Welcome to Coding Dojo

We're glad you're here.

Table of Contents for Full-Time

Onboarding Overview and Timelines

Now that you're part of the ninja family, it's time to prep for the upcoming bootcamp. Here's a general timeline of your onboarding process and who will be involved:

What *Average Time Commitment*	When	Who Can Help
Onboarding Call *1 hr*	**ASAP** Schedule a call with your onboarding manager to orient you to the remaining tasks and make sure you're set up for success.	Onboarding Manager
Enrollment Tasks *2 hrs - 7 days[1]*	**ASAP** You'll need to complete a collection of enrollment items and finalize funding before you can access your prep work, so make sure you get that done ASAP.	Enrollment QA & Admissions Advisor
Prep Work *40 hrs[2]*	**ASAP** We make prep work recommendations based on a Skills Assessment all incoming students take. Take the assessment ASAP. Don't worry: this assessment does not affect your enrollment status. **Between now and Day 1** You have prep work to complete for the upcoming bootcamp. Log into the Learn platform to see your prep work. **Expect to spend approx 40 hrs on this.**	Onboarding Manager & Onboarding Teaching Assistant
Orientation *2 hrs*	**Thursday Prior to Day 1** Join us to learn more about the program, meet your instructors, student support team, and Career Services.	Onboarding Manager
Welcome from Instructors *n/a*	**Friday Prior to Day 1** You'll get an email from your instructor that includes the links to the Day 1 Zoom and other Day 1 information.	Onboarding Manager & Instructor

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[1] Depending on how long transcripts and other legal documentation takes to gather, this can take up to a week. See the checklist in this packed for a list of documentation needed to complete your enrollment.

[2] The average student takes up to 40 hrs across 7 - 10 days to complete all the prep work. If you are enrolling with less than 7 days prior to the bootcamp start, talk with your onboarding manager about how best to prepare.

Your To-Do's

Print out the following and check off items as you complete them. More information about each item is in this packet.

DUE: ASAP
- ❏ Schedule Onboarding Session - ASAP
- ❏ Attend Onboarding Session - ASAP
- ❏ Access the Learn platform - ASAP
- ❏ Complete required enrollment tasks - ASAP
    - ❏ Signed the Enrollment Agreement
    - ❏ Signed Student Commitment Form
        Signed Accident Waiver Form (Onsite students only)
    - ❏ Opted in or out of Career Services via survey
    - ❏ Completed New Student Survey
    - ❏ Uploaded Proof of Education *10 min or 3 hrs if Wonderlic Test Required*
        - ❏ If unable to provide proof of education reach out to enrollment@codingdojo.com
        - ❏ Take the Wonderlic Test in place of Proof of Education
    - ❏ Uploaded Proof of English Proficiency (only if proof of education is not from an English-speaking school or take the Wonderlic Test)
    - ❏ Set up and verified payment plan or submitted proof of third party financing *1-3 days*
    - ❏ Any location-specific documents requested
- ❏ Complete the Skills Assessment - ASAP *30 min*

DUE: Prior to Orientation
- ❏ Complete prep work - by Orientation ➜ **takes around 40 hrs to complete, so pace yourself**
    - ❏ Completed 50% of Prep Work
    - ❏ Completed all 100% of Prep Work - Go me!
- ❏ Meet your Community - by Orientation ➜ takes 10 mins
    - ❏ Meet your Cohort Created Discord account **and** Signed up at Coding Dojo's Discord Server
    - ❏ Get Prep work help
- ❏ Setup your computer - by Orientation ➜ takes 1 hr
    - ❏ Downloaded and Installed VS Code
        - ❏ Recommended Extensions: Code Runner and Indent Rainbow
    - ❏ Downloaded and Installed Zoom
    - ❏ Optional: Downloaded and Installed Discord desktop app
- ❏ Read through the catalog! You can find it in your account files on The Learn Platform. - by Orientation ➜ takes 1 hr
- ❏ Optional: Attend Events!

DUE: Prior to Day 1
- ❏ Attended Mandatory Orientation
- ❏ Prep logistically for the bootcamp
- ❏ Show up to Day 1 of class!

