dv

MONTHLY REPORT



June 2024

DORE + WHITTIER

June 2024



I. EXECUTIVE SUMMARY

This is the tenth monthly report for the Lexington High School project that will cover June 2024. The Lexington High School Project concluded the Preliminary Design Program phase on May 31st. The project team anticipates the MSBA review comments sometime during the month of June or July. Once received, the SBC will review along with the project team. During the month of June, we held working group meetings, weekly project team meetings, two School Building Committee (SBC) Coordination meetings, a Permanent Building Committee (PBC) meeting, a Design Workshop and our SBC Meeting No. 12. At the June 6th Design Workshop, the community was invited to the high school commons II to review massing diagrams of the 5 remaining options. The Design Workshop allowed the community to freely converse around tables throughout the room and have an open dialogue of their thoughts and opinions. At the SBC Meeting No. 12, the SBC reviewed comparative costs from the LHS estimates to other high schools in the commonwealth. Key milestone Preferred Schematic Report dates are outlined below.

DORE + WHITTIER

Milestone Dates-Preferred Schematic Report

June-September 2024

- Provide analysis of each prospective site/siting including site limitations, building footprint, athletic fields, parking
 areas, bus and parent drop of areas, site access and surrounding site features
- Evaluate potential impact that construction of each option will have on students and provide required/recommended mitigation efforts
- · Identify permitting requirements including estimated time to acquire each permit
- Develop conceptual architectural and site drawings
- · Narrative of major building systems including plumbing, HVAC, electrical with estimated loads
- Source, capacities, and method of obtaining utilities

September-October 2024

- Develop proposed project design and construction schedule including phasing
- Develop estimate construction costs
- Develop total project budget
- · Prepare final evaluations in detailed narratives and tables including a cost comparison table

November-December 2024

- Vote preferred option
- Summary of key components of Ed program and how preferred solution fulfills these
- · Complete sustainability scorecard and signed letter
- Provide conceptual floor plans of preferred solution
- Provide clearly labeled **site plans** of preferred solution
- Provide overview of the total project budget and local funding
- Complete and submit budget statement for preferred solution

(Please note that ALL meeting recordings, agendas, minutes, and materials can be found on the project website found here: A New Vision for Lexington High School (lexingtonma.org)





At the June 3rd School Building Committee Coordination Meeting, the Superintendent and the District presented the following agenda:

- Call to Order
- Unfinish Business
 - o Design Workshop on June 6th
- New Business
 - School Building Committee Group Email
 - o Public Comment
 - Reflections/Clarifications
 - Future Agena Items/Action Items
 - Adjourn

The SBC Coordination Meetings will be held every first, second and fourth Monday of the month at 12pm. The meeting minutes can be found here.

At the June 5th Communications Working Group meeting, the group presented the following agenda:

- Design Workshop
- Memo at Central Office
- Communications Work-Summer Break
- Website FAQ's

The working group discussed the thought exchange survey questions that will be presented at the design workshop. The goal was to have two surveys, one before the workshop to gather information and one after to see how people's views have changed, and what they have learned/prefer of the presented options. Regarding the memo at central office, it was discussed to have all future memos match the memo's sent from Dr. Hackett's Central Office. Communication during the summer will include biweekly communications working group meetings reviewing the website FAQ's, informal cliff notes/videos/other media forms to show where the project is now and how we got here. The communications working group will further discuss the FAQ's and upcoming community meetings scheduled for the rest of the year.

The meeting notes can be found <u>here.</u>

At the June 6th Design Workshop, the project team presented massing study diagrams to the community at commons II at LHS. The workshop was set up with many tables throughout the commons where community members could walk around and discuss the 5 remaining options. Thought exchange (an active online interactive survey using a QR code) was presented at the beginning of the workshop asking the public their thoughts and feelings of the 5 options. After the survey the community was allotted time for open dialogue and conversations with other community members at their tables. Community members went from table to table engaging in conversation regarding what they liked/disliked. At the end of the workshop a second thought exchange survey was presented asking for further information to see how people's views might have changed after the discussion. The workshop was well attended, and the intent moving forward is to have more workshops with the community in the fall as we further winnow down the options to our preferred scheme.





At the June 10th **School Building Committee Coordination Meeting,** the Superintendent and the District presented the following agenda:

- Call to Order
- Unfinished Business
 - Community Dialogue
- New Business
- Public Comment
- Reflections/Clarifications
- Future Agenda Items/Action Items
- Adjourn

The SBC Coordination Meetings will be held every first, second and fourth Monday of the month at 12pm. The meeting minutes can be found <u>here</u>.

At the June 12th Communications Working Group meeting, the group presented the following agenda:

- Website FAQ's
 - FAQ's vs Community Forum/Dialogue
 - o Website Videos
 - Project Narrative Outline

The working group discussed FAQ's vs community forum dialogue and how helpful cost comparison to other high schools and the value of today's dollar would be helpful to share on the website. The group talked about possibly creating a detailed write-up for all the information along with a video explaining the cost comparisons. There was much to discuss how the cost comparison information relates to the Integrated Design Policy, the new stretch code, incentives, rebates, etc. this way it is best understood how other projects does or does not relate to the LHS project. The group also discussed upcoming community forums and timing. It was decided that a meeting in July was not necessary, and that the next one would be held on August 14th. The forum in August will be an open dialogue between the project team, the SBC and the community offering as much time as possible for questions and answers.

The meeting notes can be found <u>here.</u>

At the June 13th PBC Meeting, the project team discussed initial feedback from the Design workshop and reviewed the PSR timeline and workplan. The meeting notes can be found on the Town of Lexington website here.

At the June 17th **School Building Committee Coordination Meeting,** the Superintendent and District presented the following agenda:

- Call to Order &Introductory Remarks
- Unfinished Business
 - Communications Working Group Update





- o Draft School Building Committee Retreat Agenda
- New Business
 - o Project Cost Update-Coming Soon!
- Public Comment
- Reflections/Clarifications
- Future Agenda Items/Action Items
- Adjourn

The SBC Coordination Meetings will be held every first, second and fourth Monday of the month at 12pm. The meeting minutes can be found here.

