group Meeting
- 2/13/24 SC Committee Meeting
- 2/14/24 Exterior and Interior Design Focus Group Meeting
- 2/15/24 PBC Meeting
- 2/15/24 LHS Weekly Project Team Meeting
- 2/22/24 LHS Weekly Project Team Meeting
- 2/26/24 SBX Meeting no. 8
- 2/27/24 SC Meeting
- 2/29/24 LHS Weekly Project Team Meeting

I. PROJECT BUDGET

Budget Status Narrative: In the month of January two invoices were submitted for payment against the project budget and propay reimbursement no. 2 was submitted to the MSBA.

February 13, 2024

Project Name: Lexington High School

Subject: Monthly Report Budget Update

1. MSBA Reimbursement Status:

PR No.	Payment Request Date	Submitted Amount	Ineligible Project Costs	Eligible Project Costs	Eligible Grant	Recommended Payment Amount	MSBA Last Payment Date	MSBA Payment Amount
1	10/4/2023	\$46,262	\$1,600	\$44,662	\$13,845	\$0	12/21/2023	\$13,845
2	1/10/2024	\$89,198	\$1,568	\$87,630	\$27,165	\$0	2/1/2024	\$27,166
3	2/2/2024	\$254,269	\$0	\$254,269	\$78,823	\$78,823		
Total		\$389,729				\$78,823		\$41,011

Lexington High School



Project Details

DWMP Project No.	MP 22-0129	Project Type	High School
Project Name	Lexington High School	Scope Type	
Project Address	251 Waltham Street Lexington, MA 02421	MSBA Project?	No
Project Phase	Feasibility Study		
Phase End-Date	01/31/2025		
Phase % Complete	25%		

[Edit Project Details](#)
[Budgets](#)
[Budget Transfers](#)
[Contracts](#)
[Invoices](#)
[Vendors](#)
[Meetings](#)
[Monthly Reporting](#)

Project Budget Summary

Budget Category	Orig. Budget	Transfers	Upd. Budget	Contract Amt.	% Committed	Expended	% Expended	Contract Remain'g	Bud. Balance
0000-0000 Feasibility Study Agreement									
0001-0000: OPM - Feasibility Study	\$400,000.00	\$0.00	\$400,000.00	\$430,000.00	107%	\$270,828.50	62%	\$159,171.50	-\$30,000.00
0002-0000: A&E - Feasibility Study	\$1,000,000.00	\$0.00	\$1,000,000.00	\$642,700.00	64%	\$88,000.00	13%	\$554,700.00	\$357,300.00
0003-0000: Environmental & Site	\$350,000.00	\$0.00	\$350,000.00	\$357,300.00	102%	\$27,495.65	7%	\$329,804.35	-\$7,300.00
0004-0000: Other	\$75,000.00	\$0.00	\$75,000.00	\$13,404.89	17%	\$3,404.89	25%	\$10,000.00	\$61,595.11
Total - 0000-0000 Feasibility Study Agreement	\$1,825,000.00	\$0.00	\$1,825,000.00	\$1,443,404.89	291%	\$389,729.04	109%	\$1,053,675.85	\$381,595.11

II. PROJECT PHOTOS

Mass Mailer that will be sent to all Lexington taxpayers including residents, businesses, etc.

How much do you know about your Lexington High School Building Project?

Lexington is working on a major investment to renovate or replace
Lexington High School.

Now is the time to participate.
Here's how:



DISCOVER

Follow Our Website:

lhsproject.lexingtonma.org

- Meeting agendas, minutes & recordings
- Project timeline updates
- Technical and regulatory documents



SPEAK UP

Contact the Project Team

lhsproject.lexingtonma.org/contact-us

Attend Community Meetings

Join in-person or on-line: Zoom link will be posted at lhsproject.lexingtonma.org























































Save this card for reference!