Schedule Your Onboarding Session

Schedule your onboarding session:
- You'll receive an email from an onboarding manager prior to your start date with a link to schedule.

Together, we'll cover:
- To Do's to be Successful at the Dojo
- The Learn Platform & Tools Installation
- Your Questions & Motivations

A Zoom link will be included in the calendar invitation. Please make sure you're at a computer for Zoom.

Access the Learn Platform

Your learning content, assignments, and exams are all held in our Learn platform. Please follow the instructions:
1. Go to login.codingdojo.com
2. In a previous email from Coding Dojo, you received login credentials.

Complete Required Enrollment Tasks

Once in the Learn Platform, you'll be prompted to complete all your necessary paperwork, which includes:

- Enrollment Agreement
- Student Commitment Form
- Accident Waiver Form (Onsite students only)
- Opted in or out of Career Services via survey
- New Student Survey
- Proof of Education
- Proof of English Proficiency (only if proof of education is not from an English-speaking school)
- Verified proof of funding*:
  - Statement of standard, self-paying installments (paid in full by program completion) or full payment from student or admissions
  - Signed Payment plan for long-term installments (if payments will extend beyond program)
  - Confirmation of third party payment (image of loan acceptance, ISA acceptance or other needed documentation, etc.)

If you have any questions or concerns, reach out to enrollment at enrollment@codingdojo.com

Tuition and Financing

- Proof of funding needs to be verified prior to starting with the program.
- Arrangements for alternative payment methods such as by check must be made in advance and account for delivery time. **A payment's deadline is 5pm PST on the date due**. Payments after this time are processed the following business day and will be considered late.
- If students do need adjustments *during* the program, please reach out to support@codingdojo.com. Most adjustments that will still result in the program being paid in full by the time the program ends are accepted, but not always. If a student requires extension of payments past the program end date, this will require additional documentation and confirmation. Talk with Support for more information.

See your Enrollment Agreement and Catalog for more information.
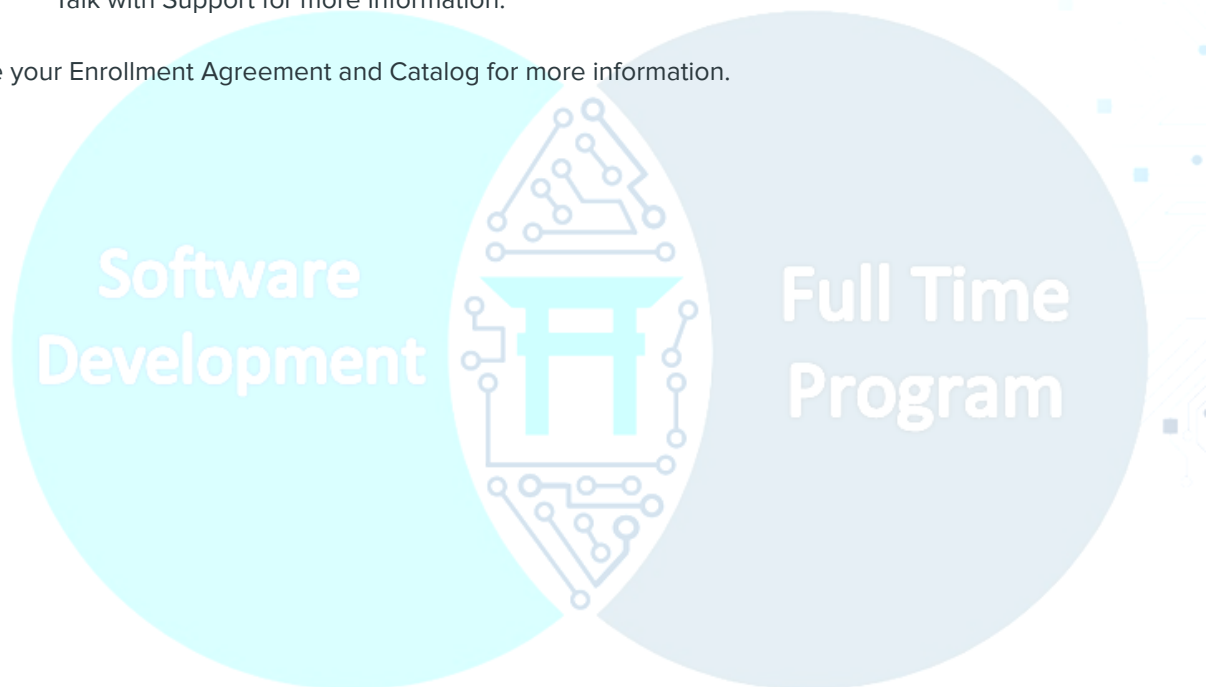
Complete the Skills Assessment