At the June 20th Communications Working Group meeting, the group presented the following agenda:

- Discussion of Facilitator
- Work on LHS Project Website FAQ's

The working group agreed on the following actions:

- 1. Write-up on consequences of a Failed Project [To Review in 2 weeks]
 - 1. Process (DE Vote, TM Funding,..) Joe
 - 2. Engineering/Building (current needs to maintain building and risks) Mike C.
 - 3. Expansion (approaches for dealing with overcrowding, conservation limitations) Mike C.
 - 4. Educational consequences, modulars, coping strategies Julie/Kathleen
- 2. Previous Scope and Results of failed 199x Debt Exclusion Plans [next Comm Team meeting]
 - 1. Exec Summary to report Joe to dig out info for discussion
- 3. Updated video on cost projections for public consumption Mike B. [To be available before next public meeting]
- 4. Recommendation to SBC on public meetings [At next SBC meeting]
 - 1. skip July public meeting
 - 2. August meeting to be a panel session for public Q&A
 - 3. Cost comparison video to be made available prior to public session (expect public dialog on this topic)
 - 4. Confirm August date of 8/14 and September date of 9/18





At the June 24th School Building Committee meeting No. 12, the project team presented the following agenda:

- Call to Order and Introductory Remarks
- Election of Officers
- Previous Meeting Minutes for Approval
- Review MSBA PDP Comments
- Review Other High School Project Costs
- Upcoming Meetings
- Public Comment
- Adjourn

The project team did not receive any comments from the MSBA before the meeting so it will be presented/discussed at a later meeting. D+W presented a video along with the comparative HS cost data as it relates to LHS. There was a lot of feedback received and some edits to be made. A revised recording will be viewable to the community on the website and school website.

A copy of the minutes, presentation, and recording can be found on the project website.

Meeting Minutes:

Recording:

Presentation:

At the June 26th Communications Working Group meeting, the group presented the following agenda:

- Sub-Group Report Out
- Website Review
- Upcoming Meetings

The working group focused on the FAQ as a medium to serve as a script for the short topic videos that J. Miller (Director of Communications for the Town) is going to help record. The main edits for the FAQ's include collapsable layers for structure, creating another tab for "about the project", FAQ's should have larger topics with sub topics and answers, and the possible use of thought exchange on the website. It was also discussed how to address "what happens if the vote fails" as a topic under FAQ's and how this needs to be addressed in further working group meetings.

A copy of the meeting notes can be found here.

At the June 27th Communications Working Group- Sub Group meeting, the group presented the following agenda:

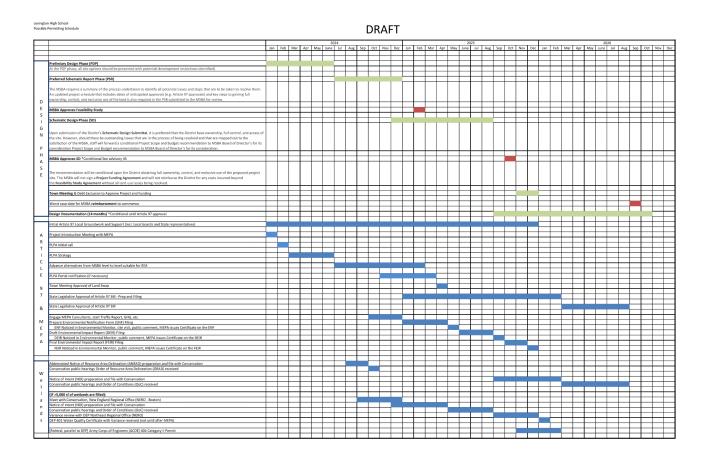
- Work on LHS Project Website FAQs
- Discussion of Videos

A copy of the recording can be found here.





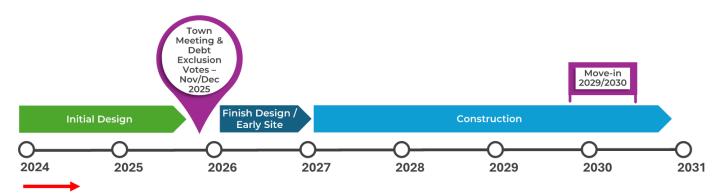
Included below is the current Article 97 schedule as of today. This schedule will be updated monthly. A .pdf of the schedule is included as backup to this document.





PROJECT SCHEDULE OVERVIEW

LHS Anticipated Project Timeline



All dates after local vote in November / December 2025 are subject to change based upon the selected option.

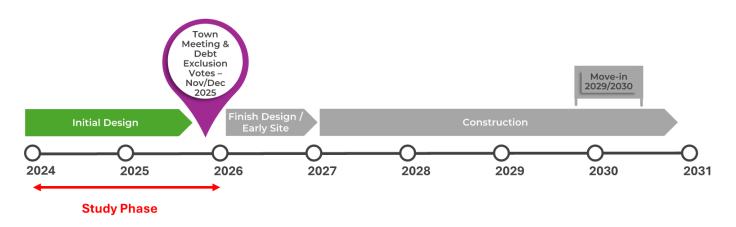
Construction duration is shown to provide a potential range. Final duration will be determined toward the end of initial design.

Move-in date will be determined after an option is selected. Anticipated move-in currently shown in the range of 2029 to 2030

Issued:1/25/24



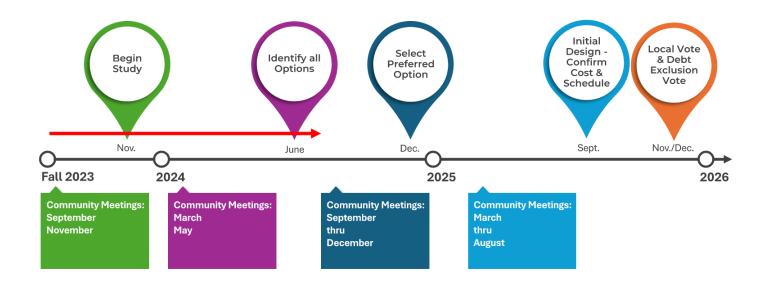
LHS Anticipated Project Timeline



Study Phase includes Feasibility and Schematic Design and is the current phase of the project

Issued:1/25/24

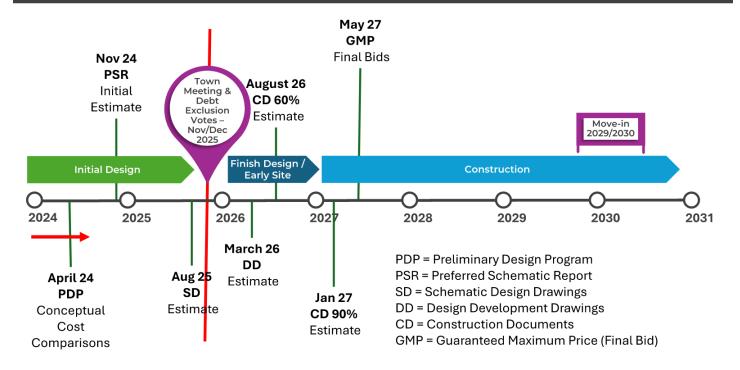
LHS Projected Timeline – Study Phase



Issued:1/25/24



LHS Anticipated Project Timeline - Estimating



June 2024



II. TASKS COMPLETED

A series of meetings were held in the month of June, they include:

- 6/3/24 SBC Coordination Meeting
- 6/5/24 Communications Working Group
- 6/6/24 Design Workshop
- 6/10/24 SBC Coordination Meeting
- 6/12/24 Communication Working Group
- 6/13/24 Permanent Building Committee
- 6/17/24 SBC Coordination Meeting
- 6/24/24 SBC Meeting no. 12
- 6/26/24 Communications Working Group
- 6/27/24 Communications Sub Working Group

In addition, the OPM has submitted our monthly MSBA report, reviewed and updated the project schedule along with the designer work plan, and continued to map out upcoming milestone dates and deliverables for key decisions that need to be made by the SBC and the community through the PSR phase.

