

# BRIJ NANDAN

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## EDUCATION

- Bachlor of Technology: Electronics and communication Engineering** Sep 2022 - Oct 2026  
United College of Engineering and Reserch  
• Member of [Illuminati Society]
- Intermediate** May 2020- Aug 2021  
Shree Mahaprabhu Public School - Prayagraj  
• Final Grade 74%
- High School** April 2018 - March 2019  
BBS International School - Prayagraj  
• Final Grade 69%
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## WORK EXPERIENCE

- Coordinator, Illuminati Society** January 2024 - Current
- Improved team productivity with regular communication and progress updates, fostering a collaborative work environment.
  - Strategized team roles by meticulously analyzing individual capabilities and knowledge, resulting in a 30% boost in productivity and reducing project completion time.
- Coordinator, Vayam Inter-college fest** November 2023- December 2023
- Used strong interpersonal communication skills to convey information to others.
  - Facilitated engaging events by designing comprehensive planning strategies, managing a 10-person team, and optimizing schedules; achieved a 25% boost in participant engagement
  - Collaborated with cross-functional teams, enhancing project success rates by 100%
- Freelancing, PayPal** September 2021 - June 2022
- Maintained data accuracy of 99% or higher for all projects.
  - Maintained multiple freelance data entry projects simultaneously, meeting deadlines consistently.
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## SKILLS

- C++
  - Python
  - Java
  - DSA
  - SQL
  - Problem Solving
  - Active Listening
  - Effective Communication
  - Analytical Skills
  - Team work
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## CERTIFICATIONS

- Completion of IOT training
- Completion of Java training
- Certificate of Job preparation training
- Certificate of appreciation, [Vayam Inter-college event]
- Certificate of participation. [United Youth Parliament]