Lexington High School Project Schedule - DRAFT																								
ID	Task Mode	Task Name	Duration	Start	Finish	Qtr 4, 2023			Qtr 1, 2024			Qtr 2, 2024			Qtr 3, 2024			Qtr 4, 2024			Qtr 1, 2025			
						Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
1		Module 1 - Eligibility Phase	196 days	Wed 6/1/22	Wed 3/1/23																			
11		Module 2 - Forming the Team	160 days	Thu 3/2/23	Wed 10/11/23																			
36		MODULE 3 - Preliminary Design Program (PDP)	363 days	Mon 10/2/23	Wed 2/19/25																			
37		Preliminary Design Program (PDP)	363 days	Mon 10/2/23	Wed 2/19/25																			
38		SUMMARY INFO	121 days	Thu 11/16/23	Thu 5/2/24																			
39		Notice to Proceed	1 day	Thu 11/16/23	Thu 11/16/23																			
40		Brief Summary of Deficiencies Identified in SOI	60 days	Fri 11/17/23	Thu 2/8/24																			
41		Agreed Upon Design Enrollment Certification	60 days	Fri 11/17/23	Thu 2/8/24																			
42		Summary of Capital Budget Statement including Local Available Funding Capacity and Other Municipal Projects	75 days	Mon 1/1/24	Fri 4/12/24																			
43		Project Directory	120 days	Fri 11/17/23	Thu 5/2/24																			
44		Project Schedule	120 days	Fri 11/17/23	Thu 5/2/24																			
45		Educational Program	117 days	Mon 10/2/23	Tue 3/12/24																			
46		Create Educational Plan	88 days	Mon 10/2/23	Wed 1/31/24																			
47		District Drafts Educational Plan	30 days	Mon 10/2/23	Fri 11/10/23																			
48		SMMA to Review Districts Ed Plan	58 days	Mon 11/13/23	Wed 1/31/24																			
49		Educational Visioning Meetings	47 days	Mon 11/20/23	Wed 1/24/24																			
50		Visioning Kickoff	0 days	Mon 11/20/23	Mon 11/20/23																			
51		ED Visioning #1	0 days	Tue 12/5/23	Tue 12/5/23																			
52		ED Visioning #2	0 days	Wed 12/20/23	Wed 12/20/23																			
53		ED Visioning #3	0 days	Wed 1/10/24	Wed 1/10/24																			
54		ED Visioning #4	0 days	Wed 1/24/24	Wed 1/24/24																			
55		Educational Programming Meetings	35 days	Mon 12/11/23	Mon 1/29/24																			
56		Educational Programming Meeting 1	0 days	Mon 12/11/23	Mon 12/11/23																			
57		Educational Programming Meeting 2	0 days	Thu 12/21/23	Thu 12/21/23																			
58		Educational Programming Meeting 3	0 days	Fri 1/5/24	Fri 1/5/24																			
59		Educational Programming Meeting 4	0 days	Tue 1/9/24	Tue 1/9/24																			
60		Educational Programming Meeting 5	0 days	Wed 1/10/24	Wed 1/10/24																			
61		Educational Programming Meeting 6	0 days	Mon 1/29/24	Mon 1/29/24																			
62		Approve Educational Plan	34 days	Thu 1/25/24	Tue 3/12/24																			
63		Educational Planning and Equity focus group meeting 1 - Listen	0 days	Thu 1/25/24	Thu 1/25/24																			
64		School Committee to review draft Educational Plan	0 days	Tue 2/13/24	Tue 2/13/24																			
65		Space Summary Presentation to SC	0 days	Tue 2/27/24	Tue 2/27/24																			
