General Services Administration (GSA)

EDI Startup Packet/GSA Advantage

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1. EDI Implementation Process and Instructions for GSA Advantage

This packet provides the documentation and instructions for Vendors to follow to begin receiving EDI purchase orders and other relevant documents from GSA Advantage. This packet contains the following documents:

* GSA EDI Vendor Checklist
* EDI References and Links

Please follow the GSA EDI Vendor Checklist to ensure that all required information is transmitted to your GSA technical point of contact. At a minimum, all mandatory tasks must be completed prior to entering the testing phase.

GSA is following the ANSI X12 standards, using various versions. Please refer to the EDI Reference and Links document in this packet for further guidance.

1. EDI Vendor Checklist

|  |  |  |  |
| --- | --- | --- | --- |
| **GSA EDI Vendor Checklist** | | | |
| GSA POC: | | | Date Checklist Submitted to GSA: |
| Task | | Mandatory/Optional | Response |
| What is your DUNS number? | | Mandatory |  |
| What is your Contract number(s)? | | Mandatory |  |
| Who is your internal technical point of contact? | | Mandatory |  |
| What is the email address of your internal technical contact? | | Mandatory |  |
| What is the phone number of your internal technical contact? | | Mandatory |  |
| Who is your internal business line point of contact? | | Mandatory |  |
| What is the email address of your internal business line contact? | | Mandatory |  |
| What is the phone number of your internal business line contact? | | Mandatory |  |
| What is the URL for your website? | | Mandatory |  |
| Do you agree to send a 997 Functional Acknowledgement (FA) back to GSA upon the receipt of an EDI purchase order within 24 hours. | | Mandatory |  |
| Will you be able to support 860s? | | Mandatory |  |
| Will you be able to support 856s? | | Mandatory |  |
| Does this implementation include the catalog piece (832) or will you continue to use SIP? | | Mandatory |  |
| What is your Trading Partner (TP) ID? | | Mandatory |  |
| What is your VAN? | | Mandatory |  |
| Do you prefer to use sftp versus a VAN for communications? GSA will provide instructions on this methodology if you choose yes. | | Optional |  |
| Is a 3rd party providing service for you? If so: | | Optional |  |
|  | * What is the company’s name? | Mandatory |  |
|  | * What is the company’s DUNS number? | Mandatory |  |
|  | * What is the company’s URL for their website? | Mandatory |  |
|  | * Who is the company’s technical contact? | Mandatory |  |
|  | * What is the email address of the company’s technical contact? | Mandatory |  |
|  | * What is the phone number of the company’s technical contact? | Mandatory |  |
|  | * Who is the company’s business line contact? | Mandatory |  |
|  | * What is the email address of the company’s business line contact? | Mandatory |  |
|  | * What is the phone number of the company’s business line contact? | Mandatory |  |
|  | * Have you provided written/email approval to GSA for 3rd party to provide this service for you? | Mandatory |  |

1. EDI References/Links

<https://vsc.gsa.gov/EDIUser/gsaadvdocs.cfm/> -> GSA is following ANSI X12 standards. The implementation conventions can be found at this location.

850: Purchase Order, version 3040

860: Purchase Order Change/Cancellation, version 4010

856: Ship Notice / Manifest, version 4010

832: Prices Sales Catalog, version 3050

ISA GSA Trading Partner ID: ZZ:GSAADV

GS GSA Trading Partner ID: GSAADV

VAN: Sterling/IBM

Communication:

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