



Subscription (SaaS) Cost Worksheet

Cost Worksheet Instructions: Provide a cost response for each cost area, based upon system modules for a software as a service (SaaS) based application. The pricing should be based on the detailed functionality that the City requires for each functional area. All additional costs should be captured in the respective areas.

Vendors are responsible for completing all fields highlighted yellow where applicable, and reviewing totals prior to submission.

One-Time Costs Professional Services and Hardware Costs

	Costs	Vendor Notes (optional)
Professional Service Costs	\$1,111,500.00	
Project Management Costs	\$0.00	Included
Training Costs	\$0.00	Included
Software Customization Costs (Detail to be contained in responses to applicable requirements in Attachment B)	\$0.00	We do not anticipate any custom code.
Data Conversion Costs (Detail to be contained in Attachment B - Data Conversion Tab)	\$0.00	Data conversion costs may vary based on complexity.
Interface Costs (Detail to be contained in Attachment B - Interfaces Tab)	\$0.00	NA
Third-Party Hardware Costs	TBD	9000 Series Hardware Clocks are available/optional and not required
Third-Party Services Costs (including training, etc.)	\$0.00	We are not using a third party.
Expenses (miscellaneous)	\$0.00	This project is planned as remote only
Other (Specify in Vendor Notes)	\$0.00	NA
Other (Specify in Vendor Notes)	\$0.00	NA
Other (Specify in Vendor Notes)	\$0.00	NA
Total One-Time Costs (Before Discounts)	\$1,111,500.00	
Amount Discounted (\$)	\$0.00	
Server and other Hardware Costs		NA
Server/database licenses (OS, SQL licensing, etc.)		NA
Additional Environments		NA
Additional Databases		NA
Total Discounted One-Time Costs	\$1,111,500.00	

	Costs	Vendor Notes (optional)
Estimated Travel Costs (not to exceed basis)	\$0.00	

Recurring Subscription Costs

Subscription Frequency (Indicate whether monthly, quarterly, or annual basis)	506,197.00 Annually
Vendor Comments on Subscription Costs	Cloud fees are due upon signing and payable annually

Year 1 Subscription Costs (Year 1 = Commences at the date of contract signing)

Subscription Cost (Primary Software)	\$506,197.00
Third-Party Subscription Cost	
Third-Party Subscription Cost	
Total Subscription Cost (annual)	\$506,197.00
Amount Discounted (\$)	
Total Discounted Subscription Amount - Year 1 Subscription Fees	\$506,197.00

Recurring Subscription Fees - Years 2 - 10

	Rate of Increase over Prior Year (as a percentage)	Subscription Costs (as a dollar amount)	Third-Party Subscription Costs (as a dollar amount)	Vendor Comments
Year 2	0%	\$506,197.00		
Year 3	0%	\$506,197.00		
Year 4	6%	\$536,568.00		
Year 5	6%	\$568,763.00		
Year 6				
Year 7				
Year 8				
Year 9				
Year 10				
Ten Year Subscription Cost		\$2,623,922.00		

Other In-Scope Costs (please specify the nature of these costs including whether they are one-time or recurring)

	Cost	Notes
Anticipated Future Upgrade Costs and Frequency Over 10-year Horizon (Licensing)		
Anticipated Future Upgrade Costs and Frequency Over 10-year Horizon (Services)		
Anticipated Future Upgrade Costs and Frequency Over 10-year Horizon (Other)		
Other: (Please describe)		
Other: (Please describe)		
Other: (Please describe)		



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Other: (Please describe)		
Other: (Please describe)		

Recurring Maintenance Costs (If Applicable)

Vendor Comments on Maintenance Costs

Year 1 Maintenance Costs

(Year 1 = Commences at the date of contract signing. The City requests that Year 1 maintenance fees be waived until go-live of the system. If Year 1 fees are waived, please include the actual costs in rows 69-74, and discount at 100% in row 76)

Annual Maintenance - Year 1	
Custom Modification Maintenance - Year 1 (if applicable)	
Additional Maintenance Fees - Year 1	
Third-Party Maintenance Fees - Year 1	
Ongoing Disaster Recovery Costs (if applicable)	
Ongoing Infrastructure/Hardware Upgrade Costs	
Total Recurring Maintenance Costs - Year 1	\$0.00
Amount Discounted (\$)	
Total Discounted Maintenance Costs - Year 1	\$0.00

Recurring Maintenance Fees - Years 2 - 10

	Rate of Increase over Prior Year (as a percentage)	Maintenance Costs (as a dollar amount)	Third-Party Maintenance Costs (as a dollar amount)	Disaster Recovery Costs (if applicable)	Ongoing Infrastructure/Hardware Upgrade Costs (if applicable)
Year 2	0%	\$0.00			
Year 3	0%	\$0.00			
Year 4	0%	\$0.00			
Year 5	0%	\$0.00			
Year 6	0%	\$0.00			
Year 7	0%	\$0.00			
Year 8	0%	\$0.00			
Year 9	0%	\$0.00			
Year 10	0%	\$0.00			
Ten Year Maintenance Cost	\$0.00				

TOTAL TEN YEAR INVESTMENT

Total Discounted One-Time Costs (Cell B23)	\$1,111,500.00
Total Estimated Travel Costs (Cell B26)	\$0.00
Recurring Subscription Costs Years 1-10 (Cell B52)	\$2,623,922.00
Other In-Scope Costs (Cells B56:B63)	\$0.00
Recurring Maintenance Years 1-10 (Cell B90)	\$0.00
TOTAL TEN YEAR INVESTMENT	\$3,735,422.00

Optional Costs (Not in scope)

Hourly Rates for Professional Services

Hourly Rate for Training Services	\$225.00
Hourly Rate for Project Management Services	\$225.00
Hourly Rate for Custom Programming (Customizations, Integrations, etc.)	\$225.00

Optional/Complementary Services

Description of Services	Costs
Configuration as a Service	TBD

Optional/Complementary Module Costs

(please specify the nature of these costs including whether they are one-time or recurring)



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Module Name	Recurring Maintenance/ Subscription Costs	Implementation Costs	Licensing Costs (if applicable)	