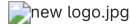


Insperty Document Signing SOW



BrightMove, Inc.

Statement of Work

Insperty Document Signing SOW

Version 1.0

September 12, 2023

Presented by:
BrightMove, Inc.

Project Overview

Customer Name	Insperty
Customer's Administrator	Megan Colimbas
Project Name	Document Signing
Estimated Begin Date	02 Oct 2023
Estimated Completion Date	01 Nov 2023

Schedule of Fees

Item description	Delivery schedule(Business days)	Cost
Fixed Price SOW	~30	

Payment terms

Phase	Completion date	Payments due	Amount Due
1			TBD

Statement of work

Assumptions

1. Insperty has a desire to use the BrightMove ATS to enable document signing
2. Insperty will be given opportunities to assist in the QA testing efforts as pieces become available to test. BrightMove welcomes this collaboration.
3. Nothing in the scope of this SOW will change or affect the SSO and styling formatting and it will remain the same as it does today.
4. There will be a 90 day guarantee for the in-scope deliverables.
5. Help menu options are Insperty-skin based so those will remain and LiveChat will point to Insperty as it does today.

Change management process

Changes to the scope of this SOW will be managed by the formal Change Control Process as set forth by BrightMove. Any changes requested by Customer will be formally documented and approved by both parties. Any changes will be submitted to Customer via Change Control Form, and upon acceptance of the change, BrightMove will perform the change. Change Controls are billed immediately and due upon receipt. Significant change controls may require payment to be received by BrightMove prior to engagement of the work outlined in the Change Control Form, which is determined at the discretion of BrightMove.

Engagement related expenses

All expenses related to this SOW are for the described deliverables in this SOW. Any expenses outside of the initial estimate will be submitted to Customer via the formal Change Control Process. Only additional approved expenses will be serviced and billed to Customer.

Deliverables (In Scope)

1. Stuff

Out of Scope

- 1. Anything not specifically mentioned in the Scope of the Deliverables above is out of Scope.

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Appendix A

The following list it to clarify flow of document signing events.

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Appendix B

Sequence Diagrams

Sequence for each flow...

Placeholder

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Placeholder

Footnotes

★ - Needs finalized decision and agreement between both parties before execution.

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Acceptance and Authorization

IN WITNESS WHEREOF, the parties hereto each acting with proper authority have executed this Statement of Work, under seal.

BrightMove, Inc.	Insperty
Jimmy Hurff	Megan Calimbas
Full name	Full name
COO, Head of Customer Success	Director, Product Management
Title	Title
Signature	Signature
Date	Date