66		SMMA to reformat to meet MSBA categories	9 days	Wed 2/28/24	Mon 3/11/24																			
67		School Committee to VOTE to accept Ed Plan	1 day	Tue 3/12/24	Tue 3/12/24																			
68		INITIAL SPACE SUMMARY	87 days	Fri 11/17/23	Mon 3/18/24																			
69		Itemization of Existing Educational Space (Usage and Size)	46 days	Fri 11/17/23	Fri 1/19/24																			
70		Itemization of Proposed Educational Space (Usage and Size)	15 days	Mon 1/29/24	Fri 2/16/24																			
71		Educational Planning and Equity focus group meeting 2 - Report	0 days	Mon 2/5/24	Mon 2/5/24																			
72		Draft Space Summary available for review	0 days	Fri 2/9/24	Fri 2/9/24																			
73		LHS Dept Heads to review Space Summary	1 day	Fri 2/16/24	Fri 2/16/24																			
74		SBC Meeting - Discussion of "other" category items	0 days	Mon 2/12/24	Mon 2/12/24																			
75		Confirm "Other Category" of Spaces to be Included	10 days	Mon 2/12/24	Fri 2/23/24																			
76		Educational Planning and Equity focus group meeting 3 -Recommendation to SBC	0 days	Thu 2/29/24	Thu 2/29/24																			
77		SBC Meeting - Other Program Vote, Evaluation Criteria approval, Existing Conditions report; review concept Massing studies. Initial Space summary review	0 days	Mon 2/26/24	Mon 2/26/24																			
78		SC to Review Space Summary	0 days	Tue 2/27/24	Tue 2/27/24																			
79		SBC Meeting to review Ed Focus Group Recommendations	0 days	Mon 3/4/24	Mon 3/4/24																			
80		SC to VOTE Ed Plan and Space Summary	0 days	Tue 3/12/24	Tue 3/12/24																			
81		SBC to accept proposed Space Summary	0 days	Mon 3/18/24	Mon 3/18/24																			
82		EXISTING CONDITIONS EVALUATION	329 days	Fri 11/17/23	Wed 2/19/25																			
83		Existing Document Review and Action	51 days	Fri 11/17/23	Fri 1/26/24																			
84		Review Previous Studies	15 days	Fri 11/17/23	Thu 12/7/23																			
85		Review Existing Drawings	30 days	Fri 11/17/23	Thu 12/28/23																			
86		Designer Site Visits	15 days	Mon 12/11/23	Fri 12/29/23																			
87		Define the Existing Building Deficiencies	20 days	Mon 1/1/24	Fri 1/26/24																			
88		Report Development and Review	319 days	Fri 11/17/23	Wed 2/5/25																			
89		Confirm Legal Title to the Property - Deed Review	30 days	Fri 11/17/23	Thu 12/28/23																			
90		Confirm any Historic Registrations	30 days	Fri 11/17/23	Thu 12/28/23																			
91		Confirm if any Developmental Restrictions	60 days	Fri 11/17/23	Thu 2/8/24																			
92		Building Code Compliance Report	30 days	Mon 1/1/24	Fri 2/9/24																			
93		Accessibility Compliance and Report	30 days	Mon 1/1/24	Fri 2/9/24																			
94		Confirm any significant structural or Geotech conditions	30 days	Mon 1/1/24	Fri 2/9/24																			
95		Conduct Phase 1 Environmental Site Assessment (ESA)	30 days	Mon 1/1/24	Fri 2/9/24																			
96		Assess for the presence of any Hazardous Materials	30 days	Tue 12/26/23	Tue 2/6/24																			

