Exam Submissions
Foundation Exam Paper

(handout for students)

This document outlines the submission instructions for the CFGDegree Foundation exam papers.

PAPER	Section	MARK	INSTRUCTIONS
A - Pre exam	**Theory Questions**	26	● Released 24 hours before the live exam. ● Students have 24 hours to complete these before the live exam.
B- Live exam	**Multiple Choice Questions**	10	● 1 hour 30 minutes to complete. ● If reasonable adjustments are granted, students may have extra time.
	Code/Query Evaluation	15	
	Coding Challenge	25	
	TOTAL	**76**	

Submission Instructions:

You will be submitting your exam papers via GitHub. All students will have 24 hours to complete the pre-released theory questions. Students will have 1 hour and 30 minutes to complete the live exam, unless we have previously communicated that you are eligible for extra time. If you are eligible for extra time, you will have 2 hours to complete the exam.

Before the exam, please ensure the following steps are completed:

Create a new Repository:

● Create a private GitHub repository with the name "CFG_Degree_Exams_[year]_FullName".
● Add your instructor as a collaborator to the repository.

Clone and Organise Repository:

● Clone the repository to your local machine.
● Create a new branch for the foundation paper submission.
● Inside your cloned repository and on your new branch, create a folder for the **Foundation Exam.**
● You will be given the theory questions in advance of the exam papers.
    ○ Please make sure your answers to your theory questions are in a **text file or markdown**

file, **not a Word document.** As you will be submitting your answers via GitHub.
- ○ In your answer file, you may simply write "Q1.1" followed by your answer instead of copying the question.
- ○ You may submit your theory answers before or along with your live exam answers, as long as they are submitted before the deadline, you will not be penalised.

During the exam, please follow these steps:

- The exam will consist of three parts: Multiple Choice Questions (MCQ), Coding Evaluation, and Coding Challenge.
- For MCQ and Coding Evaluation:
  - ○ Create a document (a text file or a markdown file) to store your written answers.
- For Coding Challenge:
  - ○ Make sure all of your coding files are included, including any files that are provided to you as part of the paper.
- You can also include a README file as part of your submission, containing any instructions on how to execute your code or explanations for any components of your submission.

How to Submit:

After completing the exam, promptly submit all your work to your instructor via Slack, in a zipped folder Next, within a 30-minute window, ensure that your submission is uploaded to GitHub.

- Commit and push your changes to your GitHub repository.
  - ○ Make sure your theory questions and all of the relevant files for the exam paper are included.
- Create a **Pull Request** to the main branch of your repository and tag your assigned instructor.
- Finally share a link to your GitHub repository with your instructor via Slack.