

Brenen Shea

Astoria, NY

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Skilled **Professional** with the academic background and proven work ethic to lead logistic teams in providing in-depth reviews and analyses of activities, systems, and processes. Proficient in data management, forecasting trends, and building relationships. Collaborates with all members in achieving and surpassing objectives.

SKILLS & EXPERTISE

CLIENT COMMUNICATION | MICROSOFT OFFICE SUITE | GITHUB | GIT BASH | DJANGO | API'S | CONFIDENTIALITY & PRIVACY | TEAM COLLABORATION | NODE.JS | 65 WPM | HTML5 | CSS3 | PYTHON | SQLITE3 | TYPESCRIPT | JAVASCRIPT | DATA CLEANING | VERACORE 3PL APPLICATION | TECHNICAL ANALYSIS | DESKTOPSHIPPER | REACT | REACT NATIVE | PRISMA

EDUCATION

Devlopes Web Academy

April 2022 - Present

Web Development Certification

Hastings College

May 2014

Bachelor of Business Administration

PROFESSIONAL EXPERIENCE

IT Assistant/ Account Support Specialist Sr.

2020 - 2022

Lineage Logistics | Hasting, NE

Monitored all forms of communication with clients and operations to proactively respond to or coordinate solutions for issues both physically and remotely without management assistance.

- ❖ Operated as the lead point of contact to assist with high severity requests, issue escalations, and for all matters specific to team members to meet clients expectation as the liaison for management and warehouse.
- ❖ Coached and guided clients and team members in learning how to operate standard procedures in the Veracore 3PL application, as well as the client external Sharepoint site.
- ❖ Provide technical support to all employees with troubleshooting and maintaining Veracore performance issues.

Internet Fulfillment Associate

2019 - 2020

Crystal Creek Logistics (Lineage Acquisition) | Hasting, NE

Assists with leading associates to ensure accurate, efficient, and timely distribution center operations including receipt, picking, packing, sorting, recording, auditing, and shipping goods.

- ❖ Assembled and packed 250+ orders daily while carefully adhering to the company's policies and procedures.
- ❖ Performed daily quality checks of inventory, ensuring damaged items were reported and removed for inspection leading to a 37% decrease in discrepancies during monthly cycle count.
- ❖ Collaborated with cross-functional teams to develop and implement process improvements.
- ❖ Showcased initiative by stepping up to new challenges and taking on essential tasks due to lack of staffing during the pandemic.

Warehouse Manager

2017 - 2019

Iris Strategic Marketing/ Marke One | Lenexa, KS

Managed daily operation in compliance with company's policies and vision, such as achieving inventory accuracy, correlating order fulfillment, and tracking team member KPI.

- ❖ Processed and prioritized 800-1000 orders daily under strict deadlines by planning accordingly while maintaining error rate below 5%.
- ❖ Actively presented insights and guided team members to exceed target goals through effective collaboration, open communication, and adaptability.
- ❖ Coordinated with sales, customer service representatives, and additional departments to assess reports, forecast market trends, project sales trends, and optimal strategies leading to an increase to productivity by 10%.
- ❖ Conducted daily data analysis to determine stock order quantities and identified potential storages for inventory.