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Lexington High School Project Schedule - DRAFT																								
ID	Task Mode	Task Name	Duration	Start	Finish	Qtr 4, 2023			Qtr 1, 2024			Qtr 2, 2024			Qtr 3, 2024			Qtr 4, 2024			Qtr 1, 2025			
						Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
97		Delineate any wetland resources	15 days	Fri 12/13/24	Thu 1/2/25																			
98		Perform Topographic Survey	40 days	Thu 12/12/24	Wed 2/5/25																			
99		Perform Geothermal test well and calculations	20 days	Mon 4/29/24	Fri 5/24/24																			
100		Draft Existing Conditions Report available	0 days	Mon 2/5/24	Mon 2/5/24																			
101		SBC to review existing condition report	5 days	Mon 2/5/24	Fri 2/9/24																			
102		SBC Comments due on existing conditions report	1 day	Mon 2/12/24	Mon 2/12/24																			
103		SBC to accept existing conditions report	0 days	Mon 2/26/24	Mon 2/26/24																			
104		Site Development Requirements	281 days	Wed 1/24/24	Wed 2/19/25																			
105		Site Safety and Security Focus Group Meeting 1 - Listen	0 days	Wed 1/24/24	Wed 1/24/24																			
106		Confirm any Proposed Structures or Fences	15 days	Thu 1/25/24	Wed 2/14/24																			
107		Define Site Access and Circulation	15 days	Mon 2/12/24	Fri 3/1/24																			
108		Define Parking Count; Paving Requirements	15 days	Mon 2/12/24	Fri 3/1/24																			
109		Identify Zoning Setback and Limitations (Variances?)	5 days	Fri 2/9/24	Thu 2/15/24																			
110		Define Accessibility Requirements	15 days	Mon 2/12/24	Fri 3/1/24																			
111		Identify any Easements	5 days	Thu 2/6/25	Wed 2/12/25																			
112		Identify Wetland Setbacks	10 days	Tue 2/6/24	Mon 2/19/24																			
113		Define Emergency Vehicle Access Requirements	15 days	Mon 2/12/24	Fri 3/1/24																			
114		Define Safety and Security Requirements	15 days	Mon 2/12/24	Fri 3/1/24																			
115		Identify Utilities - Present and Required	10 days	Thu 2/6/25	Wed 2/19/25																			
116		Define Athletic Fields and Outdoor Educational Spaces	15 days	Mon 2/12/24	Fri 3/1/24																			
117		Define Site Orientation and Other Location Considerations	15 days	Mon 2/12/24	Fri 3/1/24																			
118		Site Safety and Security Focus Group Meeting 2 - Respond	0 days	Fri 2/9/24	Fri 2/9/24																			
119		Site safety and Security Focus Group Meeting 3 - Recommend	0 days	Wed 3/6/24	Wed 3/6/24																			
120		Draft Site Development requirements report available	0 days	Thu 3/7/24	Thu 3/7/24																			
121		SBC to review defined requirements	0 days	Mon 3/11/24	Mon 3/11/24																			
122		SBC to accept defined Requirements	0 days	Mon 3/18/24	Mon 3/18/24																			
123		Preliminary Evaluation of Alternatives	136 days	Fri 11/17/23	Fri 5/24/24																			
124		Analysis of School District Student Assignment Practices and Available Spaces in Other School Districts	60 days	Fri 11/17/23	Thu 2/8/24																			
125		Tuition Agreements with Adjacent School Districts	60 days	Fri 11/17/23	Thu 2/8/24																			
126		Rental or Acquisition of Existing Building that Could be Made Available for School Use	60 days	Fri 11/17/23	Thu 2/8/24																			
127		MEP and Sustainability Focus Group Meeting 1 - Listen	0 days	Thu 1/25/24	Thu 1/25/24																			
128		Exterior & Interior Design Focus Group Meeting 1 - Listen	0 days	Fri 1/26/24	Fri 1/26/24																			
129		Code Upgrade Option - Repair Systems, No Modifications to Space	40 days	Mon 1/29/24	Fri 3/22/24																			
130		Renovation and/or Addition Option(s) of Varying Degrees	40 days	Mon 1/29/24	Fri 3/22/24																			
131		New Building Option(s)	40 days	Mon 1/29/24	Fri 3/22/24																			
132		MEP and Sustainability Focus Group Meeting 2 - Respond	0 days	Mon 2/12/24	Mon 2/12/24																			
133		Exterior & Interior Design Focus Group Meeting 2 - Respond	0 days	Wed 2/14/24	Wed 2/14/24																			
134		Develop Evaluation Criteria	60 days	Fri 11/17/23	Thu 2/8/24																			
135		SBC to discuss evaluation criteria	0 days	Mon 1/22/24	Mon 1/22/24																			
136		PBC Meeting - Evaluation Criteria, Existing Conditions draft report, Space summary, Monthly progress update	0 days	Thu 2/15/24	Thu 2/15/24																			
137		SBC Meeting to Vote Evaluation Criteria	0 days	Mon 2/19/24	Mon 2/19/24																			
138		PBC Meeting - Evaluation Criteria, Existing Conditions draft report, Space summary, Monthly progress update	1 day	Thu 3/14/24	Thu 3/14/24																			
139		Evaluate Conformance to Ed Plan and Site Development Requirements	10 days	Mon 3/25/24	Fri 4/5/24																			
140		Construction Phasing of Each Alternative	5 days	Mon 3/25/24	Fri 3/29/24																			
141		Preliminary Cost Estimate of Each Alternative	15 days	Mon 3/25/24	Fri 4/12/24																			
142		Exterior and Interior Design Focus Group Meeting 3 - Recommend	0 days	Mon 4/1/24	Mon 4/1/24																			
143		MEP and Sustainability and Exterior, Interior Design Focus Group Meeting 3 - Recommend	0 days	Wed 4/3/24	Wed 4/3/24																			
144		PBC Meeting to review FG Recommendations on site, safety, security, interior, exterior design, MEP and Sustainability.	1 day	Thu 4/11/24	Thu 4/11/24																			

