Planning for Writing a Fellowship

Fill out this information and upload to the Dropbox folder

# Some Definitions

* **Principal investigator**: You
* **Sponsor/Co-Sponsor:** Your primary mentor(s)
* **PA:** Program announcement for the NIH, the details about the fellowship
* **PAF:** Proposal approval form.

# First steps

* Find the Funding Announcement and Save it in a Folder.
* For most NIH F31’s it is <https://grants.nih.gov/grants/guide/pa-files/PA-23-272.html> but for some people <https://grants.nih.gov/grants/guide/pa-files/PA-23-271.html> is more appropriate
* Are you eligible for the Individual Predoctoral Fellowship to Promote Diversity in Health-Related Research? Don’t need to answer this on the worksheet, but this affects the PA you will apply to.
  + Generally, one of three categories
    - Under-represented minority
    - Economic disadvantage
    - Individuals with disabilities
  + Details on NIH definitions of diversity are <https://extramural-diversity.nih.gov/diversity-matters/get-the-facts>
  + Specific criteria are here <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-20-031.html>
* You will apply to a specific NIH institute. If you aren’t sure look at NIH Reporter for similar projects <https://reporter.nih.gov/> or where your sponsor is funded from.

# Fill Out this Worksheet and Upload to Dropbox

|  |  |
| --- | --- |
| Question | My Answer |
| What fellowship am I applying for? |  |
| Is this a new or revised submission? |  |
| Am I eligble for this PA? |  |
| Which NIH institute? |  |
| Do they participate in the PA? |  |
| When is it due to the NIH? |  |
| Who is my grants administrator? |  |
| Have I contacted them? |  |
| Have I started a PAF? |  |
| What is the internal due date? |  |
| Who are my sponsors? |  |
| Who else is going to support my training or research? |  |
| What cores or centers will support you? |  |
| Will you be working with animals? |  |