

To: ucha@gmail.com
From: brian@gmail.com
Subject: Hardware Inventory Review

Dear Purchasing Team,

Please see the attached file with our May hardware inventory results.

We need to order 10 units of the new TPS hard drives model urgently, as the current model is obsolete and we only have 3 units. Additionally, we are running low on RAM chips with just 9 units remaining. We have enough for now, but we should reorder next month.

Most urgently, we've run out of CPUs units. Would you please reorder 15 units urgently? This is a priority item.

About sound cards, we're overstocked with 27 units, so no action is needed there. We also have enough heatsink and fans for now, despite we have 2 broken.

Please confirm receipt and provide estimated delivery dates for the urgent items.

Regards, Brian