

# Brigitte Powers

Front-End Developer / Technical Writer

12710 Holly Cedar  
Helotes, TX, 78023  
(210) 414 5959  
[powers.britte@gmail.com](mailto:powers.britte@gmail.com)  
[Portfolio](http://brigittepowers.com) - [brigittepowers.com](http://brigittepowers.com)

## EXPERIENCE

### **Freelance — Copy-Editor / Graphic Designer**

ONGOING SINCE 2011

Designed personal and professional documents. Delivered professional website designs and mock-ups. Provided refactoring support to various projects.

### **The Longhorn Cafe— Cashier**

SEPTEMBER 2020 - PRESENT

Provided accurate information about business to customers. Organized payments. Handled disputes. Managed the front of house organization.. Trained new hires. Maintained high level of service on phone, in person, and through mobile services. Documented accurate sales data.

### **United States Automobile Association — Insurance Specialist**

DEC 2017 - FEB 2020

Orchestrated the coordination of contracts between state departments, clients, and legal aid. Lessened financial impact of contracts by managing risks and compliance with state and federal laws. Analyzed and audited for fraud. Promoted a wide variety of products and services to the military community. Formalized contracts, protected data entry and payments. Secured and maintained active insurance licenses in 50 states + Puerto Rico.

## EDUCATION

### **University of Texas at San Antonio, UTSA**

#### ***Coding Bootcamp***

2020 - ONGOING

#### ***Liberal and Fine Arts in English w Creative Writing***

2008 - 2012

## Coding Skillset

HTML / CSS / JavaScript

[GitHub](#)

NodeJS - JQuery - REACT

## Writing Skillset

Adobe Photoshop/Illustrator,  
In- Design, Pages, Microsoft  
Office, Affinity Photo / Design

## AWARDS

President's List -Spring 2010  
through Fall 2012

Society of English Scholars

Toastmasters International

Golden Key International