Lexington High School Project Schedule - DRAFT																									
ID	Task Mode	Task Name	Duration	Start	Finish	Qtr 4, 2023			Qtr 1, 2024			Qtr 2, 2024			Qtr 3, 2024			Qtr 4, 2024			Qtr 1, 2025				
						Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar		
157		Approval Certification Signed by CEO, Superintendent of Schools, and Chair of the School Committee	3 days	Tue 5/28/24	Thu 5/30/24																				
158		MSBA Submission	25 days	Tue 6/4/24	Tue 7/9/24																				
159		Submit to MSBA	0 days	Tue 6/4/24	Tue 6/4/24																				
160		MSBA Review Period	15 days	Wed 6/5/24	Tue 6/25/24																				
161		Respond to MSBA Comments	10 days	Wed 6/26/24	Tue 7/9/24																				
162		MODULE 3 - Preferred Schematic Report (PSR)	191 days	Tue 6/4/24	Wed 2/26/25																				
163		EXISTING CONDITIONS EVALUATION	10 days	Tue 6/4/24	Mon 6/17/24																				
164		Update Existing Conditions evaluation	10 days	Tue 6/4/24	Mon 6/17/24																				
165		Identify any additional testing required in the future	10 days	Tue 6/4/24	Mon 6/17/24																				
166		PBC - Review PSR timeline	0 days	Thu 6/13/24	Thu 6/13/24																				
167		Final Evaluation of Alternatives	139 days	Wed 6/5/24	Mon 12/16/24																				
168		Provide an analysis of each prospective site/siting including natural site limitations, building footprint, athletic fields, parking areas, bus and parent drop off areas, site access and surrounding site features	45 days	Wed 6/5/24	Tue 8/6/24																				
169		Evaluate potential impact that construction of each option will have on students and provide required/recommended mitigation efforts	45 days	Wed 6/5/24	Tue 8/6/24																				
170		Identify permitting requirements including the estimated time to acquire each permit	30 days	Wed 6/5/24	Tue 7/16/24																				
171		Develop conceptual architectural and site drawings	60 days	Wed 6/5/24	Tue 8/27/24																				
172		Narrative of major building & structural systems that are proposed for each alternative	45 days	Wed 6/5/24	Tue 8/6/24																				
173		Narrative of major building systems including plumbing, HVAC, electrical with estimated loads	45 days	Wed 6/5/24	Tue 8/6/24																				
174		Source, capacities, and method of obtaining all utilities	10 days	Wed 8/7/24	Tue 8/20/24																				
175		Educational focus group (Mtg 5)	5 days	Wed 7/17/24	Tue 7/23/24																				
176		Site Safety and Security Focus Group (Mtg 5)	5 days	Wed 7/17/24	Tue 7/23/24																				
177		MEP and Sustainability Focus Group (Mtg 5)	5 days	Wed 7/3/24	Tue 7/9/24																				
178		Exterior and Interior Design Focus Group (Mtg 5)	5 days	Wed 7/3/24	Tue 7/9/24																				
179		Develop proposed project design and construction schedule including phasing considerations	10 days	Wed 8/28/24	Tue 9/10/24																				
180		Develop Estimate Construction Costs	20 days	Wed 9/11/24	Tue 10/8/24																				
181		Develop total project budget	5 days	Wed 10/9/24	Tue 10/15/24																				
182		Prepare final evaluations in detailed narratives and tables including a cost comparison table	5 days	Wed 10/16/24	Tue 10/22/24																				
183		Educational focus group (Mtg 6)	2 days	Wed 10/23/24	Thu 10/24/24																				
