

# BRIAN DUNCAN II

## CONTACT



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San Marcos, TX, 78666

## SKILLS

Customer Service

Front-End Development/Software Engineering

Music Production (Ableton)

Custodial Experience/Maintenance

Video Editing (Sony Vegas Pro)

Programming: Java, Javascript, Python

## EDUCATION

High School Diploma

**San Marcos High School**

2014-2018

## LANGUAGES

**English**

Native Language

**Russian**

Beginner (Speaking/Writing)

**French**

Beginner (Speaking/Writing)

*AUTHORIZED TO WORK IN THE US FOR ANY EMPLOYER*

## WORK EXPERIENCE

### Warehouse Associate (AFE PACK)

Amazon Fulfillment Services  
San Marcos, TX

2023-2023

- Duties included: packing, sorting, binning products and preparing boxes for shipment.
- Worked 10 Hour Shifts Overnight
- Achieved expected quota, averaged 100 packages/hour
- Assisted new warehouse associates

### Overnight Custodian

Services for Education (SSC)  
San Marcos, TX

2022-2023

- Worked the overnight crew on Texas State campus
- Maintained Alkek Library
- Assisted students with directions and answered questions
- Successfully managed individual workload and met cleanliness standards set by management

### Inventory Manager/Sales Associate

Nathan Naimat Corporation (Planet 420 Smoke & Vape)  
San Marcos, TX

2022-2022

- Coordinated inventory management and data entry into the Clover system
- Operated the cash register and provided excellent customer service.
- Provided training and supervision for overnight staff.
- Implemented pricing strategies based on wholesale cost and effectively displayed and labeled products in-store

### Computer Technician

Icsolutions4u  
Katy, TX

2020-2022

- Assisted in repairing equipment (PC Towers, Servers, Laptops)
- Built servers and provided server maintenance
- Worked with other employees to provide networking solutions for businesses in the Katy area
- Displayed expertise in Software Development and Front-End Development

### Usher/Concierge

EVO Entertainment Group (Starplex)  
San Marcos, TX

2019-2020

- Provided exceptional customer service while working as an usher.
- Maintained, cleaned and organized theaters
- Promoted to concierge, responsible for operating the ticket podium and making sure customers had an enjoyable experience.
- Demonstrated proficiency in working at the concessions stand and meeting guest needs

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## CERTIFICATIONS & LICENSES

### Food Handler's License

2019-Present

### Commercial Driver's License (CDL)

Class C

Expires: 2025

State: TX

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## INDEED ASSESSMENTS

### Retail Customer Service

Highly Proficient (November 2021)

[Link](#)

### Work style: Reliability

Highly Proficient (January 2022)

[Link](#)

### Night Delivery Driver

Gumby's Pizza  
San Marcos, TX

2019-2019

- Worked as an overnight delivery driver, provided accurate and on-time deliveries
- Managed phone orders and operated the cash register
- Maintained kitchen cleanliness, including dishwashing
- Closed the store/Keyholder
- Assisted with food preparation during high-volume orders

### Overnight Custodian

Services for Education (SSC)  
San Marcos, TX

2018-2019

- Worked the overnight crew on Texas State campus
- Maintained Alkek Library
- Assisted students with directions and answered questions
- Successfully managed individual workload and met cleanliness standards set by management

### Computer Technician/Auditor

CompuCycle  
Houston, TX

2015-2017

- Collaborated with a team of technicians to perform testing and refurbishing of computer parts
  - Conducted audits of new inventory to identify items suitable for recycling or refurbishing when staff resources were limited
  - Used expertise in computer hardware to disassemble and strip down devices to their basic parts. Including servers, laptops, and hard drives.
  - Worked across multiple locations and worked variable work hours
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