Meeting Minutes

[REROUTE – Group 16]
Meeting Minutes
Date: [02/28/2025] – Friday
Time: [10 am]
Location: [ST 237A], or virtual
Facilitator/Chairperson: [Andrew Pauls]
Note Taker: [Andrew Pauls]

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1. Attendance

Present:

- [Cole Corbett - Developer]

- [Cam Carvalho– Developer]

- [Tristan Arana Charlebois – Developer]

- [Jordan Wallace - Developer]

- [Turner Kassie – Scrum Master]

- [Andrew Pauls – Product Owner]

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2. Agenda Overview

(List key discussion topics in order of the agenda)

1. [Sprint Review]

2. [Sprint 4 Planning]

3. [Is the Planned Product overly ambitious]

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3. Discussion & Key Points

Topic 1: Sprint Review:

Tristan: Showcased updated dashboard, has none of the not-needed settings, analytics, etc. pages and dummy buttons

Jordan: Showcased line drawing between random points

Cole and Turner: No Change to Single TSP

Turner: Wrote progress report 1

Cam: No Additional Changes.

Andrew: No Additional Changes beyond the plan with Tristan for Saving / Reloading Routes and Credits. Explained plan to save the location data, not the Google Maps API results into the db.

Topic 2: [Sprint Planning]

- **Summary:** [The group needs to get back on track and hunker down this Sprint after a week Sprint 3. Team members were assigned tasks, but this time, solutions were discusssed in detail among the group in the hopes that group members would have stronger direction on how to proceed.

  Action Items:

  [1] Geolines. Drawing the route onto the map can be done in a variety of ways. One way is to use Google Maps API (easiest, but costs). Another is to highlight road segments using GraphHopper and linking all of the nodes with their corresponding road edge (harder, can be done for free) - Jordan]

  [2] Multi-TSP GA. To be implemented this Sprint. – Cole and Turner

  [3] Frontend: Andrew to help here. Landing Page simplified. Session terminated upon logout. A logout button added to dashboard, that links to Landing Page. Linkage between Landing Page, Auth Pages, and Auth Pages to Dashboard.

  [4] Saving and Reloading of Routes to be Implemented by Tristan. He is to save the marker data and route parameters, not the Google Maps API results.

  [5] Cam: To implement Stripe billing, and be prepared to change middleware to message pass multi-TSP inputs/outputs should Multi-TSP be completed ahead of schedule.

Topic 3: [Is the plan overly ambitious]

- **Summary: A** general thought multiple team members have expressed is that we are not going to finish with a quality product if we do not trim down features. Should we trim?

- **Decisions Made: Y**es, we should trim. Andrew, Cam, Travis to meet prior to next Tuesday's meeting to trim things down to a more manageable MVP. At that time, a plan will be put in place for how to get everything done in time and in a non-stressful way.

- **Action Items:** [3] Cam, Travis, Andrew to plan to meet at 8 am ahead of next meeting.

4. Action Items & Next Steps

Action Item	Assigned To	Due Date		Status
[Task 1]	Jordan	March 7	pending	
[Task 2]	Cole/Turner	March 7	pending	
[Task 3]	Andrew	March 7	pending	
[Task 4]	Tristan	March 7	pending	
[Task 5]	Cam	March 7	pending	

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5. Additional Notes / Other Business

- *Next meeting to have a preliminary meeting with Cam, Andrew, Tristan, Turner to discuss reducing the scope of the project to ensure completion. Likely to reduce the MVP definition.

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6. Next Meeting Details

📅 **Date & Time:** [Tues, March 4th, 2025 at 8:00 for selected group members, regular meeting at 10]

📍 **Location:** [Schmon Tower 237A or via virtual link]

🎯 **Key Topics for Next Meeting:**

1. [A new MVP]

2. [Timeline]

3. [Whats getting cut/staying]

📌 **Meeting Adjourned at:** [11:30 a.m.]

✍️ **Minutes Prepared By:** [Andrew Pauls]