III. 30-DAY LOOK AHEAD

In the month of July, the project team will be reviewing the following:

Review MSBA PDP Comments, review education adjacency diagrams, review other high school project costs and how they do or do not relate to LHS costs, PSR timeline and decision dates, upcoming community forums and the project website updates.

Upcoming Meetings:

- 6/3/24 SBC Coordination Meeting
- 6/5/24 Communications Working Group Meeting
- 6/6/24 Community Meeting #5 Design Workshop
- 6/10/24 SBC Coordination Meeting
- 6/12/24 Communications Working Group Meeting
- 6/13/24 PBC Meeting
- 6/17/24 SBC Coordination Meeting
- 6/24/24 SBC Meeting No. 12
- 6/26/24 Communications Working Group Meeting

Attached below is a 4 week look ahead from our project schedule. The full project schedule is included as a backup to this document.



I. 4 Week Look Ahead Schedule

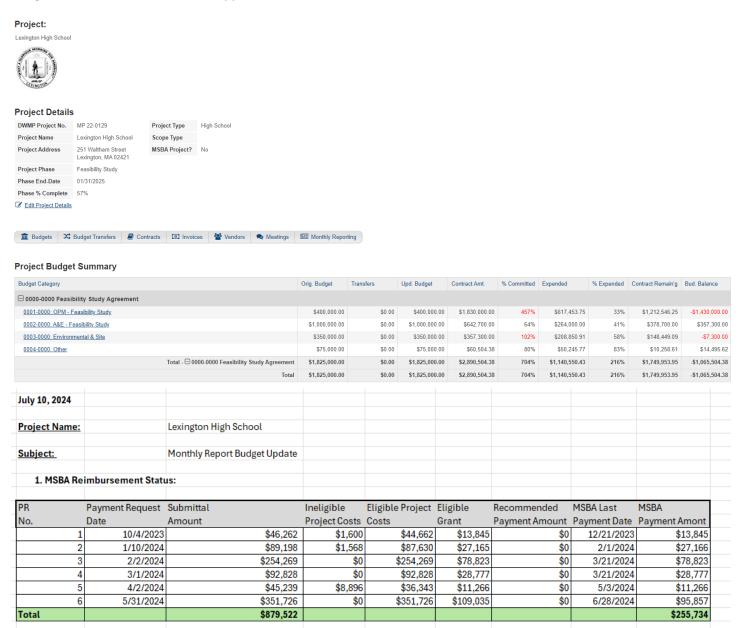
)	Task Mode	e Task Name	Duration	Start	Finish	2024 2025 2026 2027 2028 2029 203 H1 H2 H1 H2 H1 H2 H1 H2 H1 H2 H1 H2 H1
37	- 4	MODULE 3 - Preliminary Design Program (PDP)	200 days	Mon 10/2/23	Fri 7/5/24	
38		Preliminary Design Program (PDP)	200 days	Mon 10/2/23	Fri 7/5/24	\vdash
46		Educational Program	200 days	Mon 10/2/23	Fri 7/5/24	\vdash
69		INITIAL SPACE SUMMARY	87 days	Fri 11/17/23	Mon 3/18/24	h
76		Confirm "Other Category" of Spaces to be Included	10 days	Mon 2/5/24	Fri 2/16/24	i
83		EXISTING CONDITIONS EVALUATION	166 days	Fri 11/17/23	Fri 7/5/24	\vdash
89	-5	Report Development and Review	160 days	Fri 11/17/23	Thu 6/27/24	H
98	-5	Delineate any wetland resources	15 days	Mon 1/1/24	Fri 1/19/24	
105	4	Site Development Requirements	39 days	Wed 1/24/24	Mon 3/18/24	in
109	4	Define Parking Count; Paving Requirements	15 days	Mon 2/12/24	Fri 3/1/24	
113	4	Identify Wetland Setbacks	10 days	Tue 2/6/24	Mon 2/19/24	
160	4	MSBA Submission	26 days	Fri 5/31/24	Fri 7/5/24	n n
162	-5	MSBA Review Period	15 days	Mon 6/3/24	Fri 6/21/24	1 (
164	-5	MODULE 3 - Preferred Schematic Report (PSR)	193 days	Mon 6/3/24	Wed 2/26/25	—
165	4	EXISTING CONDITIONS EVALUATION	60 days	Mon 6/3/24	Fri 8/23/24	h h
166	4	Update Existing Conditions evaluation	20 days	Mon 6/3/24	Fri 6/28/24	1 (
167	-5	Geothermal Test Well and conductivity testing	15 days	Mon 7/8/24	Fri 7/26/24	
168	-4	Drain Line investingation	20 days	Mon 6/3/24	Fri 6/28/24	1
174	-4	Final Evaluation of Alternatives	193 days	Mon 6/3/24	Wed 2/26/25	 -
175	-4	Provide an analysis of each prospective site/siting including natural site limit	45 days	Mon 6/3/24	Fri 8/2/24	1 •
176	-4	Evaluate potential impact that construction of each option will have on stude	45 days	Mon 6/3/24	Fri 8/2/24	1 •
178	-4	Develop conceptual architectural and site drawings	60 days	Mon 6/3/24	Fri 8/23/24	1
311	-4	Other Project Activities	2103 days	Wed 6/1/22	Fri 6/21/30	
341	-4	Article 97	1195 days	Wed 6/1/22	Tue 12/29/26	1
349	-4	Advance alternatives from MSBA level to level suitable for EEA	170 days	Tue 7/2/24	Mon 2/24/25	
362	4	Lexington Process	2103 days	Wed 6/1/22	Fri 6/21/30	
363	-5	PBC/SBC Meetings - Feasibility and Schematic Design Phase	692 days	Wed 6/1/22	Thu 1/23/25	
387	-5	PSR - SBC	106 days	Mon 7/22/24	Mon 12/16/24	
388	-5	SBC Meeting - Review MSBA comments	1 day	Mon 7/22/24	Mon 7/22/24	1
399	-5	PSR - PBC	131 days	Thu 7/25/24	Thu 1/23/25	
400	-5	PBC Meeting - Review PSR timeline / workplan	1 day	Thu 7/25/24	Thu 7/25/24	

June 2024



II. PROJECT BUDGET

Budget Status Narrative: In the month of June, three (3) invoice(s) were submitted for payment against the project budget and (2) amendments were approved.



