

**The 60th Annual General Meeting of the Physical Crystallography Group of the British
Crystallographic Association and Structural Condensed Matter Group of the Institute of
Physics**

12:00 Wednesday 16th April, York

1. Apologies for absence
2. Minutes from the 59th AGM held at Nottingham, 27 March 2002
3. Matters Arising
4. Chairperson's report
 - a. Autumn meeting was organised by Dave Allan/Pam Thomas and was held on December 11th 2002 in Edinburgh. The meeting was well attended and a report has appeared in Crystallography News.
 - b. ISIS/PCG co-sponsored a workshop on Magnetic Rietveld refinement held at Cosener's house on 12/13th December 2002. All places were taken within 24 hours of the course announcement. Meeting organised by Paolo Radaelli with teaching by PGR, Andrew Wills and Juan Rodriguez-Carvajal. A report has appeared in Crystallography News.
 - c. Results of logo competition will be announced during York meeting.
 - d. PANalytical have agreed to take over sponsorship of the old Philips prize for physical crystallography.
 - e. Session at CMMP Belfast on orbital ordering organised by Paolo Radaelli was well attended and received positive feedback.
5. Secretary/Treasurer's report
 - a. Reports from BCA council/IoP
 - b. Presentation of accounts (see attached document)
6. Elections to Committee
7. Appointment of representative to CMMP division of the IOP
8. Future Meetings/activities
9. Any other business

Elections to Committee

There are vacancies arising for Ordinary Members of the committee. Nominations (with name of seconder and note of acceptance from the nominee) for these positions should be sent to the HonSec by April 9th, or communicated to him in person at the 2003 BCA Spring Meeting. Nominations received to date:

John Loveday	Proposed: Pam Thomas; Seconded: John Evans
Thomas Lyford	Proposed Paul Fewster; Seconded Pam Thomas

Minutes of the 59th Annual General Meeting of the Physical Crystallography Group of the British Crystallographic Association and the Structural Condensed Matter Group of the Institute of Physics, held in the Lecture Room C15, Pope Building, Nottingham University, 27 March 2002.

There were 22 members present

1. Apologies were received from S H Kilcoyne, P G Radaelli and J Wasse.

2. The minutes of the 58th AGM were accepted.

3. There were no matters arising.

4. Chairman's Report

The report was tabled:

- The Autumn 2001 Meeting at Daresbury was successful, thanks recorded to Dr Allan and Dr Bushnell-Wye.
- The Rietveld Workshop Satellite meeting in Nottingham was successful. There were some problems with a lack of access to computing facilities but these were worked round.
- Organisers to the PCG contributions at the current Spring meeting were thanked. The intermixing of sessions was noted and welcomed.
- Prof Finney continues to lobby IoP/CMMP Division re the format of the annual CMMP meeting.

5. Secretary/Treasurer's Report

(a) A summary was given of recent business with IoP and BCA Council.

Dr Goff raised the issue of the expense of the Spring meeting for those attending for one day only. The meeting supported the proposal for one-day registrations at Spring meetings.

(b) The accounts were presented and accepted, subject to a minor adjustment of £50 paid for a poster prize. There was some concern that a discount be obtained for the problem with computing facilities at the satellite. Prof Wilson agreed to pursue this. The allocation of funds annually by IoP based on membership makes it important to ensure Group membership remains at a healthy level. The level of funds has made it possible to continue funding PCG/SCMPG bursaries - several of these were awarded during the year.

6. Elections

One nomination for Chair was received, Dr P A Thomas was duly elected.

One nomination for Vice-Chair was received, Dr P G Radaelli was duly elected.

One nomination for HonSec/Treasurer was received, Dr J S O Evans was duly elected.

One nomination for an Ordinary Member was received, Dr J Wasse was duly elected.

The meeting approved the nomination of Dr P A Thomas as the Group's representative to the CMMP Division of IoP.

7. Future meetings

The following possible meeting/sessions were discussed:

A magnetic Rietveld workshop (to be held in Autumn/Winter 2002);

Complementary methods to Crystallography (possible PCG/SCMPG Autumn Meeting);

Structure solution from powder data (possible session for 2003 Spring Meeting);

A possible joint session with the IoP Neutron Scattering Group on complementary X/n methods;

Sessions for CMMP (Spring 2003, Belfast) were discussed, one possibility being magnetic crystallography;

It was noted that the 2004 CMMP meeting will be held in Nottingham, again in the Spring.