You **must** complete a Skills Assessment. We use this to tailor your prep work for the upcoming bootcamp.

Skills Assessment Link:

https://operations462398.typeform.com/to/xjDRw9WM

To help you through, we recommend you download the Skills Assessment Cheat Sheet and use it to help you through the assessment.

FAQs

How long will it take? Approximately 30 mins.

Why do I need to take it? We use these results to provide the right prep work for you. You don't have to have programming experience to take it. Don't worry; it doesn't affect your acceptance to the Dojo.

What kind of questions are there? It's a mix of questions that look at your problem-solving, computer skills, and other key skills to measure programming aptitude and bootcamp stamina.

Complete the Prep Work

Prep Work Options

Once you take the Skills Assessment, we will recommend one of the following Pre-Bootcamp coursework to you. Both options will provide you with the necessary skills to start the bootcamp.

	Programming Basics Course	Pre-Bootcamp Self-Paced Course
Style of Instruction	live	self-paced
Basics of programming JavaScript	yes	yes
Basic HTML	yes	yes
Basic CSS	yes	yes
Algo App, Level 1 - 7	yes	yes
Where to get help	During class time Discord	Discord
Audience	Those without programming experience form whom the skills assessment indicated need a bit more support	Either those with some programming experience or a clear aptitude for learning programming in a bootcamp model

Programming Basics Live Course

Monday thru Friday, 9am - 4pm Mountain Standard Time, 2 weeks prior to bootcamp start
If we recommend Programming Basics, we'll let you know in the email we send your results in. Then you need to:

- Let us know you accept the invitation to Programming Basics.
- We'll confirm you're enrolled in the prep course.
- The Wednesday or Thursday prior to the programming basics, we'll send you the web conferencing link (we use Zoom).
- You will get access to the content specific to the Programming Basics prep course in the Learn platform once the course starts.

Note: all incoming students have access to the self-paced Pre-Bootcamp prep course in the Learn platform.

Pre-Bootcamp Self-paced Course

40 hrs of self-paced work + digital co-working hours
If we recommend a Pre-Bootcamp self-paced course, just log-in and complete the work prior to day 1.

Note: All incoming students have access to the self-paced Pre-Bootcamp prep course in The Learn platform