DRAFT

			2024						202							202			
	Jan Feb	Mar Apr Ma	y June Jul A	ug Sep	Oct Nov	/ Dec	Jan Feb Mar	Apr	May June	Jul Au	g Sep Oct	Nov	Dec Jan Fe	b Mar	Apr May	June	Jul Aug Sep	Oct	Nov
									-										+
Prelimiary Design Phase (PDP)	_																		+
At the PDP phase, all site options should be presented with potential development restrictions identified)																			
Preferred Schematic Report Phase (PSR)					1 1			+ +											+
The MSBA requires a summary of the process undertaken to identify all potential issues and steps that are to be taken to resolve them.																			
An updated project schedule that includes dates of anticipated approvals (e.g. Article 97 approvals) and key steps to gaining full																			
ownership, control, and exclusive use of the land is also required in the PSR submitted to the MSBA for review.																			
MSBA Approves Feasibility Study						\perp													
Coloure Manager Physics (CD)																			+
Schematic Design Phase (SD)						1		1 1											+
Upon submission of the District's Schematic Design Submittal , it is preferred that the District have ownership, full control, and access of																			
the site. However, should there be outstanding issues that are in the process of being resolved and that are mapped out to the satisfaction of the MSBA, staff will forward a conditional Project Scope and Budget recommendation to MSBA Board of Director's for its																			
consideration Project Scope and Budget recommendation to MSBA Board of Director's for its consideration.																			
																			+
MSBA Approves SD *Conditional See advisory 45																			
The recommendation will be conditional upon the District obtaining full ownership, control, and exclusive use of the proposed project																			
site. The MSBA will not sign a Project Funding Agreement and will not reimburse the District for any costs incurred beyond																			
the Feasibility Study Agreement without all land use issues being resolved.																			
Town Meeting & Debt Exclusion to Approve Project and Funding												_							
Worst case date for MSBA reimbursement to commence								+ +											+
Design Documentation (14 months) *Conditional until Article 97 approval								+ +											
business of the months of the																			
Initial Article 97 Local Groundwork and Support (incl. Local boards and State representatives)																			
Project Introduction Meeting with MEPA																			
PLPA Initial call						+ +		+ +											+
PLPA IIIItal Cali																			+
PLPA Strategy																			+
																			1
Advance alternatives from MSBA level to level suitable for EEA																			
PLPA Portal notification (if necessary)																			+
Town Meeting Approval of Land Swap						+ +													+
																			+
State Legislative Approval of Article 97 Bill - Prep and Filing																			
																			 '
State Legislative Approval of Article 97 Bill						+		+							I	1 1			+
Engage MEPA Consultants, start Traffic Report, GHG, etc.																			+
Prepare Environmental Notification Form (ENF) Filling																			+
ENF Noticed in Environmental Monitor, site visit, public comment, MEPA issues Certificate on the ENF																			
Draft Environmental Impact Report (DEIR) Filing																			
DEIR Noticed in Environmental Monitor, public comment, MEPA issues Certificate on the DEIR																			
																			+
FEIR Noticed in Environmental Monitor, public comment, MEPA issues Certificate on the FEIR						+ +													+
																			+
Abbreviated Notice of Resource Area Delineation (ANRAD) preparation and file with Conservation																			+
Conservation public hearings Order of Resource Area Delineation (ORAD) received																			
						\perp		$\perp \Box$										\Box	
Notice of Intent (NOI) preparation and file with Conservation			+					+										1	4
Conservation public hearings and Order of Conditions (OoC) received			+			+ +		+											+-
(IF >5,000 sf of wetlands are filled):		+ + +	+ + +			+ +		+		-		+	+ + +						+
Meet with Conservation, New England Regional Office (NERO - Boston)		+ + +	+ + +					+	\dashv			+	 			+ +			+
Notice of Intent (NOI) preparation and file with Concernation			+ + +																†
Conservation public hearings and Order of Conditions (OoC) received																			
Variance review with DEP Northeast Regional Office (NERO)																			
DEP 401 Water Quality Certificate with Variance received (not until after MEPA)		\perp	\perp					+	-					\perp			\perp	\perp	4
	1 1	1 1 1	1 1 1	1		1 1	1	1 1		1	1 1	- 1	1 1 1		1	1 1			
[Federal, parallel to DEP] Army Corps of Engineers (ACOE) 404 Category II Permit		+ + + + + + + + + + + + + + + + + + + +				+ +		+ +							- 1	+ +		1	

		Lexington High S	chool								
0	Task Mode	Task Name	Duration	Start	4 Q2 Q3 Q4	2025 Q1 Q2 Q3 0	2026 Q4 Q1 Q2 Q3	2027 Q4 Q1 Q2 Q3	2028 Q4 Q1 Q2 Q3	2029 Q4 Q1 Q2 Q3	2030 3 Q4 Q1 Q2 Q3 Q
1											
2	- 5	Module 1 - Eligibility Phase	196 days	Wed 6/1/22							
2	-5	Module 2 - Forming the Team	160 days	Thu 3/2/23							
37	-5	MODULE 3 - Preliminary Design Program (PDP)	200 days	Mon 10/2/23							
88	-5	Preliminary Design Program (PDP)	200 days	Mon 10/2/23	\vdash						
9	-5	SUMMARY INFO	121 days	Thu 11/16/23	1						
.0	-5	Notice to Proceed	1 day	Thu 11/16/23							
1 🗸	-	Brief Summary of Deficiencies Identified in SOI	60 days	Fri 11/17/23							
2 🗸	-5	Agreed Upon Design Enrollment Certification	60 days	Fri 11/17/23							
3	-5	Summary of Capital Budget Statement including Local Available Funding Capacity and Other Municipal Projects	75 days	Mon 1/1/24							
4	-5	Project Directory	120 days	Fri 11/17/23							
15	-5	Project Schedule	120 days	Fri 11/17/23	-						
16	- -5	Educational Program	200 days	Mon 10/2/23	\vdash						
17 🗸	_	Create Educational Plan	88 days	Mon 10/2/23							
l8 🗸	- -	District Drafts Educational Plan	30 days	Mon 10/2/23							
19 🗸	-	SMMA to Review Districts Ed Plan	58 days	Mon 11/13/23							
50 🗸	_	Educational Visioning Meetings	48 days	Mon 11/20/23							
51 🗸	- 5	Visioning Kickoff	0 days	Mon 11/20/23	/20						
52 🗸	-5	ED Visioning #1	0 days	Tue 12/5/23	/5						
3 🗸	- 5	ED Visioning #2	0 days	Tue 12/19/23	2/19						
4	-5	ED Visioning #3	0 days	Wed 1/10/24	/10						
5 🗸	-5	ED Visioning #4	0 days	Wed 1/24/24	1/24						
66	*	Educational Programming Meetings	35 days	Mon 12/11/23							
7 🗸	*	Educational Programming Meeting 1	0 days	Mon 12/11/23	:/11						
8 🗸	*	Educational Programming Meeting 2	0 days	Thu 12/21/23	2/2 ⁻ l						
9 🗸	*	Educational Programming Meeting 3	0 days	Fri 1/5/24	/5						
50 🗸	*	Educational Programming Meeting 4	0 days	Tue 1/9/24	/9						
51 🗸	*	Educational Programming Meeting 5	0 days	Wed 1/10/24	/10						
52 🗸	*	Educational Programming Meeting 6	0 days	Mon 1/29/24	1/29						
53 🗸	-5	Approve Educational Plan	34 days	Thu 1/25/24							
4 🗸	-	Educational Planning and Equity focus group meeting 1 - Listen	0 days	Thu 1/25/24	1/25						
55 🗸	-	School Committee to review draft Educational Plan	0 days	Tue 2/13/24	2/13						
66 🗸	-	School Committee Education Plan presentation	0 days	Tue 2/27/24	2/27						
57 🗸	- 5	SMMA to reformat to meet MSBA categories	10 days	Tue 2/27/24	†						
8	-	School Committee to VOTE to accept Ed Plan	1 day	Tue 3/12/24							
59	-	INITIAL SPACE SUMMARY	87 days	Fri 11/17/23							
70 🗸	- 5	Itemization of Existing Educational Space (Usage and Size)	46 days	Fri 11/17/23							
1 🗸	-5	Itemization of Proposed Educational Space (Usage and Size)	15 days	Mon 1/29/24							
72 🗸	-5	Educational Planning and Equity focus group meeting 2 - Report	0 days	Mon 2/5/24	2/5						
73 🗸		Draft Space Summary available for review	0 days	Fri 2/9/24	2/9						