184		Site Safety and Security Focus Group (Mtg 6)	2 days	Wed 10/23/24	Thu 10/24/24																				
185		MEP and Sustainability Focus Group (Mtg 6)	2 days	Wed 10/23/24	Thu 10/24/24																				
186		Exterior and Interior Design Focus Group (Mtg 6)	2 days	Wed 10/23/24	Thu 10/24/24																				
187		Present Concept Plans with Costs and Schedule to SBC, discuss Preferred Schematic	0 days	Mon 10/28/24	Mon 10/28/24																				
188		SBC to VOTE on Preferred Schematic	0 days	Mon 11/11/24	Mon 11/11/24																				
189		Provide an updated Ed Program that addresses all questions and comments in PDP review	10 days	Tue 11/12/24	Mon 11/25/24																				
190		Summary of key components of Districts Ed Program and how preferred solution fulfills these requirements	10 days	Tue 11/12/24	Mon 11/25/24																				
191		Complete sustainability scorecard and signed letter	10 days	Tue 11/12/24	Mon 11/25/24																				
192		Provide conceptual floor plans of preferred solution	14 days	Tue 11/12/24	Fri 11/29/24																				
193		Provide clearly labeled site plans of preferred solution	14 days	Tue 11/12/24	Fri 11/29/24																				
194		Provide overview of the Total Project Budget and local funding	14 days	Tue 11/12/24	Fri 11/29/24																				
195		Complete and submit a budget statement for preferred solution	14 days	Tue 11/12/24	Fri 11/29/24																				
196		SBC review DRAFT PSR Submission	6 days	Mon 12/2/24	Mon 12/9/24																				
197		SMMA Finalizes Report	4 days	Tue 12/10/24	Fri 12/13/24																				
198		SBC Votes on Preferred Schematic Report (PSR)	1 day	Mon 12/16/24	Mon 12/16/24																				
199		MSBA Submission	51 days	Tue 12/17/24	Wed 2/26/25																				
206		MODULE 4 - Schematic Design	183 days	Thu 1/16/25	Mon 9/29/25																				
248		MODULE 5 - Project Scope and Budget Agreement	83 days	Mon 10/13/25	Wed 2/4/26																				
254		MODULE 6 - Detailed Design	325 days	Mon 9/1/25	Fri 11/27/26																				
261		MODULE 7 - Construction	1096 days	Mon 4/27/26	Mon 7/8/30																				
272		Other Project Activities	786 days	Thu 8/17/23	Thu 8/20/26																				
273		CM @ Risk Selection	81 days	Mon 7/15/24	Mon 11/4/24																				
302		Article 97	688 days	Tue 1/2/24	Thu 8/20/26																				
321		Lexington Process	523 days	Thu 8/17/23	Mon 8/18/25																				
322		PBC/SBC Meetings - Feasibility and Schematic Design Phase	523 days	Thu 8/17/23	Mon 8/18/25																				
323		PDP - SBC	162 days	Thu 10/12/23	Mon 5/27/24																				
324		SBC Meeting - SMMA introductions	0 days	Thu 10/12/23	Thu 10/12/23																				
325		SBC Meeting - Sustainability Goals, Lessons Learned previous projects, Timeline	0 days	Thu 11/16/23	Thu 11/16/23																				
326		SBC Meeting - Designer workplan review, stakeholder engagement, article 97	0 days	Thu 12/21/23	Thu 12/21/23																				
327		SBC Meeting - Other Program Discussion, Evaluation Criteria, Focus Group updates, ed program/existing conditions updates.	0 days	Mon 1/22/24	Mon 1/22/24																				
328		SBC to review existing condition report	0 days	Mon 2/5/24	Mon 2/5/24																				
329		SBC Meeting - Review Draft Space Summary	0 days	Mon 2/12/24	Mon 2/12/24																				
330		SBC Meeting - Approve Evaluation Criteria	0 days	Mon 2/19/24	Mon 2/19/24																				

