**Microsoft / Office 365 Governance Concept**

Strategy, Design and Governance for implementing Microsoft 365 / Office 365 in ….

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# Executive Summary

## Reasoning for Microsoft / Office 365....

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## Milestones and High-Level Timeline

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### Tactical Principles

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### Leadership

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## Collaboration modules

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## Hybrid governance

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### Intended usage

### Specific settings

## OneDrive

### Intended usage

### Specific settings

## Skype / Teams

### Intended usage

### Specific settings

## Yammer

### Intended usage

### Specific settings

## Teams

### Intended usage

### Specific settings

## Groups

### Intended usage

### Specific settings

## Planner

### Intended usage

### Specific settings

## StaffHub

### Intended usage

### Specific settings

## ….

### Intended usage

### Specific settings

# Cloud Development and Application redesign

# Cloud Management & support structure

## Operation

## Management

# Roadmap and Updates

# Monitoring and Reporting

# Legal & Security requirements

## Legal requirements

## Security requirements

## Compliance requirements

## Rights management services

## Key Management

## Security & Risk mitigation

# Provider and Exit strategy

# Finance and licensing topics

# Summary

# Appendix A: policies