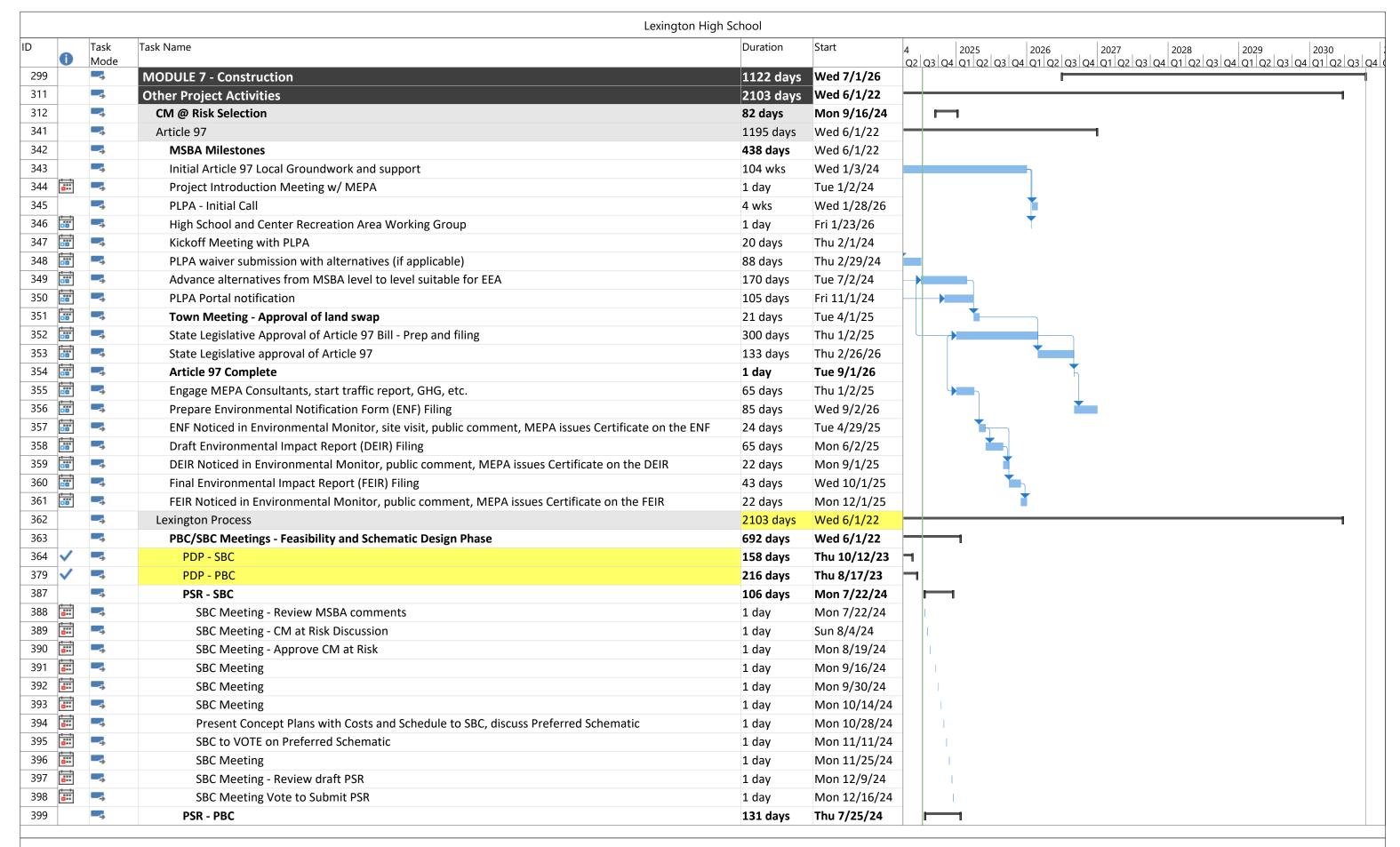
			Lexington High S	School		
ID	0	Task Mode	Task Name	Duration	Start	4 2025 2026 2027 2028 2029 2030 202 Q3 Q4 Q1 Q2 Q3 Q4 Q1 Q3 Q4 Q1 Q2 Q3 Q4 Q1 Q3
74	✓		LHS Dept Heads to review Space Summary	1 day	Fri 2/16/24	
75	✓		SBC Meeting - Discussion of "other" category items	0 days	Mon 2/5/24	2/5
76			Confirm "Other Category" of Spaces to be Included	10 days	Mon 2/5/24	
77	✓	-5	Educational Planning and Equity focus group meeting 3 -Recommendation to SBC	0 days	Thu 2/29/24	2/29
78	/	-5	SBC Meeting - Other Program Vote, Accept Evaluation Criteria approval, Existing Conditions report; review concept Massing studies. Initial Space summary review	0 days	Mon 2/19/24	2/19
79	_	-	SC to Review Space Summary	0 days	Tue 2/27/24	2/27
80	Ż	-5	SBC Meeting to review Ed Focus Group Recommendations	0 days	Mon 3/4/24	3/4
81	· •	-5	SC to VOTE Ed Plan and Accept Space Summary	0 days	Mon 3/11/24	3/11
82	· •		SBC to accept proposed Space Summary	0 days	Mon 3/18/24	7 3/18
83	*		EXISTING CONDITIONS EVALUATION	166 days	Fri 11/17/23	
84	/	-	Existing Document Review and Action	51 days	Fri 11/17/23	
85	· •	-	Review Previous Studies	15 days	Fri 11/17/23	
86	/	- 5	Review Existing Drawings	30 days	Fri 11/17/23	
87	V	- 5	Designer Site Visits	15 days	Mon 12/11/23	
88	/	-5	Define the Existing Building Deficiencies	20 days	Mon 1/1/24	
89		-5	Report Development and Review	160 days	Fri 11/17/23	
90	V	-5	Confirm Legal Title to the Property - Deed Review	30 days	Fri 11/17/23	
91	V	- 5	Confirm any Historic Registrations	30 days	Fri 11/17/23	
92	V	- 5	Confirm if any Developmental Restrictions	60 days	Fri 11/17/23	
93	V	- 5	Building Code Compliance Report	30 days	Mon 1/1/24	
94	V		Accessibility Compliance and Report	30 days	Mon 1/1/24	
95	V	-5	Confirm any significant structural or Geotech conditions	30 days	Mon 1/1/24	
96	V	-5	Conduct Phase 1 Environmental Site Assessment (ESA)	30 days	Mon 1/1/24	
97	V	-5	Assess for the presence of any Hazardous Materials	30 days	Mon 1/1/24	
98		-5	Delineate any wetland resources	15 days	Mon 1/1/24	
99	✓		Perform Topographic Survey	26 days	Mon 1/1/24	
100	✓		Perform Geothermal test well and calculations	20 days	Fri 5/31/24	
101	✓		Draft Existing Conditions Report available	0 days	Mon 2/5/24	2/5
102	✓	-5	SBC to review existing condition report	5 days	Tue 2/6/24	
103	✓	-5	SBC Comments due on existing conditions report	1 day	Tue 2/13/24	
104	✓	-5	SBC to accept existing conditions report	0 days	Mon 2/26/24	2/26
105		-5	Site Development Requirements	39 days	Wed 1/24/24	
106	✓	-5	Site Safety and Security Focus Group Meeting 1 - Listen	1 day	Wed 1/24/24	
107	V	-5	Confirm any Proposed Structures or Fences	15 days	Thu 1/25/24	
108	✓		Define Site Access and Circulation	15 days	Mon 2/12/24	
109			Define Parking Count; Paving Requirements	15 days	Mon 2/12/24	
110	✓		Identify Zoning Setback and Limitations (Variances?)	5 days	Fri 2/9/24	
111	✓		Define Accessibility Requirements	15 days	Mon 2/12/24	
112	V		Identify any Easements	5 days	Tue 2/6/24	
113		-5	Identify Wetland Setbacks	10 days	Tue 2/6/24	

