

## EMPLOYMENT

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<b>EDI Specialist</b>	<b>AAF/Flanders International</b>	<b>April 2015 - Present</b>
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Collaborate with the IT department and trading partners by analyzing the EDI business process between communication networks and the back end system. Comfortable in a fast-paced, customer focused, multi-tasked environment while being able to evaluate priority issues and projects.

- Planned a full EDI conversion project which would convert current maps from 35 trading partners from BPCS 8.3.4 to the upgraded LX 6.3.4 software.
- Design inbound/outbound mapping for new trading partners using complex specifications and external tables to communicate with our highly modified ERP system.
- Perform software updates and patches as well as execute monthly EDI system purges of archived transactions.
- Monitor all data exchange between trading partners and correcting daily transaction errors.
- 10+ years understanding the manufacturing business processes and working with external departments to setup new business procedures and new customer requirements.

<b>Business Systems Analyst</b>	<b>Flanders Corporation</b>	<b>December 2008 – March 2015</b>
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Liaison between IT department and end users providing support and training as well as primary contact for wireless telecommunications

- Coordinated a single-global wireless project for all company wireless devices reducing the company's telecom expenses by \$100,000 over a two year period
- Worked with consultants during ERP implementation to help project plan, create Visio flow charts of manufacturing processes, design training documents and videos in EPAK for end-users, and provided superior with project spending and return on investment evaluations.
- Organized a migration/upgrade project for over 200 devices on the Apple/Android platform.
- IT departments' purchasing contact accountable for negotiating quotes/software contacts and maintaining monthly financials to Finance department

<b>IT Specialist/Branch Support</b>	<b>First South Bank</b>	<b>March 2008 –December 2008</b>
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- Provided Tier 1 level support to resolve incidents and technical problems to approximately 300 users at 30 locations
- Maintain a professional attitude and provide excellent customer service while ensuring knowledge transfer to team members and up-to-date documentation.

## EDUCATION/CERTIFICATIONS

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<b>East Carolina University</b> - Bachelor in Decision Science with a concentration in Management Information Systems	December 2006
<b>Pitt Community College</b> - AA Pre-Business Administration	March 2005
<b>GXS/OpenText</b> – TrustedLink Series I Extended Translation Module	July 2015
<b>GXS/OpenText</b> – BizManager 3.3	February 2016

## TECHNICAL EXPERIENCE

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- **BizManager 400 / Bizlink-** AS2, VAN, FTP, and Flat File Communication
- **InovisWork/Trustedlink System I 6.03** - Mapping, Communications, Trading Partner and Application setup
- **ERP Systems** – SAP, LX 8.3.4, and BPCS 6.4