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SOUTHGATE TERMINAL

Port Operations Security Documentation

Document Navigation Guide

Document Information

Purpose: Help teams quickly find the right documents for their situations **Usage:** Reference when you need detailed procedures beyond quick reference cards **Companion to:** QUICK_REFERENCE_CARDS.pdf (use cards first, then find detailed docs here)

TECHNICAL TEAM DOCUMENT NAVIGATOR

CRITICAL - Use Immediately

When systems are down or under active attack: - VM_Specific_Investigation_Procedures.pdf
 - Step-by-step VM analysis with trap warnings - Evidence_Transfer_Chain_of_Custody.pdf
 - Legal evidence preservation requirements - Multi_System_Failure_Coordination_Guide.pdf
 - Coordinating across multiple compromised systems

HIGH PRIORITY - Use Within 15 Minutes

For investigation and containment: - Log_Deletion_Investigation.pdf - Finding and analysing deleted log evidence - AIS_Signal_Validation.pdf - Verifying GPS/AIS system integrity - CCTV_Blackout_Response.pdf - Technical recovery procedures for camera systems - Network_Diagnostics_SOP.pdf - Network analysis and

isolation procedures - Service_Account_Authentication_Response.pdf - Service account failure investigation

REFERENCE - Use When Time Permits

For comprehensive procedures: - Technical Containment Guide.pdf - Full system isolation and containment - Node Isolation Procedure.pdf - Network node isolation procedures - Authentication_Failure_Response_SOP.pdf - Authentication system troubleshooting - Manual_Override_Authorization.pdf - Manual system override procedures - Forensics Summary Template.pdf - Evidence documentation templates

REPORTING - Use for Documentation

For reports and handoffs: - Ops After-Action Checklist.pdf - Post-incident technical analysis - Access Control Summary.pdf - Access control review procedures - Downtime Impact Estimator.pdf - Calculating system impact metrics

OPERATIONS TEAM DOCUMENT NAVIGATOR

SAFETY CRITICAL - Use Immediately

When safety systems are compromised: - Container_Operations_Emergency_Procedures - Safe container handling during incidents - Multi_Berth_Emergency_Shutdown_Procedures.pdf - Multi-terminal shutdown protocols - Emergency_Response_Procedures.pdf - General emergency response coordination

OPERATIONAL PRIORITY - Use Within 10 Minutes

For maintaining operations: - CCTV_Blackout_Response.pdf - Manual spotting and safety procedures - Manual_Ops_SOP.pdf - Manual operation procedures when systems down - Authentication_Failure_Response_SOP.pdf - Manual authorisation procedures - Manual_Override_Authorisation.pdf - Override procedures and documentation

COORDINATION - Use for Planning

For incident coordination: - Multi_System_Failure_Coordination_Guide.pdf - Cross-team coordination procedures - Resource_Prioritization_and_Conflict_Resolut. - Resource allocation during incidents - Workforce_Safety_Communication_Protocol.pdf - Crew communication during incidents

ASSESSMENT - Use for Analysis

For impact assessment: - Downtime Impact Estimator.pdf - Calculating operational impact - Safety_Risk_Assessment_Template.pdf - Risk assessment procedures - Ops Closure Procedure (Part B) .pdf - Operations closure procedures

LEGAL TEAM DOCUMENT NAVIGATOR

TIME CRITICAL - Use Immediately

For regulatory deadlines: - Breach_Classification_Decision_Tree.pdf - Quick breach classification - Regulatory_Timeline_Compliance.pdf - Notification deadline tracker - Legal Risk Escalation Flowchart.pdf - Escalation decision matrix

COMPLIANCE PRIORITY - Use Within 2 Hours

For notifications and compliance: - Breach Disclosure Checklist.pdf - Step-by-step notification procedures - Insurance_Clause_Interpretation.pdf - Insurance coverage analysis - Vendor_Incident_Coordination_Protocol.pdf - Third-party vendor coordination

REFERENCE - Use for Guidance

For legal strategy: - Legal Precedent Summary Sheet.pdf - Legal precedent reference - Post-Breach Reform Guidance.pdf - Post-incident reform procedures - Evidence_Transfer_Chain_of_Custody.pdf - Legal evidence requirements

TEMPLATES - Use for Documentation

For legal communications: - Insurance Communications Template.pdf - Insurance notification templates - Crisis_Communications_SOP.pdf - Legal-approved communication procedures

MEDIA TEAM DOCUMENT NAVIGATOR

IMMEDIATE RESPONSE - Use Within 5 Minutes

For immediate media pressure: - Rapid_Response_Media_Protocol.pdf - Fast response procedures - Internal_Information_Leak_Response.pdf - Handling

information leaks - Final_Media_Deadline_Management.pdf - TV crew and urgent deadline management

COMMUNICATION PRIORITY - Use Within 15 Minutes

For structured communication: - Crisis Communications SOP.pdf - Comprehensive crisis communication - CEO Comms Briefing Template.pdf - Executive briefing procedures - Public Messaging Templates.pdf - Pre-approved message templates

COORDINATION - Use for Planning

For stakeholder coordination: - Media SOP- Final Response.pdf - Final statement procedures - Comms Summary Template.pdf - Communication summary procedures