	Task	Task Name	Duration	Start	4 2025 2026 2027 2028 2029 2030
114 🗸	Mode	Define Emergency Vehicle Access Requirements	15 days	Mon 2/12/24	Q2 Q3 Q4 Q1 Q1 Q1 Q2 Q3 Q4 Q1 Q1 Q1 Q2 Q3 Q4 Q1
115 🗸	-	,	15 days	Mon 2/12/24	
16 🗸	- 5	· · ·	10 days	Tue 2/6/24	
117 🗸	-5		15 days	Mon 2/12/24	
118 🗸	-5	·	15 days	Mon 2/12/24	
119 🗸	- 5		1 day	Fri 2/9/24	
120 🗸	-5		1 day	Wed 3/6/24	
121 🗸	-5	Draft Site Development requirements report available	0 days	Thu 3/7/24	3/7
122 🗸	-5	SBC to review defined requirements	0 days	Mon 3/11/24	73/11
123	<u>_</u>	SBC to accept defined Requirements	0 days	Mon 3/18/24	7 3/18
124 🗸	-5	Preliminary Evaluation of Alternatives	136 days	Fri 11/17/23	
125 🗸	-5	Analysis of School District Student Assignment Practices and Available Spaces in Other School Districts	60 days	Fri 11/17/23	
126 🗸	-5	Tuition Agreements with Adjacent School Districts	60 days	Fri 11/17/23	
127 🗸		Rental or Acquisition of Existing Building that Could be Made Available for School Use	60 days	Fri 11/17/23	
128 🗸	- 5	MEP and Sustainability Focus Group Meeting 1 - Listen	1 day	Thu 1/25/24	
29 🗸	-5	Exterior & Interior Design Focus Group Meeting 1 - Listen	1 day	Fri 1/26/24	
30 🗸	-5	Code Upgrade Option - Repair Systems, No Modifications to Space	40 days	Mon 1/29/24	
I31 ✓	- 5	Renovation and/or Addition Option(s) of Varying Degrees	40 days	Mon 1/29/24	
132 🗸	-5	New Building Option(s)	40 days	Mon 1/29/24	
133 🗸	-	MEP and Sustainability Focus Group Meeting 2 - Respond	1 day	Mon 2/12/24	
34 🗸		Exterior & Interior Design Focus Group Meeting 2 - Respond	1 day	Wed 2/14/24	
35 🗸	-5	Develop Evaluation Criteria	60 days	Fri 11/17/23	
36 🗸	-5	SBC to discuss evaluation criteria	1 day	Mon 1/22/24	
37 🗸	-5	PBC Meeting - Evaluation Criteria, Existing Conditions draft report, Space summary, Monthly progress update	0 days	Thu 2/15/24	2/15
38	- 5	SBC Meeting to Vote Evaluation Criteria	1 day	Mon 2/26/24	
139 🗸	-5	PBC Meeting - Evaluation Criteria, Existing Conditions draft report, Space summary, Monthly progress update	1 day	Thu 3/14/24	
40 🗸	-5	SBC Meeting - Focus group updates, accept space summary, accept site development requirements, review concept massing alternatives	1 day	Mon 3/18/24	
41 🗸	-5	Evaluate Conformance to Ed Plan and Site Development Requirements	10 days	Mon 3/25/24	
142 🗸	-5	Construction Phasing of Each Alternative	5 days	Mon 3/25/24	
143 🗸	-5	Preliminary Cost Estimate of Each Alternative	15 days	Mon 3/25/24	
144	- 5	Exterior and Interior Design Focus Group Meeting 3 - Recommend	1 day	Mon 4/1/24	
145	-5	MEP and Sustainability and Exterior, Interior Design Focus Group Meeting 3 - Recommend	1 day	Wed 4/3/24	
146	- 5	PBC Meeting to review FG Recommendations on site, safety, security, interior, exterior design, MEP and Sustainability.	1 day	Thu 4/25/24	i l
147 🗸	-5	SBC Meeting - Focus Group updates. Review MEP/Sustainability & Design recommendations; refine MEP and Sus Design requirements. Tentative tax payer update	1 day	Mon 4/22/24	