Community: Meet your Fellow Ninjas
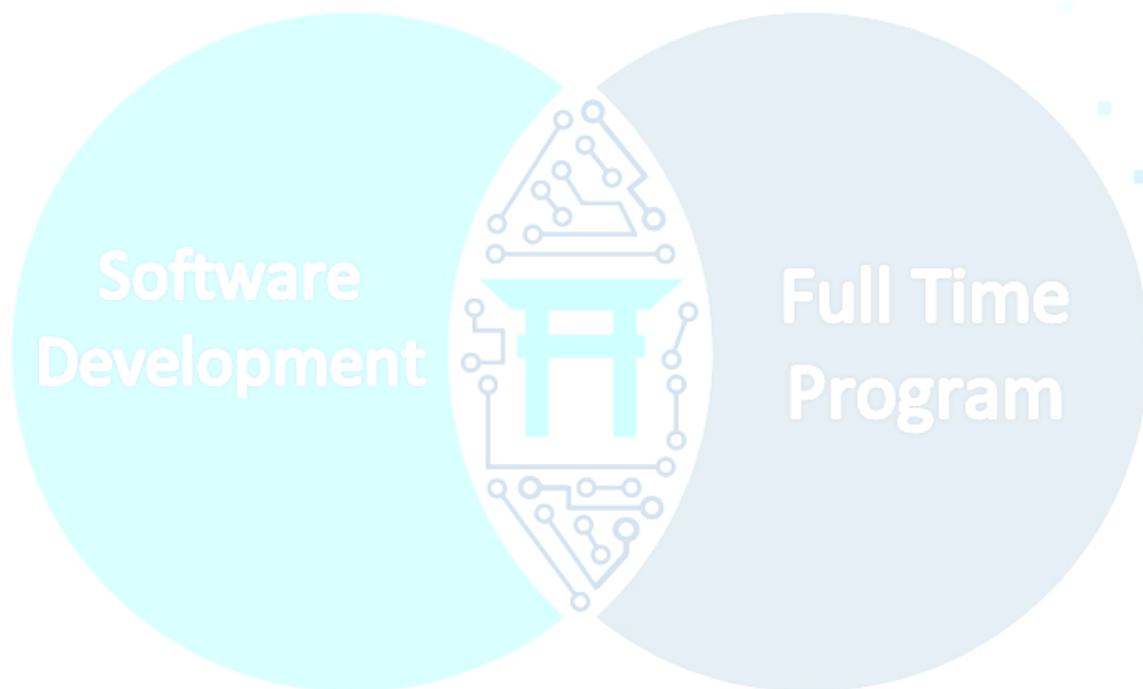
Discord is the chat service we use to communicate, you'll find your peers, TAs, and Instructors on Discord throughout your bootcamp days. Discord is your lifeline to the community. Please follow the instructions to install and get access to the Coding Dojo Discord. If you run into issues: reach out to onboarding@codingdojo.com

1. ***First*** register a discord account (https://discord.com/registerm/register)
   a. Note: sign up using the same email you use to log into the Learn platform.
   b. Username format: **firstname_lastname**
2. Join our Coding Dojo Discord server
   a. Click http://discord.codingdojo.com/join and it will prompt you to enter in your account info. **Note:** if you are unable to enter, please reach out to your Onboarding Manager or email us at onboarding@codingdojo.com
   b. Say hi and share a fun fact about yourself in the Introductions channel
3. Download the discord desktop app (https://discord.com/download) and install it
   a. Familiarize yourself with discord and our community server. Here's an introduction to our discord server if you are new to discord. (https://vimeo.com/492688193/9a7fbbd143)

Pre-Bootcamp Work Help
Create your discord community

Stuck on the Pre-Bootcamp coursework? Find help from fellow ninjas who are also working on the pre-bootcamp work.

Where: Your Discord Pre-Bootcamp Channel

Post a screenshot in the Discord Pre-Boot Camp Channel of the problem you're working on and ask away, create a community of learning.

TA Office Hours

Pre-Bootcamp Office Hours are available to receive help from a Coding Dojo TA on the Pre-Bootcamp coursework and for co-working times with other students to get prep- work done before Day 1.

Communications Digital Co-Working Hours are Posted in the Pre-Bootcamp Discord Channel.
Link: https://calendly.com/codingdojoonboarding/onboarding-ta-office-hours

Setup Your Computer

Basic Computer Needs

Your computer will need the meet the following requirements and have the necessary software:
- 8GB or more
- Either Mac or Windows Operating System no more than 1 year old and not in beta
  - Note: if your operating system does not met the requirements above, we will not be able to help troubleshoot any technical issues you may encounter
- x64 Processor (at minimum)
- Privacy settings: allow you to install software and access the internet

Download and Install Zoom

We do all our live instruction via Zoom. Please follow the instructions to install Zoom on your computer.
- Watch the Zoom 101 video here.
- Go to Zoom.us, sign up, and download the meeting client.
  - **Note:** Sign up using the same email you use to log into the Learn platform.
- Watch the following videos to master the tool, as you will be using it everyday.
  - Joining & Configuring Audio & Video
  - Meeting Controls
  - Video Breakout Rooms
  - Sharing Your Screen
  - Virtual Backgrounds - Optional

You must have and use a headset and microphone for our Zoom classes.

You must have a stable internet connection. Zoom requires upload speeds of at least 2.5 Mbps and download speeds of at least 2.5 Mbps. (To check your speed, connect the computer you will be using to the internet you will be using either wirelessly or directly. Go to https://www.speedtest.net Select Start Test. If your internet does not meet the above, contact your internet provider).

