

# CITIZENSHIP DOCUMENTS

JEY POSTON

## REPLACE A BIRTH CERTIFICATE

### Items/Information To Have

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- ☐ Full Name
- ☐ Date of Birth
- ☐ State, City/County of Birth
- ☐ Consular Dec. of Birth Abroad OR
- ☐ Full Name of Parents
- ☐ VALID IDENTIFICATION
- ☐ State ID OR
- ☐ Drivers License
- ☐ Payment Method

### Steps In Order

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- ☐ Go Online to VitalChek
- ☐ Click "Order Certificate"
- ☐ Choose "Birth Certificate"
- ☐ Click "Start Order"
- ☐ Click "My Certificate" OR
- ☐ "Another Persons" for child
- ☐ Input Information
- ☐ Reason:
- ☐ Personal Use/Records
- ☐ Verify Correct Info
- ☐ Submit Payment
- ☐ Certified Copy 2-4 Weeks