			Lexington High S	School		
ID	Ð	Task Mode	Task Name	Duration	Start	4 2025 2026 2027 2028 2029 2030 202 Q3 Q4 Q1 Q2 Q3 Q4 Q1 Q3 Q4 Q1 Q2 Q3 Q4 Q1 Q2 Q3 Q4 Q1 Q2 Q3 Q4 Q1 Q2 Q3 Q4 Q1 Q1 Q2 Q3 Q4 Q1 Q1 Q3 Q4 Q1 Q1 Q1 Q1 Q1 Q1 Q1
148	/	- 5	SBC to Review Alternatives Developed	1 day	Mon 4/29/24	
149	/	_	PBC Meeting - Discuss 3 Alternatives, phasing and cost	0 days	Thu 5/9/24	♦ 5/9
150	/	- 5	SBC to Accept Alternatives Developed; Select 5 Alternatives to move to PSR	1 day	Mon 5/13/24	
151	/	-5	Select at Least 3 Alternatives to Move into PSR (Must Include at Least 1 Add/Reno)	0 days	Mon 5/13/24	5/13
	/	-5	All Focus Groups Reconvene Meeting 4	1 day	Thu 5/16/24	
153	/	-5	SBC to review PDP Submission	5 days	Mon 5/20/24	_ l ·∱l
154	/	-5	Local Actions and Approvals	140 days	Fri 11/17/23	
155	/	-5	Log of All Meetings Held for the Project to Date	130 days	Fri 11/17/23	
156	/	-5	Copies of Materials Presented at Meetings	130 days	Fri 11/17/23	
157	/	-5	SBC Vote to Approve the PDP	0 days	Tue 5/28/24	5/28
158	/	-5	Copy of Certified Minutes from Approval	2 days	Wed 5/29/24	
159	/		Approval Certification Signed by CEO, Superintendent of Schools, and Chair of the School Committee	te 2 days	Wed 5/29/24	
160			MSBA Submission	26 days	Fri 5/31/24	
161	/	-5	Submit to MSBA	1 day	Fri 5/31/24	
162		-5	MSBA Review Period	15 days	Mon 6/3/24	
163		-5	Respond to MSBA Comments	10 days	Mon 6/24/24	
164		-	MODULE 3 - Preferred Schematic Report (PSR)	193 days		r
165		-5	EXISTING CONDITIONS EVALUATION	60 days	Mon 6/3/24	PH-9
166		-5	Update Existing Conditions evaluation	20 days	Mon 6/3/24	
167		-	Geothermal Test Well and conductivity testing	15 days	Mon 7/8/24	
168		-5	Drain Line investingation	20 days	Mon 6/3/24	
169		-	ANRAD submission to Conservation Commission	40 days	Mon 7/1/24	
170		-5	Historical Documentation of Building	40 days	Mon 6/17/24	
171		-5	MHC PNF submission	10 days	Mon 8/12/24	
172		-	Identify any additional testing required in the future	40 days	Mon 6/3/24	
173		-5	PBC - Review PSR timeline	0 days	Thu 6/13/24	6/13
174		-	Final Evaluation of Alternatives	193 days	Mon 6/3/24	r 1
175		- 5	Provide an analysis of each prospective site/siting including natural site limitations, building footprint, athletic fields, parking areas, bus and parent drop off areas, site access and surrounding site features	45 days	Mon 6/3/24	
176		-5	Evaluate potential impact that construction of each option will have on students and provide required/rec	co 45 days	Mon 6/3/24	
177		-5	Identify permitting requirements including the estimated time to acquire each permit	60 days	Mon 6/3/24	
178		-5	Develop conceptual architectural and site drawings	60 days	Mon 6/3/24	
179		-5	Narrative of major building & structural systems that are proposed for each alternative	45 days	Mon 6/3/24	
180		- 5	Narrative of major building systems including plumbing, HVAC, electrical with estimated loads	45 days	Mon 6/3/24	
181		- 5	Source, capacities, and method of obtaining all utilities	10 days	Mon 8/5/24	
et-		- 5	Educational focus group (Mtg 5)	2 days	Wed 9/4/24	
183		- 5	Site Safety and Security Focus Group (Mtg 5)	2 days	Wed 9/4/24	
184		-5	MEP and Sustainability Focus Group (Mtg 5)	2 days	Wed 9/4/24 Wed 9/4/24	
185		-5	Exterior and Interior Design Focus Group (Mtg 5)	2 days	Wed 9/4/24	
186		-5	Eco Charette	1 day	Thu 9/5/24	

		Lexington H	High School		
a	Task Mode	Task Name	Duration	Start	4 2025 2026 2027 2028 2029 2030 202 Q3 Q4 Q1 Q2 Q3 Q4 Q1 Q3 Q4 Q1 Q2 Q3 Q4 Q1 Q3 Q4 Q1
187		Develop proposed project design and construction schedule including phasing considerations	10 days	Mon 8/26/24	
188	-5	Develop Estimate Construction Costs	15 days	Mon 9/9/24	
189	-5	Reconcile Estimates	3 days	Mon 9/30/24	
190		Confirm any alternate spaces to be included	5 days	Thu 10/3/24	
191		Develop total project budget	5 days	Thu 10/3/24	
92		Prepare final evaluations in detailed narratives and tables including a cost comparison table	5 days	Thu 10/10/24	
93	- 5	Present Concept Plans with Costs and Schedule to SBC, discuss Preferred Schematic	1 day	Mon 10/21/24	
94	-5	SBC to VOTE on Preferred Schematic	1 day	Mon 11/11/24	
195	-5	Provide an updated Ed Program that addresses all questions and comments in PDP review	10 days	Tue 11/12/24	
96	- 5	Summary of key components of Districts Ed Program and how preferred solution fulfills these requirements	10 days	Tue 11/12/24	
197	-5	Complete sustainability scorecard and signed letter	10 days	Tue 11/12/24	
98	-5	Provide conceptual floor plans of preferred solution	10 days	Tue 11/12/24	
99	-5	Provide clearly labeled site plans of preferred solution	10 days	Tue 11/12/24	
00	-5	Provide overview of the Total Project Budget and local funding	10 days	Tue 11/12/24	
01	-5	Complete and submit a budget statement for preferred solution	10 days	Tue 11/12/24	
02	-5	DRAFT PSR report available	5 days	Tue 11/26/24	
03	- 5	SBC Review options / Eval Criteria	0 days	Fri 12/6/24	12/6
04	- 5	PBC - Review options / evaluation criteria	1 day	Thu 12/5/24	
05	- 5	SBC review DRAFT PSR Submission	6 days	Mon 12/2/24	
)6	<u>_</u>	SMMA Finalizes Report	4 days	Tue 12/10/24	→
)7	- 5	SBC Votes on Preferred Schematic Report (PSR)	1 day	Mon 12/16/24	
08	-5	MSBA Submission	52 days	Tue 12/17/24	r-1
)9	-5	Submit to MSBA - Early due to Holidays	1 day	Tue 12/17/24	
10	-5	Submit to MSBA - Official Date	0 days	Thu 12/26/24	♠ 12/26
11	-5	MSBA Review Period	15 days	Thu 12/26/24	
12	-5	Respond to MSBA Comments	10 days	Thu 1/16/25	
13	-5	MSBA Facilities Assessment Subcommittee Meeting	0 days	Wed 1/15/25	1/15
14	-5	MSBA Board Approval	0 days	Wed 2/26/25	2/26
15	-5	MODULE 4 - Schematic Design	203 days	Thu 1/16/25	1
16	-5	Schematic Design Kick-Off Meeting	5 days	Thu 1/16/25	
17	-5	Site Analysis Assessment Update	30 days	Thu 1/23/25	
18	-5	Green Building Charrette	5 days	Thu 2/6/25	1 <u>†</u>
19	-5	Update LEED Scorecard	70 days	Wed 2/12/25	
20	-5	Refine Educational Programming with Departments	20 days	Thu 1/23/25	
21	-5	Attend Safety and Security Meeting	5 days	Thu 2/6/25	
22	-5	Update Space Summary	21 days	Thu 2/20/25	
23	<u>_</u>	Define Building Design Characteristics	21 days	Thu 2/20/25	