Download and Install VS Code

We use visual studio code as our main text editor throughout the bootcamp. Download it here and install the extension Code Runner: https://code.visualstudio.com.

If you have problems with setting up your computer, please reach out to your support@codingdojo.com.

Read the Catalog

Make sure you read through the catalog. You can find the catalog in the "My Files" section of your My Profile in the Learn Platform.

This catalog will cover everything you need to know about the programs, school, and it's policies. It will also outline what you can expect from us, as well as what we expect from you.
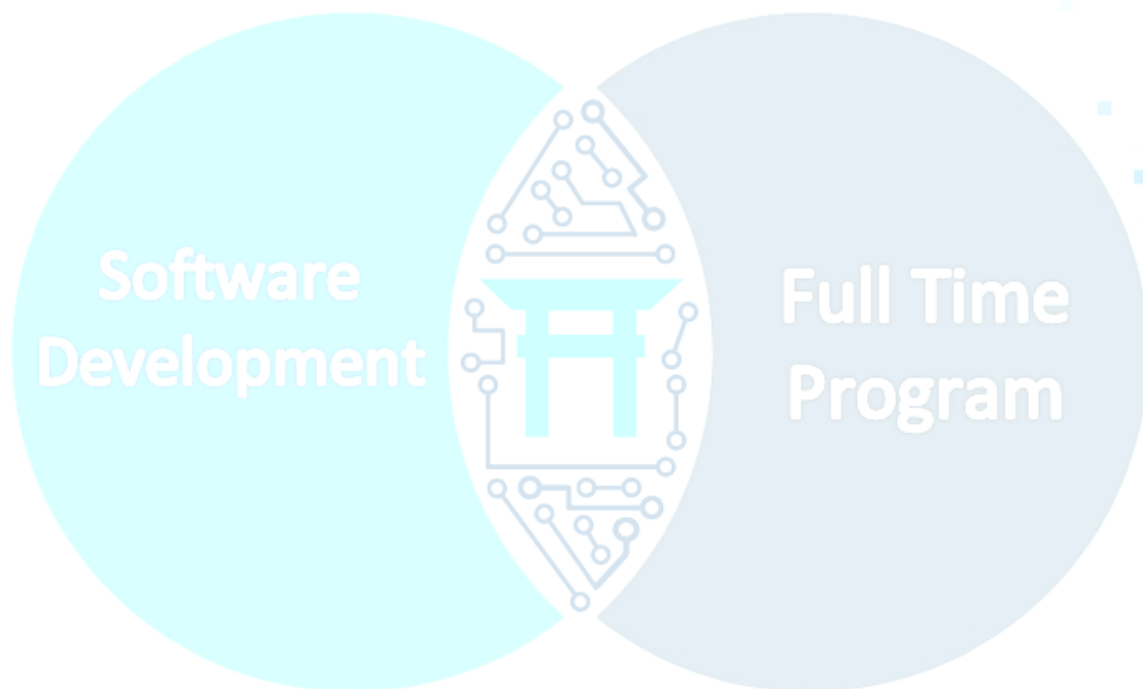
Events

Mandatory Orientation

Orientation is where the students get to meet their support and instructional teams that will be there through the bootcamp. Students also get a reminder of the program goals and outcomes, as well as what will be expected of them on a day-by-day basis. Members from our Career Services team, Student Support team, and Instructional Team are present at the orientations to answer any additional questions.

Keep an eye out for the email from someone at Coding Dojo, as it will include the Zoom link to the orientation. Please make sure your inbox isn't blocking any emails from someone with an email address from @codingdojo.com

Career Services and Alumni Panel

We host talks for incoming ninjas on: *How to get a job in tech post Coding Dojo*

During this event we have one of our Career Services Managers and former alumni join us to share their career expertise, experience finding a job, and advice for pivoting into the tech industry.

Email communications will go out prior to the event.

Instructor AMA's (*Ask Me Anything*)

We host Instruction related talks for incoming ninjas on: *Exams, curriculum, frameworks, technologies*

During this event we have our instructors share about their journey as an instructor and their best tips for preparing yourself for the actual day to day of the bootcamp.

