Hands-on Task: Creating playlists

In this task you will create manual and smart playlists.

Create a manual playlist

1.In Video Cloud Studio, click **Media** to open the Media module.

2. In the side navigation panel, click the **Create Playlist** link. The New Playlist dialog will open.

3. Set the **Playlist type** to **Manual**.

4. Set the **Playlist Name** to `Favorites`.

5. Check **Show Playlist in Sidebar** to have the playlist appear in the sidebar.
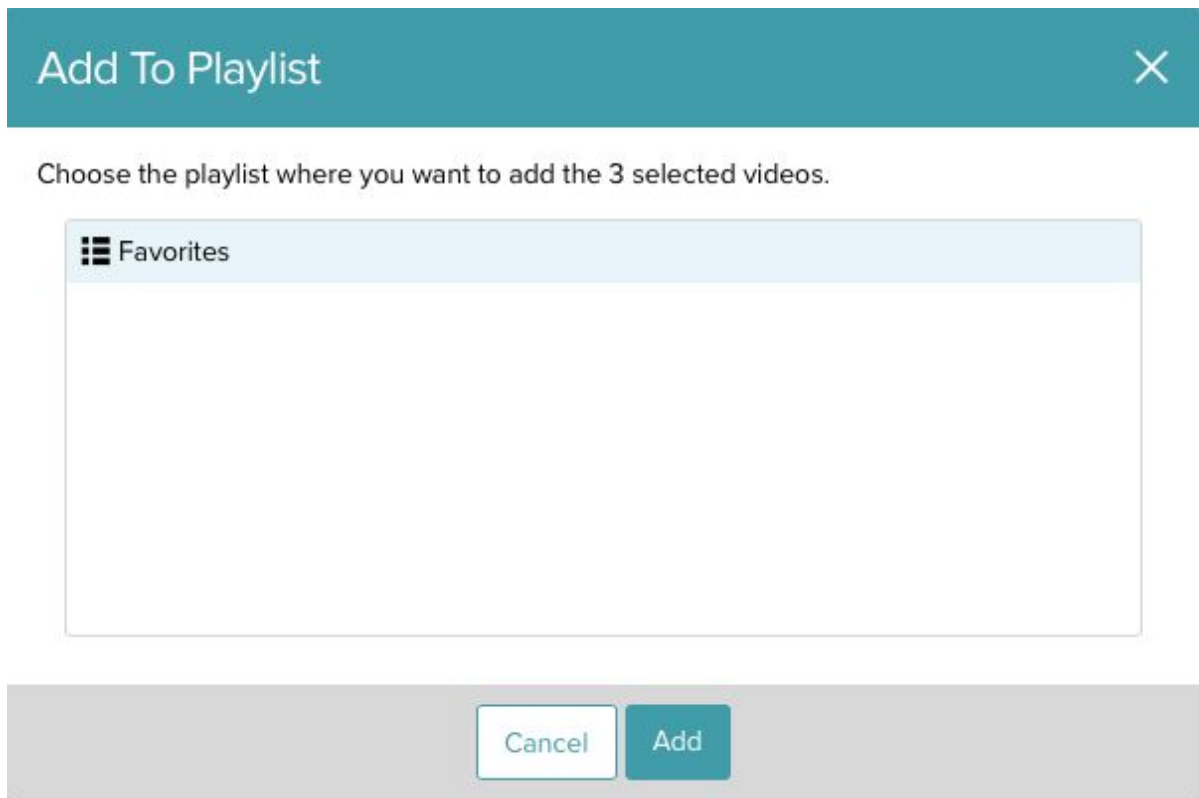
6. Click **Save**.

Add videos to the manual playlist

7. Click **All Videos** in the side navigation panel to display all the videos in the account.
8. Click the checkbox next to videos you want to add to the playlist.
0. Click **Add To > Add To Playlist**.
10. Select the **Favorites** playlist and then click **Add**.

11. Click the **Favorites** playlist in the side navigation panel and confirm the videos have been added to the playlist.

12. Rearrange the order of the videos by clicking on a row and dragging it to a new position in the list.

Create a smart playlist

1.In the side navigation panel, click the **Create Playlist** link.

2. Set the **Playlist type** to **Smart**.

3. Set the **Playlist Name** to `Birds`.

4. Check **Show Playlist in Sidebar** to have the playlist appear in the sidebar.

5. Set the **Tags** field to **contains one or more** and enter `birds` for the tag.

Playlist Settings: Create Playlist   ✕

Playlist type
○ **Manual:** Add videos manually
● **Smart:** Add videos automatically based on tags

Reference ID

Playlist Name

Birds

Description

☑ Show Playlist in Sidebar

Smart Playlist Settings

Tags

contains one or more ▼   birds x |

Play Order

Activated Date (Oldest First) ▼

Limit Number of Videos

Cancel   Save

6. Click **Save**.

7. Click the **Birds** playlist in the side navigation panel and confirm the bird videos have been added to the playlist.