0	Task Mode	Task Name	Duration	Start	4
24		Develop Room Data Sheets	21 days	Thu 2/20/25	42 43 44 41 42 43 44 41 42 43 44 41 42 43 44 41 42 43 44 41 42 43 44
25	-5	Update Site Development Requirements	21 days	Thu 2/20/25	
26	-5	Define Instructional Technology Requirements	21 days	Thu 2/20/25	→ ■
27	-5	Define Security Requirements	21 days	Thu 2/20/25	
28	-5	Develop Site Plan	30 days	Fri 3/21/25	
29	-5	Develop Floor Plan	30 days	Fri 3/21/25	
0	-5	Develop Uniformat Specification	40 days	Fri 3/21/25	
1	- 5	Develop Building Exterior Imagery	21 days	Fri 5/2/25	
32	- 5	Develop Building Sections	21 days	Fri 5/2/25	
33	- 5	Develop Typical Interior Elevations	21 days	Fri 5/2/25	
34	<u>_</u>	Develop Preliminary Energy Model	21 days	Fri 5/2/25	
35	<u>_</u>	Perform Life Cycle Cost Analysis on Major MEP Equipment	21 days	Fri 5/2/25	
36	- 5	Update Building Systems Narratives	15 days	Mon 6/2/25	
37	<u>_</u>	Update Building Structure Narratives	15 days	Mon 6/2/25	
38	- 5	Develop Presentation Site and Floor Plans	15 days	Fri 5/2/25	
39	<u>_</u>	Develop Exterior Presentation Building Imagery	15 days	Mon 6/2/25	
40	-5	Develop FF&E Estimate	15 days	Fri 5/23/25	
41	- 5	Develop Instructional Technology Estimate	15 days	Fri 5/23/25	
42	- 5	Update Code Analysis & Accessibility Narrative	15 days	Fri 5/23/25	
43	-5	Develop District Letter Describing SPED Program for DESE Approval	15 days	Thu 5/15/25	
44	- 5	Issue to Cost Estimators	10 days	Mon 6/23/25	
45	-5	Develop Cost Estimate	15 days	Mon 7/7/25	
46	-5	Reconcile Cost Estimates	5 days	Mon 7/28/25	
47	-5	OPM Develop Value Engineering Plan	5 days	Mon 7/28/25	
48	-5	DRAFT Report to SBC for Review	5 days	Mon 8/4/25	
49	- 5	SBC Meeting #1 (review costs, VE)	1 day	Mon 8/4/25	
50	-5	SBC Meeting #2 (review costs, VE)	1 day	Mon 8/11/25	
51	-5	OPM Submits Project Budget to MSBA	1 day	Tue 8/12/25	
52	-5	SBC Vote to Submit	0 days	Mon 8/18/25	8/18
53	-5	MSBA Submission	46 days	Mon 8/25/25	
54	-5	Submit SD binder and DESE submittal	1 day	Mon 8/25/25	
55	-5	MSBA Staff Comments	15 days	Tue 8/26/25	
56	-5	Respond to MSBA Staff Comments	10 days	Tue 9/16/25	
57	-5	MSBA Board meeting TBD	20 days	Tue 9/30/25	
58	-5	MODULE 5 - Project Scope and Budget Agreement	80 days	Tue 10/14/25	
59	-5	Project Scope and Budget Conference	10 days	Tue 10/14/25	─
50	-5	Local Funding Authorization TBD	41 days	Mon 11/3/25	
61	-5	Town meeting	20 days	Mon 11/3/25	
62		Debt Exclusion	21 days	Mon 12/1/25	
63		Project Funding Agreement	25 days	Tue 12/30/25	
64	-5	MODULE 6 - Detailed Design	462 days		



			Lexington High Sc	thool		
)		Task Mode	Task Name	Duration	Start	4 2025 2026 2027 2028 2029 2030 Q2 Q3 Q4 Q1 Q2 Q3 Q4
400	::	<u>_</u>	PBC Meeting - Review PSR timeline / workplan	1 day	Thu 7/25/24	
	_	-5	PBC Meeting - Existing Conditions Update	1 day	Thu 8/22/24	
	_	-5	PBC Meeting - Site& Student impacts from Construction	1 day	Thu 9/19/24	
	_	- 5	PBC Meeting - Schedule Phasing, concept plans review	1 day	Thu 10/17/24	
	_	- 5	PBC Meeting - Total project cost	1 day	Thu 11/21/24	
	_	-5	PBC Meeting - Concept Plan review	1 day	Tue 12/24/24	
406	::	- 5	PBC Meeting - PSR review	1 day	Thu 1/23/25	
407		-5	Schematic Design	0 days	Wed 6/1/22	
418		-5	Stakeholder Engagement	601 days	Wed 6/1/22	—————————————————————————————————————
419		- 5	Community Meetings	163 days	Tue 9/19/23	<u> </u> 1
420 🗸		-5	Preliminary Design Phase	163 days	Tue 9/19/23	1
421		- 5	Community meeting #1 - OPM Intro/MSBA Process	1 day	Tue 9/19/23	
422		-3	Community Meeting #2 - Arch intro/Process	1 day	Tue 11/21/23	
423		-5	Community Meeting #3 - Report out from Educational Focus Group / Beyond Educational Spaces	1 day	Wed 3/6/24	
424		-5	Community Meeting #4 - Focus group updates, Feedback on options / Pricing	1 day	Thu 5/2/24	
425		-5	Preferred Schematic Phase	601 days	Wed 6/1/22	
426		-3	Design Workshop	1 day	Thu 6/6/24	
	_	-3	Community Meeting #5	1 day	Wed 8/14/24	
428	::	-3	Community Meeting #6	1 day	Wed 9/18/24	
429		- 5	Schematic Design Phase - TBD	1 day	Wed 6/1/22	
430		- 5	Integrated Design Policy	1765 days	Sun 9/17/23	