CSC106

Group Norms and Team Contract

Group Member Names: Brandon Leone and Aidan Cannizzaro

The objective of this activity is for your group to decide upon group norms and craft a team contract. Your entire group should come to a consensus about these items.

Submit the link to this document as part of your quiz for today. Also share the link with everyone in your group.

Note that part of your final project grade will be the effort you put into your project.

Decisions (How will they be made? Majority, consensus, other?)

 Decisions will be made based on a consensus of what we both decide.

Attendance (What are your expectations for the frequency and type of attendance for work outside of class/lab time?; What are legitimate reasons for missing? What do missing members have to do to make up for missed meetings)

We plan on meeting around 1-2 times a week outside of class time. Legitimate reasons for missing meetings could be being sick, having a project due.

Assignments (How will assignments be made? How will the group deal with members who do not complete (or poorly complete assignments?)

Most of the programming we are going to be doing we will be checking it over with each other before we submit it, so we don't plan to have any problems with poorly completed assignments.

Participation (How will you communicate and share information; How will you ensure full participation of everyone? How will you honor member strengths and interests)?

We have exchanged contact information and will be meeting out of class to ensure participation and have good communication between the group.

Meeting Times and Locations/Mediums (How will you decide on locations and times that suit all members)?

We have similar schedules with classes around the same time, so it will be easy for us to pick a time to meet. Location can be decided by whatever building is closest to us that is a good place for a work environment, like the library.

Agenda and SCRUM Meeting Notes (Who will take them and in what format will they be shared?)

Both of us will be taking SCRUM and Agenda notes after meetings. They will be shared on our SCRUM document on google docs.

Promptness (What do you expect and how will you handle lateness?)

We will set up meeting times before so we don't expect to have any lateness or not attending meetings. If someone is late, the first time it won't be a big deal, but after that we would discuss each others effort.

Conversational Courtesies (How will the team encourage and reinforce active listening, sharing of the airtime, tangents, respectful dialogue, etc)

Both of us will be respectful of each other and what each other is saying. No idea is a bad idea and listening will be very important to our group.

Enforcement/ Feedback (How will the team enforce its own rules? How do individuals prefer to give and receive feedback?)

We will enforce our own rules by being upfront with each other. If one of us feels like the other isn't putting in enough effort, we will tell each other and fix the issue before it becomes a bigger problem.

You may add additional norms here.