

BMVA Expenses claim form

Name:	
Address (to which cheque can be sent):	
Email:	
Destination:	
Dates (from/to):	
Purpose:	
Payment Bank Account: (UK bank)	
Payment Bank Sort Code: (UK bank)	

*Payment currency if not GBP:		Rate used for any conversions:
Date	Details (must be accompanied by receipts)	Cost
Total:		0

Signature of claimant:

Date of claim:

BMVA committee member:

Signature of committee member:

Date:

Payment will be via *direct funds transfer* unless otherwise requested. Please provide address as a backup payment option. Please request and use international form for international transfers.

All claims – SENT electronically to: Prof. Toby Breckon, BMVA Treasurer, Dept. Computer Science, Durham University, South Road, Durham, DH1 3LE, UK. - toby.breckon@durham.ac.uk

Please attach all receipts as PDF to same email communication.