Email communications will go out prior to the event.

Career Services

Career Services Overview
Career Services is to help you feel empowered and ready to take on your technical job search. Communication goes out primarily through email, so be sure you check yours regularly.

Career Services Expectations
You have the choice to opt-in to utilizing Career Services. By choosing to opt-in you are agreeing to the mandatory Career Services assignments (see the roadmap below) that are due while you are in the program. The goal of Career Services is to make sure you are job ready by the time you graduate. These assignments are spread out throughout the program and will help you prepare for your upcoming job search. In order to stay opted-in to Career Services it is required that you communicate professionally with your Career Services Manager (CSM), complete your assignments on time, and stay engaged with Career Services in the job search process (at least every two weeks). The job search process is a job in itself, but Career Services is here to empower you and help point you in the right direction. What you put into the Career Services program, is what you get out of it.

Next Steps with Career Services
If you have selected to opt-in to Career Services. You'll get an intro email within the first week of the bootcamp from your Career Services Manager (CSM) to schedule a one-on-one to discuss your goals and answer any questions you may have regarding career services.

Here is a [breakdown of your Career Services assignments and requirements](). There is more Career Services content on the Learn Platform under your Career Services track.

Career Services is here to help discuss and provide resources on:
- Career Goals
- Industry/Career/Path exploration
- Resume writing
- Interviewing skills (behavioral & technical preparation)
- Job searching
- Digital branding (LinkedIn and GitHub)
- Networking and informational interviews
- Salary negotiation
- Career development workshops and lunch n' learns

Planning Your Bootcamp

Your lead instructor will send you a welcome email the weekend prior to the first day, which will include a Zoom link for your first day of instruction. If you do not receive your link by noon PST on the Sunday before your cohort start date, reach out to support@codingdojo.com. Please make sure your inbox isn't blocking any emails from someone with an email address from @codingdojo.com

Your program holds its classes 9AM-7PM either in the Central Time Zone or Pacific Time Zone depending on what state you are in. Please see the below to identify your assigned time zone.

I live in the following Time Zone	My class is from...	on...
Pacific	9am - 5pm PST	Mon - Fri
Central	9am - 5pm CST	Mon - Fri
Mountain	10am - 6pm MT	Mon - Fri
East Coast	10am - 6pm EST	Mon - Fri

Bootcamp Schedule

The daily schedule of the program generally:

Morning:
Algorithms - 1 hr
Group Discussion - 1 hr

Afternoon:
Afternoon Assignment Lab Time - 4 hrs
NOTE: TAs are available for an additional 2 hrs after Lab Time.

Evening:
On your own: Read Course Material for Next Day - 2 hrs

Weekends:
On your own: Use your weekends to revisit learning and improve your understanding and completion of assignments. - 10-12 hrs

Bootcamp Planner

You may discover that you need more time each week to work on your learning than you planned. Humans are notoriously bad at estimating how long something is going to take us to do.

Overestimate Your Weekly Time Needed
- Look at the expected weekly hourly dedication, and for the first week, add more.
- Depending on your previous coding experience, the number of hours needed in the learning content may be more or less than other students.
- Learn what *you* need, and then allocate as necessary. But always start with allocating more, as it's easier to scale back than scale up

Example Full-Time Calendar

We sound like a broken record, but it's worth repeating: our bootcamp requires 70+ hrs a week. Here's what that may look like for you. Make yourself a similar calendar, so you can plan your days accordingly.

Time PST	Sun	Mon	Tues	Wed	Thurs	Fri	Sat
6 - 7 AM	Family Time	Work out	Get Ready	Work out	Get Ready	Work out	Sleep
7 - 8	Family Time	Get Ready	Get Kids Ready	Get Ready	Get Kids Ready	Get Ready	Coding Dojo
8 - 9	Family Time	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo
9 - 10	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo
10 - 11	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo
11 - 12 PM	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo
12 - 1	Lunch	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Lunch
1 - 2	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Family Time
2 - 3	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Family Time
3 - 4	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Family Time
4 - 5	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Family Time
5 - 6	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Family Time
6 - 7	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner	Dinner
7 - 8	Rest	Coding Dojo	Put kids to bed	Coding Dojo	Put kids to bed	Coding Dojo	Put kids to bed
8 - 9	Rest	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Rest
9 - 10	Rest	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Coding Dojo	Rest
10 - 11	Rest	Rest	Rest	Rest	Rest	Rest	Rest
11 - 6 AM	Sleep	Sleep	Sleep	Sleep	Sleep	Sleep	Sleep

