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| **Zotero**  **A Handout from the Digital Scholarship Lab**  [dsl@brocku.ca](mailto:dsl@brocku.ca) | A picture containing icon  Description automatically generated |

**Why**

* A “Mind Map” for your Research
* Speed up the writing process by keeping track of your citations

**Setup**

* Create Account (<https://www.zotero.org/user/register>)
* Download Client & Extension (<https://www.zotero.org/download/>)
* Install Word Processor Plugin (<https://www.zotero.org/support/word_processor_integration>)

**The three phases!**

*Gathering Research*

* Grab metadata from the webpage you are looking at by clicking the Zotero button

*Reviewing Research*

* Organize your Citations into Collections, add tags and notes

*Reusing Research*

* Add Citations to your papers with the Word Processor Plugins

**Remember!**

* Share citations with your collaborators using ‘Shared Collections’ and ‘Groups’
* For off-site work.
  + Extension Settings
  + Zotero Preferences
  + Proxies
    - Enable proxy redirection
    - Configured proxies
      * %h.proxy.library.brocku.ca/%p

**More Help**

* Citation Management with Zotero, Step by Step (<https://brockdsl.github.io/A-Step-by-Step-Guide-to-Zotero/>)