

## Grade Sheet for a Presentation

**Type of Thesis or Course:** Seminar Cyber-Physical Systems (WS 2017/18)

**Advisor:**

**Date:**

**Student:**

**Evaluator:**

	Poor	Fair	Average	Good	Excellent
<b>Organization</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
Logical structure (introduction, body, conclusion)					
Clarity of purpose (motivation, problem statement)					
Smooth transitions					
Use of allotted time					
<b>Content</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
Clarity of content (well defined, accurate)					
Relevant details, supporting examples					
Main issues identified and discussed					
Irrelevant information excluded					
Content at appropriate level					
Solid understanding					
<b>Delivery (presence and verbal skills)</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
Body language					
Contact with the audience					
Speech: volume, rate, intonation (spoken, not read)					
Vocabulary, pronunciation, articulation					
<b>Design of slides</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
Design, spacing, layout					
Text: concise wording, grammar, spelling					
Graphics: informative, appealing					
<b>Discussion</b>	<b>5</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>1</b>
Able to answer questions					
Participation in the discussion after other presentations					
Appropriate questions asked					

**Overall grade:**