EXECUTIVE TEAM DOCUMENT NAVIGATOR

STRATEGIC DECISIONS - Use Immediately

For critical business decisions: - Crisis_Decision_Authority_Matrix.pdf - Decision authority reference - Executive Crisis Wrap Guide.pdf - Executive crisis management - Crisis Escalation Tree.pdf - Escalation decision framework

COORDINATION PRIORITY - Use Within 15 Minutes

For team coordination: - Executive_Briefing_Template_and_Schedule.pdf
- Team briefing procedures - Resource_Prioritization_and_Conflict_Resolution_Pro
- Resource allocation decisions - Multi_System_Failure_Coordination_Guide.pdf
- Cross-team coordination oversight

GOVERNANCE - Use for Oversight

For organisational governance: - Safety_Risk_Assessment_Template.pdf - Risk assessment oversight - Crisis_De_escalation_Criteria_and_Process.pdf
- De-escalation decision criteria - Inter_Team_Communication_Protocol.pdf - Communication governance

INCIDENT COORDINATOR DOCUMENT NAVIGATOR

COORDINATION CRITICAL - Use Immediately

For incident coordination: - Inter_Team_Communication_Protocol.pdf - Team coordination procedures - Resource_Prioritization_and_Conflict_Resolution.pdf - Conflict resolution - Multi_System_Failure_Coordination_Guide.pdf - Multi-team coordination

PROCESS PRIORITY - Use Within 10 Minutes

For incident management: - Crisis_Escalation_Tree.pdf - Escalation procedures - Incident_Reporting_Guide_(Technical).pdf - Incident documentation - Executive_Briefing_Template_and_Schedule.pdf - Executive coordination

CLOSURE - Use for Incident Wrap-up

For incident closure: - Incident_Log_Closure_Protocol.pdf - Incident closure procedures - Crisis_De_escalation_Criteria_and_Process.pdf - De-escalation procedures - Workforce_Safety_Communication_Protocol.pdf - Team debriefing

DOCUMENT PRIORITY LEGEND

CRITICAL (Use Immediately - 0-5 minutes)

- **Purpose:** Life safety, regulatory deadlines, active threats
- **Characteristics:** Short, actionable, decision-focused
- **Usage:** Print and keep readily accessible

HIGH PRIORITY (Use Within 15 minutes)

- **Purpose:** Investigation, containment, immediate response
- **Characteristics:** Procedural, step-by-step, time-sensitive
- **Usage:** Reference when implementing quick reference card actions

REFERENCE (Use When Time Permits)

- **Purpose:** Comprehensive procedures, detailed guidance
- **Characteristics:** Complete procedures, background information
- **Usage:** Follow for thorough implementation after immediate response

TEMPLATES & REPORTING (Use for Documentation)

- **Purpose:** Documentation, reporting, evidence preservation
 - **Characteristics:** Forms, templates, checklists
 - **Usage:** Ensure proper documentation and evidence handling
-

QUICK SELECTION GUIDE

“I Need To...” Quick Finder

“I need to preserve evidence”

- `Evidence_Transfer_Chain_of_Custody.pdf`

“I need to check for malware/traps”

- `VM_Specific_Investigation_Procedures.pdf`

“I need to shut down operations safely”

- `Container_Operations_Emergency_Procedures.pdf`

“I need to notify regulators”

- `Breach_Classification_Decision_Tree.pdf-Regulatory_Timeline_Comp`

“I need to respond to media”

- `Rapid_Response_Media_Protocol.pdf`

“I need to coordinate multiple teams”

- `Multi_System_Failure_Coordination_Guide.pdf`

“I need to brief executives”

- `Executive_Briefing_Template_and_Schedule.pdf`

I need to handle CCTV blackout”

- `CCTV_Blackout_Response.pdf` (both technical and operational sections)

“I need to investigate authentication failures”

- `Service_Account_Authentication_Response.pdf`

“I need to calculate incident impact”

- `Downtime_Impact_Estimator.pdf`
-

INTEGRATION WITH QUICK REFERENCE CARDS

How This Guide Works With Quick Reference Cards

1. Start with Quick Reference Cards (`QUICK_REFERENCE_CARDS.pdf`)

- Use cards for immediate 0-30 minute response
- Cards tell you WHAT to do quickly

2. Then Use This Navigation Guide

- Find detailed procedures for HOW to do it thoroughly
- Get comprehensive guidance for complex situations

3. Document References

- Quick Reference Cards - Immediate action
- This Guide - Detailed procedures
- Individual Documents - Complete instructions

Example Usage Flow

Scenario: CCTV Blackout Detected

1. Use Card O1: CCTV Blackout Response (Quick Reference)

- Deploy manual spotters (0-5 min)
- Slow crane operations (immediate)
- Establish radio contact (immediate)

2. Then Use This Guide (Operations Team Navigator)

- Find `CCTV_Blackout_Response.pdf` under “OPERATIONAL PRIORITY”
- Follow detailed manual procedures
- Coordinate with technical team using full procedures

3. Cross-Team Coordination

- Technical team uses `CCTV_Blackout_Response.pdf` (technical sections)

- Incident Coordinator uses Multi_System_Failure_Coordination_Guide.pdf
 - Executive team briefs using Executive_Briefing_Template_and_Schedule.pdf
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Owner: All Teams **Reference:** DNG-01 **Version:** 1.0 **Approved by:** Cyber-Ops Coordination Cell
Companion Document: QUICK_REFERENCE_CARDS.pdf