July 21, 2023

## ASST. PROF DIOMEDES E. RODRIGUEZ

*Head, Administrative Services* This Campus

## **Dear Sir:**

Greetings in pursuit of wisdom!

I hope this letter finds you in good health and high spirits. I am writing to request a copy of Good Moral Certificate as a requirement for . I kindly request you to issue certificate at your earliest convenience. If there are any fees or formalities associated with this request, please inform me, and I will gladly comply.

Please find attached a copy of my identification and any other required documents to facilitate the process. Hoping for your kind consideration.

Respectfully Yours,

Dela Cruz, Juan Penduko Jr.

Representative

Noted by:

Dr. Leny V. Salmingo

Subject Facilitator This Campus

PUP LCA Boulevard, Brgy. Tagapo, City of Santa Rosa, Laguna

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