Prep Your Family

Going through any bootcamp is demanding, so it's important to get everyone in your immediate circles onboard to help. A few guiding questions for you to answer:

1. *Who will take care of my **children** during bootcamp?* You will need to arrange childcare for any time you are not in the bootcamp or studying. Learning to program is **hard** and will take all your focus.
2. *Who will take on more **household** responsibilities?* You will not have time to take on your typical chores, so figure out who can help.
3. *Are my **finances** set for the next few months?* Set yourself up for success and make sure your financial health is in order, so you can focus solely on your learning.
4. *Who will help support me **emotionally** during the bootcamp?* Learning is tough. And it can be a lot. Make sure you have someone to turn to when you need some emotional support.

We highly recommend you do the following activity with

- those who live in your household
- any dependents you have
- your coworkers (if you're planning to work while in the bootcamp).

It's important both for you and for them to see how they can support you during the bootcamp. Bonus: now is the time to use the bootcamp as an excuse to get out chores or hand off that one project at work.

ACTIVITY: My Responsibilities Chart

Host a meeting and complete the following as a team.

Step 1:
Create a responsibility chart similar to the one below.

Step 2:
Each person lists all their responsibilities in the first column. Be as specific as you can. Check out the example from a family meeting.

Step 3:
Now, review your current responsibilities list out loud. Work with others to identify which ones other members can take those on. Some of the responsibilities might need to be put on hold until after the bootcamp or swap bigger responsibilities with a smaller one. Add it into the "I'm Taking On" column.

Remember, this is a temporary shift in responsibilities.

Once you and your group have reviewed and redistributed responsibilities, each person should fill in the last column so they have a clean list of what they are responsible for while you are in the bootcamp.

An example of a student's Family Responsibilities is below.

MY RESPONSIBILITY CHART

Currently, I'm responsible for	I am handing off _____ (to)	I am taking on _____ (from)	During the bootcamp, I am responsible for
Getting kids up, fed, and dressed every day *Carpooling duty M, W, F.* *Grocery shopping.* *Lawn mowing.* *Dinner M. W, F, Sat.* *Assistant Coaching Soccer* *Laundry.*	*Getting kids up, fed, and dressed on weekdays (Marie)* *Carpooling duty ➜ Marie will find another parent will do it* *Lawn mowing (Jacque ➜ show him how to use the mower)* *Call Ron to see if he will take this on. Work with coach to offload this by end of week.* *Laundry (Sadie! Nice job, Sadie)*	*Bedtime Routine M, W, F, Sat (Marie)* *Dusting and vacuuming (Marie)* *Taking Sadie to/from soccer (Marie)*	*Getting kids up, fed, and dressed on weekends.* *Bedtime Routine M, W, F, Sat* *Dusting and vacuuming* *Taking Sadie to/from soccer* *Grocery Shopping* *Dinner M, W, F, Sat*

Contacts and Resources

Enrollment • Required paperwork • Enrollment agreements	enrollment@codingdojo.com
Admissions • Program stacks • Payments, deposits, loans • Finalizing admissions • Program Start Dates • Transfer or Cancel	ada@codingdojo.com
Prep Work & The Learn Platform • Onboarding Sessions • TA office hours • Skills assessment • Discord • Postponement • Payments, deposits, loans • Program stacks • Required paperwork • Enrollment agreements	onboarding@codingdojo.com
Support (After Day 1) • Payments, deposits, loans • Alumni Pass • Education verifications • Withdrawals • Retakes • Absences • Academic performance	support@codingdojo.com
Career Services • Interviewing prep & Negotiation • Networking (LinkedIn and GitHub) • Career Path exploration • Workshops	csm@codingdojo.com