8. AOB

No other business.

The meeting recorded its thanks to the outgoing Chair (Prof Finney) and HonSec/Treasurer (Prof Wilson).

**Annual Accounts for Physical Crystallography Group of the BCA / Structural Condensed
Matter Physics Group of the IoP 2002**

Summary of Accounts

		Notes
Balance as of 31.12.2001	5792.08	
Group Income for 2002	4071.85	1
Expenditure in 2002	1825.5	2
Balance as of 31.12.2002	8038.43	

Notes

1. Income includes 570.85 refund from (2001?) spring meeting accounts credited in 2002 as stated in 2001 accounts by Chick Wilson.
2. 3 bursaries totalling £630 were awarded in 2002; speaker expenses for the Edinburgh autumn meeting totalled £1145.50; book prize of £50.

Forward Look

1. Group income to date in 2003 is £2742.
2. Expenditure to date in 2003 is £500 (2 bursaries and logo competition prize

Presented to 2003 AGM at York

John S.O. Evans

PCG/SCMP Honorary Secretary/Treasurer

**Minutes of the 60th Annual General Meeting of the Physical Crystallography Group of the
British Crystallographic Association and Structural Condensed Matter Group of the Institute of
Physics**

12:00 Wednesday 16th April, York

There were 27 members present. Committee members present: Pam Thomas, Paolo Radaelli, John Evans, Dave Allan, Jonathan Wasse, Steve Collins.

1. Apologies for absence were received from Sue Kilcoyne.
2. Minutes from the 59th AGM held at Nottingham, 27 March 2002 were received and accepted.
3. There were no matters arising.
4. Chairperson's report/discussion
 - a. Autumn meeting was organised by Dave Allan/Pam Thomas and was held on December 11th 2002 in Edinburgh. The meeting was well attended and a report has appeared in Crystallography News.
 - b. ISIS/PCG co-sponsored a workshop on Magnetic Rietveld refinement held at Cosener's house on 12/13th December 2002. All places were taken within 24 hours of the course announcement. Meeting organised by Paolo Radaelli with teaching by PGR, Andrew Wills and Juan Rodriguez-Carvajal. A report has appeared in Crystallography News.
 - c. Paolo Radaelli reported on the successful PCG/SCMP session on charge/orbital ordering during the CMMP meeting. Both talks and the ensuing discussions were of a high standard. General attendance at the meeting was low.
 - d. The future structure of CMMP meetings was described. These will be biannual.
 - e. General future activities of the group were discussed. The general consensus of the meeting was that training/tutorial sessions are an important role of the group, and should be emphasised. Suggestions for workshops on Rietveld refinement, diffraction methods and diffuse scattering were made. The teaching of symmetry should be raised at BCA council. **Action:** JSOE.
 - f. Bursary applications from members were encouraged.
 - g. The proposal of Mike Hart and Mike Glazer as honorary members of the BCA was agreed. This will be raised at council. **Action:** JSOE.
 - h. Sue Kilcoyne was thanked for her work as a committee member over the past 3 years.
5. Secretary/Treasurer's report
 - a. The accounts were presented and accepted by the meeting.
6. Elections to Committee
 - a. John Loveday was elected as an ordinary member of the committee.
 - b. Thomas Lyford was elected as an ordinary member of the committee.

7. Pam Thomas was reappointed as representative to CMMP division of the IOP
8. Future Meetings/activities discussed were:
 - a. A structural Rietveld workshop to be held in Autumn/Winter 2003/4. Birkbeck/Jeremy Cockroft were suggested as venue/coordinator.
 - b. A workshop on physical diffraction methods. Tom Lyford/PANalytical have agreed to investigate this possibility.
 - c. A second magnetic Rietveld workshop to be held in Autumn/Winter 2004/5.
 - d. A teaching session on diffuse scatter was suggested – possibly for spring meeting 2004.
 - e. “Disordered Materials” was suggested as a possible theme for the Autumn Meeting. Jonathon Wasse/Paolo Radaelli to coordinate. Cosner’s House as a possible venue.
 - f. “Synchrotron Radiation”/”In-situ Studies” suggested as possible sessions for 2004 spring meeting to be held in UMIST. These will be raised at the planning meeting.
Action: JSOE.
9. Any other business
 - a. The issue of the lack of crystallography in school/undergraduate curricula was raised. The PCG/SCMP should raise this issue with IOP. **Action:** PT.