Meeting Minutes

[REROUTE – Group 16]
Meeting Minutes
Date: [04/08/2025]
Time: [10:00 am]
Location: [Schmon Tower ST237 or via Virtual Platform, Discord]
Facilitator/Chairperson: [Travis]
Note Taker: [Andrew Pauls]

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1. Attendance

Present:

- [Tristan Arana Charlebois – Developer]

- [Jordan Wallace - Developer]

- [Turner Kassie – Scrum Master]

- [Andrew Pauls – Product Owner]

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2. Agenda Overview

(List key discussion topics in order of the agenda)

1. [Check in with Brendan]

2. [Progress from last day]

3. [Moving Forward]

4. [Testing, Final Documentation, Final Presentation]

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3. Discussion & Key Points

Topic 1: [Meeting with TA]
- **Summary: [**Update Brendan on Multi-TSP functionality, saving reloading exporting routes in the works but looking good, everything on Oracle server, NA now, he says looks pretty good. We ask about how to do well in the presentation. He says keep business viability as an option – fees, costs, competitors. Basically that this is not just a presentation, its a bit of a sales demo. We should be ready to sell Reroute to him and Nasser.]

Topic 2: [Progress From Last Day]
- **Summary:** [Old hardcoded multiTSP function button and code removed. Naming a saved route imp'n changed. Progress made to saving/reloading/exporting saved routes. Not a lot actually happened since last Scrum.]

Topic 3: [Moving Forward]

- **Decisions Made: [1]** Clearing old routes on add locations, change route options, removing locations, drag and drop to be made, Andrew

  [2] Billing page to replace old Payment page by Tristan

  [3] Save load export routes on track to be finished by Tristan

  [4] Getting rid of the repeated listing of locations after route query (keep this list the original list, possibly even more hidden in a dropdown menu) by Jordan

  [5] Change style of number of drivers

  [6] Favicon and Tab Title. Update images for Landing Page, and better write up for about us page Andrew

Topic 4: [Finishing out this course - planning]

- **Summary: We discussed all of the elements necessary to finish this course with a strong grade.**

- **Decisions Made: [1] -** Presentation Date: Monday April 21

  [2] Final Group Meeting to Practice Presentation: Good Friday, April 18

  [3] Presentation Slides to be completed Meeting Before Good Friday Meeting, Tuesday April 15

  [4] Team to Practice Presentation for first time Tuesday April 15

  [5] Testing discussion – to be next meeting on 11th

  [6] Documentation to be done by Travis for Final Report

  [7] MVP to be done April 18 LATEST

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5. Additional Notes / Other Business

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6. Next Meeting Details

📅 **Date & Time:** [April 11, 2025 at 10:00]
📍 **Location:** [Schmon Tower 236 or via virtual link]
🎯 **Key Topics for Next Meeting:**

1. [Progress]

2. [Moving Forward]

3. [Final Documentation, Presentation, Testing, MVP]

📌 **Meeting Adjourned at:** [11:40 p.m.]

✍️ **Minutes Prepared By:** [Andrew Pauls]