

MEETING NOTES



Meeting Date: December 4, 2024
Project Name: Lexington High School
Project Number: Click or tap here to enter text.
Subject: LHS Communications Working Group Meeting
Attendees:

<input checked="" type="checkbox"/> Christina Dell Angelo (CA)	DWMP - Project Manager
<input checked="" type="checkbox"/> Mike Burton (MB)	DWMP- Partner
<input checked="" type="checkbox"/> Jacob Greco (JG)	DWMP - Assistant Project Manager
Lorraine Finnegan (LF)	SMMA – Principal in Charge
<input checked="" type="checkbox"/> Anoush Krafian (AK)	SMMA – Assistant Project Manager
Mark Barrett (MB2)	LHS- Public Facilities Project Manager
Mike Cronin (MC)	SBC Vice Chair & LPS Facility Director
<input checked="" type="checkbox"/> Joe Pato (JP)	Select Board
• Julie Hackett (JH)	Superintendent
<input checked="" type="checkbox"/> Jon Himmel (JH2)	PBC Chair
Kathleen Lenihan (KL)	SBC Chair
<input checked="" type="checkbox"/> Kseniya Slavsky (KS)	SBC Community Representative
Hsing Min Sha (HMS)	SBC Community Representative
• Jonas Miller (JM)	Communications Director

Item No.	Action Item	Requested by	Ball in Court

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Agenda Item	Description
1.	Introduction: Refer to attendees list.
2.	Review Community Meetings and Abutter Meetings <ul style="list-style-type: none"> - The group started the discussion by noting that they are still finalizing the Schematic Design work plan and it will be hard to set a schedule without it. The group agreed that February will be the first community meeting and by that point a detailed plan will be presented for meeting with the abutters. - The group discussed different ways to accept public comment that could allow a response more often. - The working group discussed the structure of their meetings and the need for public input on key issues. J.Hackett suggested that people should be able to share their concerns before a vote takes place, while J.Pato emphasized the need for a structured platform for public input. J.Pato proposed a straw man proposal for the next meeting to confirm the process moving forward. Christina agreed to review the work plan and schedule with SMMA and suggested another communication working group meeting the following week. J.Pato suggested moving the meeting to the 18th to allow for digestion and preparation.
3.	Old Business <ul style="list-style-type: none"> - In the meeting, J.Pato and K.Slavsky discussed the need for clear and concise communication regarding the project proposal. They agreed on the importance of updating summary level materials and refining the project's presentation. K.Slavsky suggested creating a clear, graphical representation of the project's facts and costs, and J.Pato agreed to keep this in mind for future work. They also clarified that the work of

	<p>the SBC does not include political action or advocacy, which is handled by a separate group</p> <ul style="list-style-type: none"> - C.Dell Angelo shared that she had added graphics to 7 video recordings from KartoonEDU, which she planned to upload to the website. J.Hackett offered to share the updated infographic with the team, and J.Pato suggested getting the source file to make updates. K.Slavsky and C.Dell Angelo discussed the introduction of the new Construction Manager to the community, suggesting it should be done at a SBC meeting in January, followed by regular attendance at all meetings. K.Slavsky also proposed discussing communication strategies during the construction phase to ensure transparency and ease of reporting issues. C.Dell Angelo agreed, noting her experience with successful communication with abutters during construction.
4.	<p>New Business</p> <ul style="list-style-type: none"> - K.Slavsky suggested broadening the term 'abutters' to include all individuals affected by activities at a site, not just those living adjacent to it. J.Hackett agreed, noting that the original abutters group was very broad. K.Slavsky also proposed using a tool like Thought Exchange to accumulate comments from people, but expressed concerns about consolidating repeated comments and providing satisfaction to resolved issues. - The team discussed the need for a more efficient system to address ongoing issues and grievances. J.Greco suggested a monthly or bi-weekly response to the most popular issues, while K.Slavsky emphasized the importance of transparency in showing that issues are being addressed. C.Dell Angelo proposed a dedicated construction tab on the website for FAQs and project updates. J.Pato agreed with the need for a different set of issues and the continuation of existing links. The team decided to meet again in two weeks to further discuss how to best interact with the public around these issues.
5.	Close

Sincerely,

DORE + WHITTIER

Jacob Greco
Assistant Project Manager

Cc: Attendees, File

The above is my summation of our meeting. If you have any additions and/or corrections, please contact me for incorporation into these minutes