**Katie Briggs**

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**Project Manager**

*Track record of success overseeing design, development, implementation, and growth of mission-critical government and commercial mobile cloud and web-based applications.*

Proven expertise evaluating client technologies, business processes, and capabilities to identify gaps and opportunities for improvement. Skilled at designing and managing multiple concurrent enterprise-level software development projects for global customers. Adept at building and leading high-performing, cross-functional on and offshore teams based on project needs and goals. Demonstrated proficiency managing project dependencies and prioritizing, tracking, evaluating, and documenting progress to meet on time and budget delivery of quality software and data management solutions. Outstanding communication skills leveraged to drive cohesive, strategic operations, elicit and anticipate client needs, and support customer success with new software and features.

**Core Competencies:**

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| * + Full Life Cycle Project Management   + Requirements Management   + Change & Configuration Management   + Business Logic | * + Accreditation & Certification   + Risk Management   + Software Metrics & Tracking   + Test Plan Design | * + Quality Assurance   + Team Building & Development   + Cross-Function Collaboration   + User Training & Support |

**Professional Experience**

### L3HARRIS Technologies, Greenville, Texas 2009 – Present

##### **Project Manager** (2012 – Present)

## Collaborate with C-level executives, business and technology leaders, and stakeholders worldwide to gather requirements and transform them into functional specifications for complex depot management systems. Define product vision and scope, determine technology stack and financial controls, allocate resources, schedule deliverables, and write detailed design documents, including project architecture and implementation strategies. Build and direct geographically distributed teams of up to 10 software developers, testing engineers, and business resources across time zones using multiple methodological approaches according to priorities and projects in development. Create regression test strategy; track and manage defect/bug life cycle through resolution. Communicate project status to stakeholders and leadership and produce product documentation. Travel offsite to upgrade customer software and servers, audit backup and recovery practices, and train end users to ensure optimal, uninterrupted productivity. Fully accountable for accreditation and certification of software on servers worldwide.

***Key Projects:***

* **Database Transaction Processing:** Awarded Top Star for initiating, designing, developing, and implementing a solution that reduced transaction processing time by 90%.
* Added capacity to process transactions simultaneously or sequentially.
* Identified high-level risks and constraints based on warehouse environment and conducted trend analysis to measure project performance.
* Led kick-off meeting, gained stakeholder buy-in, managed stakeholder support, and wrote final project report.
* **Reference Data Module:** Conceived and developed strategy that decreased asset research time by 45% by designing and developing process to upload and view reference data within supplied database.
* Reduced dual login of two different software applications through interfacing.
* Identified, evaluated, prioritized, monitored, and minimized impact of risks associated with upload of data errors; developed risk management plans and risk avoidance response strategy.

* **Maintenance Bulletin Establishment:** Key strategist and visionary for feature enhancement enabling tracking of $4M in government inventory in overseas software application.
* Managed discovery via focus groups and defined project scope to ensure changes aligned with project objectives and business needs.
* Gathered stakeholder feedback via virtual survey to measure satisfaction and recorded lessons learned.
* **International Shipping Invoice:** Slashed time spent on rework and invoice creation by 57%; automated processes to generate international shipping invoices.
* Reviewed export constraints and assumptions with stakeholders during planning session, advised stakeholders of charter approval, and assigned project roles and responsibilities.
* Ensured quality standards were met and validated that invoice deliverable complied with export control regulations.
* Archived project documentation on SharePoint site for use in future related projects.

**Materials Specialist** (2009 – 2012)

Liaised between customers, defense contractors, and vendors to coordinate logistics and track and manage depot inventories of government furnished equipment worldwide.

***Key Achievement:***

* Decreased service cycle and repair times by three weeks for cryptographic production and authentication equipment.
* Proposed reevaluation of materials routed through equipment and calibration lab be conducted on FERT products (produced by the company itself) only and service be limited to firmware upgrades and checks.

**Technical Proficiencies**

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| **Tools:** | Visual Basic .NET, SQL, SSMS, SAP; Microsoft Office, Project, SharePoint, and Team Foundation |
| **Methodologies:** | Plan-Driven and Change-Driven Agile, Scrum, and Hybrid Application Development; Waterfall and Spiral Development Models; Database Design |

**Education and Credentials**

**Bachelor of Science in Computer Information Systems** (2013)

Bellevue University, Bellevue, Nebraska

**Certifications**

Certified Project Manager Professional (PMP)

Scrum Fundamentals Certified