

# Brianna Rae Lopez

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## EXPERIENCE

### Arrow Dog & Cat Animal Hospital , Montclair

June 2017 - August 2017

- ❑ Assisted doctors & techs as well as patients/rooms(gave vaccines, draw blood, etc.)
- ❑ Cleaned hospital (sterilized equipment)
- ❑ Worked front desk; took calls, recorded records & assisted customers

### United States Postal Service , Upland

May 2007-May 2018

- ❑ Every year I volunteer & help coordinate at the annual food drive
- ❑ Helped plan food drive (attend monthly meetings) & collect food donations

### ASB (Vice President, Activities Director) , IPoly

August 2016 - present

- ❑ Coordinate School Events such as Dances & Pep Rallies
- ❑ Informed students of critical information
- ❑ Fundraised: dealt with both food and money, selling things like pizza and nuggets. Counting money and depositing.

### McDonalds , Upland

May 2018 - present

- ❑ Worked various positions: grill/cook, cashier

## EDUCATION

### International Polytechnic High School , Pomona

August 2015 - present

- ❑ Currently a Junior (11th Grade)
- ❑ Anticipated to graduate high school in 2019
- ❑ Maintained an average GPA of 3.5

### Cal Poly Pomona, Pomona

September 2017- December 2017

- ❑ Course title: AVS 112.03(F17) Animal Science I- Food Animal Science
- ❑ Course title: AG 200

### Girls Who Code, Glendale

June 2018- August 2018

- ❑ Knowledgeable in coding, Scratch, Python, HTML, CSS, robotics, Web Development
- ❑ Connected and networked with other women in computer science fields

### Employability Skills Training Program

May 2018

- ❑ Effective Decision Making in the Workplace
- ❑ Customer Service

## SKILLS

- ❑ Very well organized
- ❑ Great Communicator
- ❑ Determined & Driven
- ❑ Frank
- ❑ Highly Creative
- ❑ Capable of learning things quickly

## AWARDS

- ❑ President's Award for Educational Excellence in recognition of Outstanding Academic Excellence -2015
- ❑ Outstanding Citizenship-2015
- ❑ Girls Volleyball Award -2014
- ❑ Six Honor Roll Certificates from 2014-2015
- ❑ Employability Skills Training Program: Effective Decision Making in the Workplace, Customer Service, Workplace Ethics

## REFERENCES

### ❑ Paula Miller

Food Drive Coordinator & Vice President of the Union,(909)7628655,1474 4th N Euclid

### ❑ Jr Hernandez

Practice Manager at Arrow Cat & Dog Hospital ,  
1 (909) 634-7316,  
Arrow Hwy Unit 108

### ❑ Sonia Renteria

Office Manager at Benson & Garrett Attorney of Law  
(909)743-1450

- ❑ Workplace ethics

## **Food Handlers, County of San Bernardino**

Valid until May of 2020

- ❑ Compilation of course in order to handle food with knowledge of how to handle situations when sick or with uncooked food

## **ACTIVITIES**

### **Photography/Photoshop, IPoly**

August 2017- present

- ❑ Knowledgeably of photoshop
- ❑ Knowledgeably of how to properly use a camera & settings

### **Prom Committee, IPoly Club**

August 2017-Present

- ❑ Organize , plan, fundraise, run meetings to help plan prom, grad nite, senior breakfast, etc.
- ❑ Communication skills in a leader position to make sure everyone completes their tasks and communicate with venues and others