Lexington High School Project Schedule - DRAFT																								
ID	Task Mode	Task Name	Duration	Start	Finish	Qtr 4, 2023			Qtr 1, 2024			Qtr 2, 2024			Qtr 3, 2024			Qtr 4, 2024			Qtr 1, 2025			
						Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	
331		SBC Meeting - Other Program Vote, Evaluation Criteria approval, Existing Conditions report; review concept Massing studies. Space summary review	0 days	Mon 2/26/24	Mon 2/26/24						2/26													
332		SBC Meeting - Special, Review Education focus / accept existing conditions report, space summary	0 days	Mon 3/4/24	Mon 3/4/24						3/4													
333		SBC Meeting - Review Site recommendations	0 days	Mon 3/11/24	Mon 3/11/24						3/11													
334		SBC Meeting - Focus Group updates. Accept site recommendations, review space summary. Review concept massing alternates	0 days	Mon 3/18/24	Mon 3/18/24						3/18													
335		SBC Meeting - Focus Group updates. Review MEP/Sustainability & Design recommendations; refine MEP and Sus Design requirements	0 days	Mon 4/22/24	Mon 4/22/24							4/22												
336		SBC Meeting - Review Design Options. Review Cost Estimates / Alternatives. Focus Group updates	0 days	Mon 4/29/24	Mon 4/29/24							4/29												
337		SBC Meeting - Select 3 Alternatives to move to PSR	0 days	Mon 5/13/24	Mon 5/13/24								5/13											
338		SBC Meeting - Review Draft PDP submission	0 days	Mon 5/20/24	Mon 5/20/24								5/20											
339		SBC Meeting - Special, Vote to Submit PDP	0 days	Mon 5/27/24	Mon 5/27/24								5/27											
340		PDP - PBC	190 days	Thu 8/17/23	Thu 5/9/24																			
341		PBC Meeting - IDP, Article 97 Update	0 days	Thu 8/17/23	Thu 8/17/23																			
342		PBC Meeting - Design Team Introduction, Stakeholder engagement	0 days	Thu 11/16/23	Thu 11/16/23		11/16																	
343		PBC Meeting - PDP Deliverables, Focus group discussion, IDP Checklist, Attachment A Scorecard	0 days	Thu 1/11/24	Thu 1/11/24				1/11															
344		PBC Meeting - Evaluation Criteria, Existing Conditions draft report, Space summary, Monthly progress update	0 days	Thu 2/15/24	Thu 2/15/24					2/15														
345		PBC Meeting - Existing Conditions report, Site Development Report, Site safety & Security recommendations	0 days	Thu 3/14/24	Thu 3/14/24						3/14													
346		PBC Meeting to review FG Recommendations on site, safety, security, interior, exterior design, MEP and Sustainability.	0 days	Thu 4/11/24	Thu 4/11/24							4/11												
347		PBC Meeting - Discuss 3 Alternatives, phasing and cost	0 days	Thu 5/9/24	Thu 5/9/24								5/9											
348		PSR - SBC	130 days	Mon 6/17/24	Mon 12/16/24																			
349		SBC Meeting	0 days	Mon 6/17/24	Mon 6/17/24									6/17										
350		SBC Meeting - CM at Risk Discussion	0 days	Mon 7/15/24	Mon 7/15/24										7/15									
351		SBC Meeting - Approve CM at Risk	0 days	Mon 7/22/24	Mon 7/22/24										7/22									
352		SBC Meeting	0 days	Mon 8/19/24	Mon 8/19/24											8/19								
353		SBC Meeting	0 days	Mon 9/16/24	Mon 9/16/24												9/16							
354		SBC Meeting	0 days	Mon 10/14/24	Mon 10/14/24													10/14						
355			0 days	Mon 10/28/24	Mon 10/28/24														10/28					
356			0 days	Mon 11/11/24	Mon 11/11/24															11/11				
357			0 days	Mon 11/18/24	Mon 11/18/24																11/18			
358			0 days	Mon 12/2/24	Mon 12/2/24																	12/2		
359			0 days	Mon 12/16/24	Mon 12/16/24																		12/16	
360			135 days	Thu 6/13/24	Thu 12/19/24																			
361			0 days	Thu 6/13/24	Thu 6/13/24										6/13									
362			0 days	Thu 7/18/24	Thu 7/18/24											7/18								
363			0 days	Thu 8/15/24	Thu 8/15/24												8/15							
364			0 days	Thu 9/19/24	Thu 9/19/24													9/19						
365			0 days	Thu 10/17/24	Thu 10/17/24														10/17					
366			0 days	Sun 11/24/24	Sun 11/24/24															11/24				
367			0 days	Thu 12/19/24	Thu 12/19/24																12/19			
368			151 days	Mon 1/20/25	Mon 8/18/25																			
379			352 days	Thu 9/14/23	Mon 1/20/25																			
380			352 days	Thu 9/14/23	Mon 1/20/25																			
381			164 days	Thu 9/14/23	Wed 5/1/24																			
382			0 days	Thu 9/14/23	Thu 9/14/23	4																		
383			0 days	Fri 11/24/23	Fri 11/24/23		11/24																	
384			0 days	Wed 3/6/24	Wed 3/6/24						3/6													
385			0 days	Thu 4/4/24	Thu 4/4/24							4/4												
386			0 days	Wed 5/1/24	Wed 5/1/24								5/1											
387			0 days	Mon 6/17/24	Mon 6/17/24									6/17										
388			0 days	Mon 1/20/25	Mon 1/20/25																1/20			
389			107 days	Fri 12/15/23	Tue 5/14/24																			
390			1 day	Fri 12/15/23	Fri 12/15/23																			
391			0 days	Thu 1/25/24	Thu 1/25/24						1/25													
392			0 days	Mon 2/5/24	Mon 2/5/24						2/5													
393			0 days	Thu 2/29/24	Thu 2/29/24							2/29												
394			0 days	Wed 1/24/24	Wed 1/24/24						1/24													
395																								

Lexington High School Project Schedule - DRAFT																							
ID	Task Mode	Task Name	Duration	Start	Finish	Qtr 4, 2023 Oct	Nov	Dec	Qtr 1, 2024 Jan	Feb	Mar	Qtr 2, 2024 Apr	May	Jun	Qtr 3, 2024 Jul	Aug	Sep	Qtr 4, 2024 Oct	Nov	Dec	Qtr 1, 2025 Jan	Feb	Mar
399	▶		0 days	Wed 4/3/24	Wed 4/3/24							▶▶ 4/3											
400	▶		0 days	Fri 1/26/24	Fri 1/26/24				▶▶ 1/26														
401	▶		0 days	Wed 2/14/24	Wed 2/14/24				▶▶ 2/14														
402	▶		0 days	Mon 4/1/24	Mon 4/1/24						▶▶ 4/1												
403	▶		0 days	Tue 5/14/24	Tue 5/14/24								▶▶ 5/14										
404	▶		1751 days	Thu 9/14/23	Thu 5/30/30																		
405	▶		0 days	Thu 9/14/23	Thu 9/14/23	4																	
406	▶		0 days	Tue 10/17/23	Tue 10/17/23	◆ 10/17																	
407	▶		121 days	Mon 10/2/23	Mon 3/18/24																		
408	▶		1 day	Mon 3/25/24	Mon 3/25/24																		
409	▶		50 days	Wed 7/3/24	Tue 9/10/24																		
410	▶		300 wks	Fri 11/17/23	Thu 8/16/29																		
411	▶		0 days	Fri 12/15/23	Fri 12/15/23				◆ 12/15														
412	▶		0 days	Fri 1/19/24	Fri 1/19/24				◆ 1/19														
413	▶		127 days	Fri 11/17/23	Mon 5/13/24																		
414	▶		0 days	Tue 6/4/24	Tue 6/4/24																		
415	▶		20 days	Wed 8/28/24	Tue 9/24/24									◆ 6/4									
416	▶		0 days	Sat 1/25/25	Sat 1/25/25																		
417	▶		10 days	Mon 8/4/25	Fri 8/15/25																		
418	▶		0 days	Tue 8/26/25	Tue 8/26/25																		
419	▶		0 days	Fri 3/27/26	Fri 3/27/26																		
420	▶		0 days	Fri 10/23/26	Fri 10/23/26																		
421	▶		14 days	Fri 5/16/25	Wed 6/4/25																		
422	▶		60 days	Mon 10/26/26	Fri 1/15/27																		
423	▶		1 day	Thu 5/30/30	Thu 5/30/30																		
424	▶		104 wks	Tue 7/9/30	Mon 7/5/32																		
425	▶		30 days	Tue 7/5/33	Mon 8/15/33																		

Lexington High School Building Project

NEXT COMMUNITY MEETING

Wednesday, March 6, 2024

@ 6:30 pm

Cary Memorial Building

1605 Massachusetts Ave

Join in-person or on-line – Zoom link will be
posted at lhsproject.lexingtonma.org

Building Project Website:

lhsproject.lexingtonma.org



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